

Agenda
Yutan City Council
Tuesday, September 19, 2023
7:00 P.M. (Immediately After Budget Hearing) – Yutan City Hall
112 Vine St, Yutan NE 68073

The mayor and city council reserve the right to enter into a closed session per Section 84-1410 of Nebraska State law. The sequencing of agenda items is provided as a courtesy; the mayor and city council reserve the right to address each item in any sequence they see fit.

- 7:00 Meeting to Order
Statement from the Mayor Regarding the Posted Location of Open Meetings Act
Statement from the Mayor Regarding the Meeting Code of Conduct
Roll Call
Pledge of Allegiance
- 1) Consent Agenda**
- a. Approve Minutes of August 23rd, 2023, Special Meeting
 - b. Treasurer's Report
 - c. Claims
- 2) Open Discussion from the Public**
- a. Those wishing to speak on agenda items or other items relating to city business, not on the agenda may speak at this time only. Speakers must sign in with the Clerk or Administrator prior to the commencement of the meeting. Each speaker will be limited to three minutes. No action will be taken on these discussion items at this time.
- 3) Presentations from Guests**
- a. None
- 4) Ordinances and Public Hearings**
- a. FY 23-24 City of Yutan Budget
 - i. Staff Report
 - ii. Public Hearing for Property Tax Asking Amount
 - iii. Approve Property Tax Asking Amount with a 1% Increase in Restricted Funds
 - iv. Ordinance 802 - Adoption of FY 23-24 Budget
 - b. Ordinance 803 - Signs in Right of Way Regulations
 - i. Staff Report
 - ii. Public Hearing
 - iii. Ordinance 803 - Signs in Right of Way Regulations
 - c. Ordinance 804 - Setting of City Employee Salaries
 - i. Staff Report
 - ii. Ordinance 804 - Employee Salaries
 - d. One & Six year Highway and Street Improvement Program
 - i. Staff Report

- ii. Public Hearing
- iii. Resolution 2023-6

5) Resolutions

- a. Resolution 2023-7 Annual Certification of Program Compliance

6) Other Action Items

- a. Pay Application #14 Midtown Plumbing
- b. Change Order for Midtown Plumbing
- c. Pay Application #8 Eriksen Construction
- d. Employee Manual Updates
- e. Consideration of Bids For Office Furniture
- f. Consideration of the Appointment of Lindsey Nelson to the CRA
- g. Consideration of the Appointment of Gabriel Bolter to the CRA

7) Discussion Items

- a. ROW Mowing along Railroad Tracks
- b. Nebraska Constitutional Carry LB77

8) Supervisor Reports

- a. Library Director
- b. Utility Superintendent
- c. Police Chief
- d. City Administrator

9) Items for Next Meeting Agenda

Meeting Adjourned

NEXT MEETING DATEs

Park Board - September 29th, 2023, 6:00 P.M.

City Council Meeting - October 17th, 2023, 7:00 P.M.

Anyone desiring to speak before the mayor and city council should contact the city clerk by the Monday preceding the city council meeting by 4:00 p.m. Anyone desiring to speak on any item on the agenda is invited to do so but should limit himself/herself to 3 minutes. After being recognized by the mayor, give your name and address for the record. Anyone desiring to speak for a longer period of time should make arrangements with the city clerk prior to the meeting. All speakers shall address the mayor and city council only. Anyone attending the meeting who may require auxiliary aid or service should contact the city clerk in advance.

Yutan City Council
Wednesday, August 23, 2023
5:00 p.m. Yutan City Hall

EXTRACT FROM MINUTES OF A REGULAR MEETING OF THE MAYOR AND CITY COUNCIL OF THE CITY OF YUTAN, IN THE COUNTY OF SAUNDERS, STATE OF NEBRASKA HELD AT THE CITY OFFICE IN SAID CITY ON THE 23rd DAY OF AUGUST 2023, AT 5:00 p.m.

Notice of the meeting was given in advance thereof by posting notice, a designated method for giving notice, as shown by the Affidavit of Publication and Certificate of Posting Notice attached to these minutes. Notice of this meeting was given to Mayor Kelly and all members of the Yutan City Council, and a copy of their acknowledgment of receipt of the notice and the agenda is attached to these minutes. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

The meeting was called to order at 5:00 p.m. by Mayor Kelly. Councilmembers Schimenti, Chittenden, Peterson, and Thompson were present. Mayor Kelly informed all the individuals present of the location of the Open Meetings Act and Code of Conduct. The meeting was opened with the Pledge of Allegiance.

1) Consent Agenda

- a. Approve Minutes of August 15, 2023 Meeting
- b. Motion made to approve the Consent Agenda was made by Thompson and Seconded by Chittenden.
 - i. Upon roll call the vote was as follows, YEA: Thompson, Schimenti, Chittenden, Peterson, NO: None, Motion Carried

2) Action Items

- a. Pay Application #7 Erikson Construction in the amount of \$72057.83
- b. Motion to approve pay application #7 to Erikson Construction in the amount of \$72057.83 was made by Thompson and Seconded by Chittenden.
 - i. Upon roll call the vote was as follows, YEA: Schimenti, Chittenden, Peterson, Thompson. NO: None, Motion Carried

3) Discussion Items

- a. Budget Workshop #3
 - i. Administrator Heaton went over the cost projections and the evaluations from the county and how that affected the proposed budget. Administrator Heaton also suggested the possibility of a new position within the office to help throughout multiple departments. Councilmember Peterson raised her concerns about hiring a person and if we actually need another person. Council member Schimenti stated that having someone more for office duty and work towards a more permanent position. Councilmember Peterson raised concerns about doing a five percent raise and feels more comfortable doing a three percent. Councilmember Thompson stated that he does not feel that is reasonable, that

he believes that it is reasonable to raise the cost of living, but also feels that as a council they have the right to say no if that is how they feel.

Note: Thompson excused himself from the meeting at 6:03pm

Councilmember Schimenti brought up the aspect that we need to make sure that we are looking out for our employees and that they are still marketable. Heaton also explained that this budget provides a good balance between services and purchases and additional staffing without raising the levy. Heaton will share the current proposal with the CPA and work on drafting the final budget and documents for submission.

Meeting Adjourned- Motion to adjourn at 6:38 was made by Chittenden Seconded by Peterson

Upon roll call the vote was as follows, YEA: Chittenden, Peterson, Schimenti, NO: None, Motion Carried

NEXT MEETING DATEs

Park Board - August 25th, 2023, 6:00

Planning Commission - September 18th, 2023 6:00

Budget Hearing - September 19th, 2023, 7:00

City Council Meeting - September 19th, 2023, Immediately Following Budget Hearing

Mike Kelly, Mayor

Brandy Gahan, City Clerk



Alerts

Stay Alert

Know about changes to your finances and online security. Choose when and what alerts you get by email or text message.

Accounts

<u>GENERAL ACCOUNT</u> **3377	Available balance \$230,832.41	Recent ▼
<u>***6578 BOND FUND</u> **6578	Available balance \$125,315.02	Recent ▼
<u>***7725 RESERVE ACCOUNT</u> ****7725	Available balance \$81,564.77	Recent ▼
<u>**** 7727 GENERAL FUND MONEY MARKET</u> ****7727	Available balance \$659,929.42	Recent ▼
<u>BOND FUND</u> ****5585	Current balance \$104,014.13	Recent ▼
<u>RESERVE ACCOUNT</u> ****0139		Recent ▼
<u>****0140 GENERAL ACCOUNT</u> ****0140		Recent ▼

Pay Or Transfer

Internal




ACH

ACH import

RETURN SERVICE REQUESTED

CITY OF YUTAN
GENERAL FUND
PO BOX 215
YUTAN NE 68073-0215

Managing Your Accounts

-  Mailing 515 Second St.
P.O. Box 130
Yutan, NE 68073
-  Online www.1fsb.bank
-  Phone Number 402-625-2261

Effective October 1, 2023, if you make a deposit at an ATM before 4:30 P.M. on a business day that we are open, we will consider that day to be the day of your deposit. However, if you make a deposit at an ATM after 4:30 P.M. or on a day we are not open, we will consider that the deposit was made on the next business day we are open.

Summary of Accounts

Account Type	Account Number	Ending Balance
BUSINESS INTEREST	XXXXXXXXXXXXXXXX3377	\$208,391.61
BUSINESS MMA	XXXXXXXXXXXXXXXX7727	\$659,929.42
Total Current Value		\$868,321.03

BUSINESS INTEREST-XXXXXXXXXXXXXXXX3377

Account Summary

Date	Description	Amount
08/01/2023	Beginning Balance	\$548,569.49
	38 Credit(s) This Period	\$150,027.67
	74 Debit(s) This Period	\$490,205.55
08/31/2023	Ending Balance	\$208,391.61

Interest Summary

Description	Amount
Interest Earned From 08/01/2023 Through 08/31/2023	
Annual Percentage Yield Earned	0.50%
Interest Days	31
Interest Earned	\$182.61
Interest Paid This Period	\$182.61
Interest Paid Year-to-Date	\$593.69
Average Ledger Balance	\$430,008.55

Deposits

Date	Description	Amount
08/08/2023	DEPOSIT	\$8,387.85
08/11/2023	DEPOSIT	\$2,199.74
08/18/2023	DEPOSIT	\$6,628.40
08/21/2023	DEPOSIT	\$1,122.33
08/29/2023	DEPOSIT	\$964.65

Electronic Credits

Date	Description	Amount
08/01/2023	Nebraska.g 5558 Yutan City OTC/	\$144.00
08/02/2023	Nebraska.g 5560 Yutan City Util	\$37.00
08/02/2023	Nebraska.g 5560 Yutan City OTC/	\$150.00
08/03/2023	Nebraska.g 5562 Yutan City Util	\$627.17
08/04/2023	Nebraska.g 5564 Yutan City Util	\$100.23
08/07/2023	STATE OF NE NE HHS NFO 067291952	\$102.23
08/08/2023	Nebraska.g 5568 Yutan City OTC/	\$150.00
08/08/2023	CITY OF YUTAN UTLTY BILL XXXXX9531	\$22,528.12

BUSINESS INTEREST-XXXXXXXXXXXX3377 (continued)

Electronic Credits (continued)

Date	Description	Amount
08/09/2023	Nebraska.g 5570 Yutan City Util	\$66.29
08/09/2023	NPAIT NPAIT 58520	\$96.29
08/09/2023	NPAIT NPAIT 58520	\$3,907.58
08/10/2023	Nebraska.g 5572 Yutan City Util	\$300.46
08/10/2023	STATE OF NE ST PAYMENT 476006426	\$15,802.58
08/11/2023	Nebraska.g 5574 Yutan City Util	\$110.18
08/14/2023	Nebraska.g 5576 Yutan City Util	\$129.52
08/15/2023	Nebraska.g 5578 Yutan City Util	\$61.23
08/16/2023	Nebraska.g 5580 Yutan City OTC/	\$108.00
08/16/2023	Nebraska.g 5580 Yutan City Util	\$146.35
08/17/2023	Nebraska.g 5582 Yutan City Util	\$125.19
08/18/2023	Nebraska.g 5584 Yutan City Util	\$72.18
08/21/2023	Nebraska.g 5586 Yutan City Util	\$172.24
08/22/2023	Nebraska.g 5588 Yutan City Util	\$120.36
08/22/2023	NPAIT NPAIT 58520	\$936.03
08/22/2023	NPAIT NPAIT 58520	\$7,513.41
08/23/2023	Nebraska.g 5590 Yutan City Util	\$244.21
08/24/2023	Nebraska.g 5592 Yutan City Util	\$860.49
08/25/2023	Nebraska.g 5594 Yutan City Util	\$130.47
08/28/2023	Nebraska.g 5596 Yutan City Util	\$77.23
08/29/2023	792837 1FSB XFER FROM BUSINESS MMA 62337727 ON 8/29/23 AT 17:12	\$75,000.00
08/30/2023	Nebraska.g 5600 Yutan City Util	\$239.90
08/31/2023	Nebraska.g 5602 Yutan City Util	\$422.01

Other Credits

Date	Description	Amount
08/24/2023	REFER TO MAKER	\$61.14
08/31/2023	INTEREST	\$182.61

Electronic Debits

Date	Description	Amount
08/03/2023	T ROWE PRICE INVESTMENT 694248 230802	\$1,108.02
08/07/2023	CITY OF YUTAN PAYROLL XXXXX9531	\$11,384.78
08/09/2023	NBF BUS TX NEB DEPT REVENUE TXP* 01000207152* 04100* 230731* T* 0000088177* EFW SCT*	\$881.77
08/10/2023	U.S. CELLULAR CELLULAR 86111819	\$91.14
08/11/2023	T ROWE PRICE INVESTMENT 694248 230810	\$1,111.46
08/21/2023	CITY OF YUTAN PAYROLL XXXXX9531	\$10,304.11
08/22/2023	UNEMPLOYMENTTAX WEB PYMNT 584293108	\$25.00
08/25/2023	OMAHA PUBLIC POW BILLPAY OMAHA PUBLIC PO	\$33.00
08/25/2023	OMAHA PUBLIC POW BILLPAY OMAHA PUBLIC PO	\$4,679.62

Other Debits

Date	Description	Amount
08/10/2023	RETURN DEPOSIT FEE	\$7.50
08/10/2023	Returned Deposit Item John Schmidt & Sar	\$609.85
08/10/2023	RETURNED DEPOSIT ITEM Dalton & Savannah Robb	\$58.18
08/23/2023	FROZEN/BLOCKED ACCT-Charge Back Item Check 7481-JEFF/KELLY BRILEY	\$59.23
08/24/2023	STOP PAY FEE	\$33.00
08/28/2023	Grant for water meter project	\$265,534.00

Checks Cleared

Check Nbr	Date	Amount	Check Nbr	Date	Amount	Check Nbr	Date	Amount
0	08/03/2023	\$5,820.58	27174*	08/01/2023	\$97.48	27195*	08/01/2023	\$120.00
27159*	08/03/2023	\$590.35	27179*	08/07/2023	\$110,922.00	27198*	08/03/2023	\$795.00
27163*	08/04/2023	\$880.00	27193*	08/02/2023	\$155.57	27200*	08/01/2023	\$834.05

BUSINESS INTEREST-XXXXXXXXXXXX3377 (continued)**Checks Cleared (continued)**

Check Nbr	Date	Amount	Check Nbr	Date	Amount	Check Nbr	Date	Amount
27201	08/01/2023	\$325.00	27221	08/21/2023	\$56.00	27239	08/24/2023	\$9,200.00
27202	08/23/2023	\$500.00	27223*	08/21/2023	\$627.73	27240	08/23/2023	\$500.00
27203	08/22/2023	\$1,183.85	27224	08/22/2023	\$725.00	27241	08/22/2023	\$1,062.19
27204	08/25/2023	\$168.75	27225	08/21/2023	\$287.80	27242	08/22/2023	\$333.69
27205	08/21/2023	\$1,288.22	27226	08/21/2023	\$12,267.38	27243	08/22/2023	\$845.32
27206	08/24/2023	\$56.25	27227	08/17/2023	\$270.00	27244	08/21/2023	\$322.50
27209*	08/15/2023	\$73.36	27228	08/23/2023	\$599.80	27245	08/22/2023	\$1,699.00
27210	08/14/2023	\$611.77	27229	08/23/2023	\$500.00	27246	08/29/2023	\$1,979.00
27211	08/21/2023	\$150.06	27230	08/23/2023	\$8,065.00	27247	08/22/2023	\$576.03
27212	08/25/2023	\$268.96	27231	08/29/2023	\$153.22	27248	08/23/2023	\$430.80
27213	08/17/2023	\$304.74	27232	08/25/2023	\$992.69	27249	08/22/2023	\$130.50
27214	08/22/2023	\$3,318.76	27233	08/21/2023	\$3,598.00	27250	08/22/2023	\$652.49
27216*	08/21/2023	\$106.00	27234	08/24/2023	\$688.52	27251	08/18/2023	\$270.00
27217	08/18/2023	\$9,371.00	27235	08/21/2023	\$4,090.70	27252	08/28/2023	\$1,081.57
27218	08/22/2023	\$280.00	27236	08/21/2023	\$958.53	27254*	08/22/2023	\$494.13
27219	08/22/2023	\$1,161.67	27237	08/22/2023	\$92.00	27255	08/23/2023	\$146.73
27220	08/21/2023	\$1,189.15	27238	08/23/2023	\$16.00			

* Indicates skipped check number

Daily Balances

Date	Amount	Date	Amount	Date	Amount
08/01/2023	\$547,336.96	08/11/2023	\$467,486.48	08/23/2023	\$415,321.69
08/02/2023	\$547,368.39	08/14/2023	\$467,004.23	08/24/2023	\$406,265.55
08/03/2023	\$539,681.61	08/15/2023	\$466,992.10	08/25/2023	\$400,253.00
08/04/2023	\$538,901.84	08/16/2023	\$467,246.45	08/28/2023	\$133,714.66
08/07/2023	\$416,697.29	08/17/2023	\$466,796.90	08/29/2023	\$207,547.09
08/08/2023	\$447,763.26	08/18/2023	\$463,856.48	08/30/2023	\$207,786.99
08/09/2023	\$450,951.65	08/21/2023	\$429,904.87	08/31/2023	\$208,391.61
08/10/2023	\$466,288.02	08/22/2023	\$425,895.04		

BUSINESS MMA-XXXXXXXXXXXX7727**Account Summary**

Date	Description	Amount
08/01/2023	Beginning Balance	\$468,562.05
	2 Credit(s) This Period	\$266,367.37
	1 Debit(s) This Period	\$75,000.00
08/31/2023	Ending Balance	\$659,929.42

Interest Summary

Description	Amount
Interest Earned From 08/01/2023 Through 08/31/2023	
Annual Percentage Yield Earned	2.00%
Interest Days	31
Interest Earned	\$833.37
Interest Paid This Period	\$833.37
Interest Paid Year-to-Date	\$7,139.35
Average Ledger Balance	\$495,566.43

Electronic Credits

Date	Description	Amount
08/28/2023	Grant for water meter project	\$265,534.00

Other Credits

Date	Description	Amount
08/31/2023	INTEREST	\$833.37

Other Debits

Date	Description	Amount
08/29/2023	792837 1FSB XFER TO CHECKING 623377 ON 8/29/23 AT 17:12	\$75,000.00

BUSINESS MMA-XXXXXXXXXXXX7727 (continued)

Daily Balances

<u>Date</u>	<u>Amount</u>	<u>Date</u>	<u>Amount</u>	<u>Date</u>	<u>Amount</u>
08/28/2023	\$734,096.05	08/29/2023	\$659,096.05	08/31/2023	\$659,929.42

DEPOSIT TICKET FOR CLEAR COPY FROM MAIL SORTER

DATE: Aug 7, 2023

CURRENCY	COIN	CHECK	TOTAL
118		8287.49	8387.85

TOTAL ITEMS: 8387.85

CITY OF YUTAN GENERAL FUND
PO BOX 215
YUTAN, NE 68073

10490953 0623377 012

#0000 08/08/2023 \$8,387.85

DEPOSIT TICKET FOR CLEAR COPY FROM MAIL SORTER

DATE: 8-11-23

CURRENCY	COIN	CHECK	TOTAL
65		2134.74	2199.74

TOTAL ITEMS: 2199.74

CITY OF YUTAN GENERAL FUND
PO BOX 215
YUTAN, NE 68073

10490953 0623377 012

#0000 08/11/2023 \$2,199.74

DEPOSIT TICKET FOR CLEAR COPY FROM MAIL SORTER

DATE: 8-18-23

CURRENCY	COIN	CHECK	TOTAL
238	04	6390.30	6628.40

TOTAL ITEMS: 6628.40

CITY OF YUTAN GENERAL FUND
PO BOX 215
YUTAN, NE 68073

10490953 0623377 012

#0000 08/18/2023 \$6,628.40

DEPOSIT TICKET FOR CLEAR COPY FROM MAIL SORTER

DATE: 8-21-23

CURRENCY	COIN	CHECK	TOTAL
90		1032.33	1122.33

TOTAL ITEMS: 1122.33

CITY OF YUTAN GENERAL FUND
PO BOX 215
YUTAN, NE 68073

10490953 0623377 012

#0000 08/21/2023 \$1,122.33

DEPOSIT TICKET FOR CLEAR COPY FROM MAIL SORTER

DATE: Aug 29, 2023

CURRENCY	COIN	CHECK	TOTAL
88	00	876.36	964.65

TOTAL ITEMS: 964.65

CITY OF YUTAN GENERAL FUND
PO BOX 215
YUTAN, NE 68073

10490953 0623377 012

#0000 08/29/2023 \$964.65

CITY OF YUTAN
P.O. BOX 215, 112 WINE ST.
YUTAN, NE 68073
(402) 425-2112

27159

7/10/2023

PAY TO THE ORDER OF: ADAM BATES \$ 590.35

Five hundred ninety dollars and thirty five cents

ADAM BATES
3203 Manor Cir
Bellevue, NE 68123

MEMO

1027159 10490953 0623377

#27159 08/03/2023 \$590.35

CITY OF YUTAN
P.O. BOX 215, 112 WINE ST.
YUTAN, NE 68073
(402) 425-2112

27163

07/19/2023

PAY TO THE ORDER OF: Biblionix \$ 880.00

Eight hundred eighty dollars and no cents

Biblionix
100 Congress Ave.
Suite 2000
Austin TX 78701

MEMO

1027163 10490953 0623377

#27163 08/04/2023 \$880.00

CITY OF YUTAN
P.O. BOX 215, 112 WINE ST.
YUTAN, NE 68073
(402) 425-2112

27174

07/19/2023

PAY TO THE ORDER OF: Demco \$ 97.48

Ninety seven dollars and forty eight cents

Demco
PO Box 8048
Madison WI 53708-8048

MEMO

1027174 10490953 0623377

#27174 08/01/2023 \$97.48

CITY OF YUTAN
P.O. BOX 215, 112 WINE ST.
YUTAN, NE 68073
(402) 425-2112

27179

07/19/2023

PAY TO THE ORDER OF: ERIKSEN CONSTRUCTION CO., INC. \$ 1110,922.00

One thousand ten thousand nine hundred twenty two dollars and no cents

ERIKSEN CONSTRUCTION CO., INC.
PO BOX 519
2546 S HWY 30
BLAIR NE 68008

MEMO

1027179 10490953 0623377

#27179 08/07/2023 \$110,922.00

CITY OF YUTAN
P.O. BOX 215, 112 WINE ST.
YUTAN, NE 68073
(402) 425-2112

27193

07/19/2023

PAY TO THE ORDER OF: SCHOLZ SMALL ENGINE \$ 155.57

One hundred fifty five dollars and fifty seven cents

SCHOLZ SMALL ENGINE
522 COUNTY ROAD M
YUTAN NE 68073

MEMO

1027193 10490953 0623377

#27193 08/02/2023 \$155.57

CITY OF YUTAN
 P.O. BOX 215, 112 WINE ST.
 YUTAN, NE 68073
 (402) 425-2112

First State
 76-953/1049

07/19/2023

PAY TO THE ORDER OF Southeast Library System \$ 120.00

One hundred twenty dollars and no cents

Southeast Library System
 5730 R Street
 Lincoln NE 68505

MAYOR/CLERK
Keith M Kelly
Franklin

MEMO

#027195# @10490953# 0623377#

#27195 08/01/2023 \$120.00

CITY OF YUTAN
 P.O. BOX 215, 112 WINE ST.
 YUTAN, NE 68073
 (402) 425-2112

First State
 76-953/1049

07/19/2023

PAY TO THE ORDER OF The Diamonds Groundskeeper \$ 795.00

Seven hundred ninety five dollars and no cents

The Diamonds Groundskeeper
 Gregg Newton
 9268 Jefferson St.
 Omaha NE 68127

MAYOR/CLERK
Keith M Kelly
Franklin

MEMO

#027198# @10490953# 0623377#

#27198 08/03/2023 \$795.00

CITY OF YUTAN
 P.O. BOX 215, 112 WINE ST.
 YUTAN, NE 68073
 (402) 425-2112

First State
 76-953/1049

07/19/2023

PAY TO THE ORDER OF Wahoo/Waverly-Ashland Newspapers \$ 834.05

Eight hundred thirty four dollars and five cents

Wahoo/Waverly-Ashland Newspapers
 C/O LEE ADVERTISING
 PO BOX 4650
 CAROL STREAM IL 60197-4650

MAYOR/CLERK
Keith M Kelly
Franklin

MEMO

ACCOUNT #860000001000076

#027200# @10490953# 0623377#

#27200 08/01/2023 \$834.05

CITY OF YUTAN
 P.O. BOX 215, 112 WINE ST.
 YUTAN, NE 68073
 (402) 425-2112

First State
 76-953/1049

07/19/2023

PAY TO THE ORDER OF Wildlife Encounters \$ 325.00

Three hundred twenty five dollars and no cents

Wildlife Encounters
 11101 S. 216th Street
 Gretna NE 68028

MAYOR/CLERK
Keith M Kelly
Franklin

MEMO

#027201# @10490953# 0623377#

#27201 08/01/2023 \$325.00

CITY OF YUTAN
 P.O. BOX 215, 112 WINE ST.
 YUTAN, NE 68073
 (402) 425-2112

First State
 76-953/1049

08/16/2023

PAY TO THE ORDER OF All Star Plumbing LLC \$ 500.00

Five hundred dollars and no cents

All Star Plumbing LLC
 PO Box 384
 Yutan NE 68073

MAYOR/CLERK
Keith M Kelly
Franklin

MEMO

#027202# @10490953# 0623377#

#27202 08/23/2023 \$500.00

CITY OF YUTAN
 P.O. BOX 215, 112 WINE ST.
 YUTAN, NE 68073
 (402) 425-2112

First State
 76-953/1049

08/16/2023

PAY TO THE ORDER OF BE SEEN SIGNS \$ 1183.85

One thousand one hundred eighty three dollars and eighty five cents

BE SEEN SIGNS
 112 S. SCOTT ST.
 GRETTA NE 68028

MAYOR/CLERK
Keith M Kelly
Franklin

MEMO

#027203# @10490953# 0623377#

#27203 08/22/2023 \$1,183.85

CITY OF YUTAN
 P.O. BOX 215, 112 WINE ST.
 YUTAN, NE 68073
 (402) 425-2112

First State
 76-953/1049

08/16/2023

PAY TO THE ORDER OF BenefitPlansInc. \$ 168.75

One hundred sixty eight dollars and seventy five cents

BenefitPlansInc.
 16924 Frances Street Suite 100
 Omaha NE 68130

MAYOR/CLERK
Keith M Kelly
Franklin

MEMO

#027204# @10490953# 0623377#

#27204 08/25/2023 \$168.75

CITY OF YUTAN
 P.O. BOX 215, 112 WINE ST.
 YUTAN, NE 68073
 (402) 425-2112

First State
 76-953/1049

08/16/2023

PAY TO THE ORDER OF CARDMEMBER SERVICE \$ 1,288.22

One thousand two hundred eighty eight dollars and twenty two cents

CARDMEMBER SERVICE
 P.O. Box 780406
 St. Louis MO 63179-0406

MAYOR/CLERK
Keith M Kelly
Franklin

MEMO

#027205# @10490953# 0623377#

#27205 08/21/2023 \$1,288.22

CITY OF YUTAN
 P.O. BOX 215, 112 WINE ST.
 YUTAN, NE 68073
 (402) 425-2112

First State
 76-953/1049

08/16/2023

PAY TO THE ORDER OF CULLIGAN OF OMAHA \$ 56.25

Fifty six dollars and twenty five cents

CULLIGAN OF OMAHA
 PO BOX 2932
 WICHITA KS 67201-2932

MAYOR/CLERK
Keith M Kelly
Franklin

MEMO

#027206# @10490953# 0623377#

#27206 08/24/2023 \$56.25

CITY OF YUTAN
 P.O. BOX 215, 112 WINE ST.
 YUTAN, NE 68073
 (402) 425-2112

First State
 76-953/1049

08/15/2023

PAY TO THE ORDER OF ADAM BATES \$ 73.36

Seventy three dollars and thirty six cents

ADAM BATES
 2923 Mfpr Of
 Service NE 68123

MAYOR/CLERK
Keith M Kelly
Franklin

MEMO

#027209# @10490953# 0623377#

#27209 08/15/2023 \$73.36

CITY OF YUTAN
P.O. BOX 215, 115 VINE ST.
YUTAN, NE 68073
(402) 425-2112

First State
76-953/1049

8/7/2023

PAY TO THE ORDER OF TIMOTHY S HANNAN \$ 611.77

Six hundred eleven dollars and seventy seven cents

TIMOTHY S HANNAN
860 COUNTY ROAD R
MEAD, NE 68341

MAYOR/CLERK
[Signature]

MEMO

#027210# ⑆10490953⑆ 0623377⑆

#27210 08/14/2023 \$611.77

CITY OF YUTAN
P.O. BOX 215, 115 VINE ST.
YUTAN, NE 68073
(402) 425-2112

First State
76-953/1049

8/7/2023

PAY TO THE ORDER OF KENNETH H JACKSON \$ 150.06

One hundred fifty dollars and six cents

KENNETH H JACKSON
410 W. 10th Street
Wahoo, NE 68066

MAYOR/CLERK
[Signature]

MEMO

#027211# ⑆10490953⑆ 0623377⑆

#27211 08/21/2023 \$150.06

CITY OF YUTAN
P.O. BOX 215, 115 VINE ST.
YUTAN, NE 68073
(402) 425-2112

First State
76-953/1049

8/7/2023

PAY TO THE ORDER OF JASON OWENS \$ 268.96

Two hundred sixty eight dollars and ninety six cents

JASON OWENS
711 CEDAR VIEW LANE
BELLEVUE, NE 68123

MAYOR/CLERK
[Signature]

MEMO

#027212# ⑆10490953⑆ 0623377⑆

#27212 08/25/2023 \$268.96

CITY OF YUTAN
P.O. BOX 215, 115 VINE ST.
YUTAN, NE 68073
(402) 425-2112

First State
76-953/1049

8/7/2023

PAY TO THE ORDER OF KRISTEN I RUSSELL \$ 304.74

Three hundred four dollars and seventy four cents

KRISTEN I RUSSELL
4817 N 80th
Omaha, NE 68134

MAYOR/CLERK
[Signature]

MEMO

#027213# ⑆10490953⑆ 0623377⑆

#27213 08/17/2023 \$304.74

CITY OF YUTAN
P.O. BOX 215, 115 VINE ST.
YUTAN, NE 68073
(402) 425-2112

First State
76-953/1049

08/16/2023

PAY TO THE ORDER OF ARC5-LLC \$ 3,318.76

Three thousand three hundred eighteen dollars and seventy six cents

ARC5-LLC
783 COUNTRY ROAD S
YUTAN NE 68073

MAYOR/CLERK
[Signature]

MEMO

#027214# ⑆10490953⑆ 0623377⑆

#27214 08/22/2023 \$3,318.76

CITY OF YUTAN
P.O. BOX 215, 115 VINE ST.
YUTAN, NE 68073
(402) 425-2112

First State
76-953/1049

08/18/2023

PAY TO THE ORDER OF Canon Financial Services \$ 106.00

One hundred six dollars and no cents

Canon Financial Services
14904 Collections Center Drive
Chicago IL 60693-0149

MAYOR/CLERK
[Signature]

MEMO CONTRACT #0694406-001

#027216# ⑆10490953⑆ 0623377⑆

#27216 08/21/2023 \$106.00

CITY OF YUTAN
P.O. BOX 215, 115 VINE ST.
YUTAN, NE 68073
(402) 425-2112

First State
76-953/1049

08/18/2023

PAY TO THE ORDER OF Chieftain Community Club \$ 9,371.00

Nine thousand three hundred seventy one dollars and no cents

Chieftain Community Club
304 Itan Drive
Yutan NE 68073

MAYOR/CLERK
[Signature]

MEMO

#027217# ⑆10490953⑆ 0623377⑆

#27217 08/18/2023 \$9,371.00

CITY OF YUTAN
P.O. BOX 215, 115 VINE ST.
YUTAN, NE 68073
(402) 425-2112

First State
76-953/1049

08/18/2023

PAY TO THE ORDER OF CleanUp Containers \$ 280.00

Two hundred eighty dollars and no cents

CleanUp Containers
660 County Road M
Yutan NE 68073

MAYOR/CLERK
[Signature]

MEMO

#027218# ⑆10490953⑆ 0623377⑆

#27218 08/22/2023 \$280.00

CITY OF YUTAN
P.O. BOX 215, 115 VINE ST.
YUTAN, NE 68073
(402) 425-2112

First State
76-953/1049

08/16/2023

PAY TO THE ORDER OF Colonial Research \$ 1,161.67

One thousand one hundred sixty one dollars and sixty seven cents

Colonial Research
PO Box 606
Norfolk NE 68702

MAYOR/CLERK
[Signature]

MEMO

#027219# ⑆10490953⑆ 0623377⑆

#27219 08/22/2023 \$1,161.67

CITY OF YUTAN
P.O. BOX 215, 115 VINE ST.
YUTAN, NE 68073
(402) 425-2112

First State
76-953/1049

08/16/2023

PAY TO THE ORDER OF Cubby's \$ 1,189.15

One thousand one hundred eighty nine dollars and fifteen cents

Cubby's
Attn: Accounts Receivable
9229 Mormon Bridge Plaza, Suite #6
Omaha NE 68162

MAYOR/CLERK
[Signature]

MEMO ACCOUNT #0000827

#027220# ⑆10490953⑆ 0623377⑆

#27220 08/21/2023 \$1,189.15

CITY OF YUTAN
 P.O. BOX 215, 112 WINE ST.
 YUTAN, NE 68073
 (402) 425-2112

First State
 76-953/1049

27221

08/16/2023

PAY TO THE ORDER OF: DATASHIELD CORPORATION \$ **\$56.00**

Fifty six dollars and no cents

DATASHIELD CORPORATION
 PO BOX 8458
 OMAHA NE 68108

MAYOR/CLERK
Keith M Kelly
Franklin R

MEMO: CUSTOMER #2615-1

#027221# ⑆10490953⑆ 0623377#

#27221 08/21/2023 \$56.00

CITY OF YUTAN
 P.O. BOX 215, 112 WINE ST.
 YUTAN, NE 68073
 (402) 425-2112

First State
 76-953/1049

27223

08/16/2023

PAY TO THE ORDER OF: Drop In Portables \$ **\$627.73**

Six hundred twenty seven dollars and seventy three cents

Drop In Portables
 5506 S. 93rd Street
 Omaha NE 68127

MAYOR/CLERK
Keith M Kelly
Franklin R

MEMO:

#027223# ⑆10490953⑆ 0623377#

#27223 08/21/2023 \$627.73

CITY OF YUTAN
 P.O. BOX 215, 112 WINE ST.
 YUTAN, NE 68073
 (402) 425-2112

First State
 76-953/1049

27224

08/15/2023

PAY TO THE ORDER OF: EAKES OFFICE SOLUTIONS \$ **\$725.00**

Seven hundred twenty five dollars and no cents

EAKES OFFICE SOLUTIONS
 PO BOX 2095
 GRAND ISLAND NE 69

MAYOR/CLERK
Keith M Kelly
Franklin R

MEMO: ACCOUNT #145803

#027224# ⑆10490953⑆ 0623377#

#27224 08/22/2023 \$725.00

CITY OF YUTAN
 P.O. BOX 215, 112 WINE ST.
 YUTAN, NE 68073
 (402) 425-2112

First State
 76-953/1049

27225

08/16/2023

PAY TO THE ORDER OF: ECS Technology Solutions \$ **\$287.80**

Two hundred eighty seven dollars and eighty cents

ECS Technology Solutions
 2720 N 206th St
 Elkhorn NE 69022

MAYOR/CLERK
Keith M Kelly
Franklin R

MEMO:

#027225# ⑆10490953⑆ 0623377#

#27225 08/21/2023 \$287.80

CITY OF YUTAN
 P.O. BOX 215, 112 WINE ST.
 YUTAN, NE 68073
 (402) 425-2112

First State
 76-953/1049

27226

08/16/2023

PAY TO THE ORDER OF: ELITE VEHICLE OUTFITTERS \$ **\$12,267.38**

Twelve thousand two hundred sixty seven dollars and thirty eight cents

ELITE VEHICLE OUTFITTERS
 409 MADISON STREET
 WATERLOO NE 68059

MAYOR/CLERK
Keith M Kelly
Franklin R

MEMO:

#027226# ⑆10490953⑆ 0623377#

#27226 08/21/2023 \$12,267.38

CITY OF YUTAN
 P.O. BOX 215, 112 WINE ST.
 YUTAN, NE 68073
 (402) 425-2112

First State
 76-953/1049

27227

08/16/2023

PAY TO THE ORDER OF: VICKI ENGEL \$ **\$270.00**

Two hundred seventy dollars and no cents

VICKI ENGEL
 505 FIFTH STREET
 YUTAN NE 68073

MAYOR/CLERK
Keith M Kelly
Franklin R

MEMO:

#027227# ⑆10490953⑆ 0623377#

#27227 08/17/2023 \$270.00

CITY OF YUTAN
 P.O. BOX 215, 112 WINE ST.
 YUTAN, NE 68073
 (402) 425-2112

First State
 76-953/1049

27228

08/16/2023

PAY TO THE ORDER OF: GRASS PAD WAREHOUSE \$ **\$599.80**

Five hundred ninety nine dollars and eighty cents

GRASS PAD WAREHOUSE
 425 N. RAWHIDE
 OLATHE KS 66061

MAYOR/CLERK
Keith M Kelly
Franklin R

MEMO:

#027228# ⑆10490953⑆ 0623377#

#27228 08/23/2023 \$599.80

CITY OF YUTAN
 P.O. BOX 215, 112 WINE ST.
 YUTAN, NE 68073
 (402) 425-2112

First State
 76-953/1049

27229

08/16/2023

PAY TO THE ORDER OF: IBTS \$ **\$500.00**

Five hundred dollars and no cents

IBTS
 45207 RESEARCH PLAZA
 ASHBURN VA 20147

MAYOR/CLERK
Keith M Kelly
Franklin R

MEMO:

#027229# ⑆10490953⑆ 0623377#

#27229 08/23/2023 \$500.00

CITY OF YUTAN
 P.O. BOX 215, 112 WINE ST.
 YUTAN, NE 68073
 (402) 425-2112

First State
 76-953/1049

27230

08/16/2023

PAY TO THE ORDER OF: JEO Consulting Group, Inc \$ **\$8,065.00**

Eight thousand sixty five dollars and no cents

JEO Consulting Group Inc
 1937 N Chestnut St
 Wahoo NE 68066

MAYOR/CLERK
Keith M Kelly
Franklin R

MEMO:

#027230# ⑆10490953⑆ 0623377#

#27230 08/23/2023 \$8,065.00

CITY OF YUTAN
 P.O. BOX 215, 112 WINE ST.
 YUTAN, NE 68073
 (402) 425-2112

First State
 76-953/1049

27231

08/16/2023

PAY TO THE ORDER OF: Jeff Subbert Irrigation Service & Repair \$ **\$153.22**

One hundred fifty three dollars and twenty two cents

Jeff Subbert Irrigation Service & Repair
 1830 County Road N
 Wahoo NE 68066

MAYOR/CLERK
Keith M Kelly
Franklin R

MEMO:

#027231# ⑆10490953⑆ 0623377#

#27231 08/29/2023 \$153.22

CITY OF YUTAN
P.O. BOX 215, 112 VINE ST.
YUTAN, NE 68573
(402) 625-2112

First State
76-953/1049

27232

08/18/2023

PAY TO THE ORDER OF: KERSTEN TRUCKING INC \$ 392.69

Three hundred ninety two dollars and sixty nine cents

MEMO: KERSTEN TRUCKING INC
14501 S. 204TH STREET
GRETN A NE 68028

MAYOR/CLERK
Keith M Kelly
Jenny L

#027232# ⑆10490953⑆ 0623377⑆

#27232 08/25/2023 \$992.69

CITY OF YUTAN
P.O. BOX 215, 112 VINE ST.
YUTAN, NE 68573
(402) 625-2112

First State
76-953/1049

27233

08/16/2023

PAY TO THE ORDER OF: League of Nebraska Municipal \$ 3,598.00

Three thousand five hundred ninety eight dollars and no cents

MEMO: League of Nebraska Municipal
1335 L St.
Lincoln NE 68508-2596

MAYOR/CLERK
Keith M Kelly
Jenny L

#027233# ⑆10490953⑆ 0623377⑆

#27233 08/21/2023 \$3,598.00

CITY OF YUTAN
P.O. BOX 215, 112 VINE ST.
YUTAN, NE 68573
(402) 625-2112

First State
76-953/1049

27234

08/18/2023

PAY TO THE ORDER OF: Lowe's Home Centers, Inc. \$ 688.52

Six hundred eighty eight dollars and fifty two cents

MEMO: ACCOUNT #9800 199870 1

MAYOR/CLERK
Keith M Kelly
Jenny L

#027234# ⑆10490953⑆ 0623377⑆

#27234 08/24/2023 \$688.52

CITY OF YUTAN
P.O. BOX 215, 112 VINE ST.
YUTAN, NE 68573
(402) 625-2112

First State
76-953/1049

27235

08/18/2023

PAY TO THE ORDER OF: MIDTOWN PLUMBING \$ 4,090.70

Four thousand ninety dollars and seventy cents

MEMO: MIDTOWN PLUMBING
ATTN: TAMMY TURNER
3432 N STREET
LINCOLN NE 68510

MAYOR/CLERK
Keith M Kelly
Jenny L

#027235# ⑆10490953⑆ 0623377⑆

#27235 08/21/2023 \$4,090.70

CITY OF YUTAN
P.O. BOX 215, 112 VINE ST.
YUTAN, NE 68573
(402) 625-2112

First State
76-953/1049

27236

08/18/2023

PAY TO THE ORDER OF: Martin Marietta Materials \$ 958.53

Nine hundred fifty eight dollars and fifty three cents

MEMO: Martin Marietta Materials
PO Box 677061
Dallas TX 75267-7061

MAYOR/CLERK
Keith M Kelly
Jenny L

#027236# ⑆10490953⑆ 0623377⑆

#27236 08/21/2023 \$958.53

CITY OF YUTAN
P.O. BOX 215, 112 VINE ST.
YUTAN, NE 68573
(402) 625-2112

First State
76-953/1049

27237

08/16/2023

PAY TO THE ORDER OF: Metropolitan Utilities District \$ 92.00

Ninety two dollars and no cents

MEMO: Metropolitan Utilities District
7360 World Communications Drive
Omaha NE 68122-4041

MAYOR/CLERK
Keith M Kelly
Jenny L

#027237# ⑆10490953⑆ 0623377⑆

#27237 08/22/2023 \$92.00

CITY OF YUTAN
P.O. BOX 215, 112 VINE ST.
YUTAN, NE 68573
(402) 625-2112

First State
76-953/1049

27238

08/16/2023

PAY TO THE ORDER OF: NE Public Health Environmental Lab \$ 16.00

Sixteen dollars and no cents

MEMO: NE Public Health Environmental Lab
3701 S +4 St.
PO Box 22790
Lincoln NE 68502

MAYOR/CLERK
Keith M Kelly
Jenny L

#027238# ⑆10490953⑆ 0623377⑆

#27238 08/23/2023 \$16.00

CITY OF YUTAN
P.O. BOX 215, 112 VINE ST.
YUTAN, NE 68573
(402) 625-2112

First State
76-953/1049

27239

08/16/2023

PAY TO THE ORDER OF: NELSON & SONS GLASS INC \$ 9,200.00

Nine thousand two hundred dollars and no cents

MEMO: NELSON & SONS GLASS INC
8400 SOUTH 120TH STREET
PAPILLION NE 68046

MAYOR/CLERK
Keith M Kelly
Jenny L

#027239# ⑆10490953⑆ 0623377⑆

#27239 08/24/2023 \$9,200.00

CITY OF YUTAN
P.O. BOX 215, 112 VINE ST.
YUTAN, NE 68573
(402) 625-2112

First State
76-953/1049

27240

08/16/2023

PAY TO THE ORDER OF: Nebraska Library Commission \$ 500.00

Five hundred dollars and no cents

MEMO: Nebraska Library Commission
Nebraska Library Commission
1200 N St, Suite 120
Lincoln NE 68508

MAYOR/CLERK
Keith M Kelly
Jenny L

#027240# ⑆10490953⑆ 0623377⑆

#27240 08/23/2023 \$500.00

CITY OF YUTAN
P.O. BOX 215, 112 VINE ST.
YUTAN, NE 68573
(402) 625-2112

First State
76-953/1049

27241

08/16/2023

PAY TO THE ORDER OF: ON TARGET AMMUNITION \$ 1,062.19

One thousand sixty two dollars and nineteen cents

MEMO: ON TARGET AMMUNITION
PO BOX 183
GRAIN VALLEY MO 64029

MAYOR/CLERK
Keith M Kelly
Jenny L

#027241# ⑆10490953⑆ 0623377⑆

#27241 08/22/2023 \$1,062.19

27242

CITY OF YUTAN
 P.O. BOX 215, 112 VINE ST.
 YUTAN, NE 68073
 (402) 625-2112

First State
 76-953/1049

08/16/2023

PAY TO THE ORDER OF: PITNEY BOWES GLOBAL FINANCIAL SERVICES \$ **333.69**

Three hundred thirty three dollars and sixty nine cents

PITNEY BOWES GLOBAL FINANCIAL SERVICES
 PO BOX 981022
 BOSTON MA 02298-1022

MAYOR/CLERK
Kath M Kelly
Franklin V

MEMO

⑆027242⑆ ⑆10490953⑆ ⑆0623377⑆

#27242 08/22/2023 \$333.69

27243

CITY OF YUTAN
 P.O. BOX 215, 112 VINE ST.
 YUTAN, NE 68073
 (402) 625-2112

First State
 76-953/1049

08/16/2023

PAY TO THE ORDER OF: PURCHASE POWER \$ **845.32**

Eight hundred forty five dollars and thirty two cents

PURCHASE POWER
 PO BOX 10026
 BOSTON MA 02298-1026

MAYOR/CLERK
Kath M Kelly
Franklin V

MEMO ACCOUNT #8000-9080-1113-3340

⑆027243⑆ ⑆10490953⑆ ⑆0623377⑆

#27243 08/22/2023 \$845.32

27244

CITY OF YUTAN
 P.O. BOX 215, 112 VINE ST.
 YUTAN, NE 68073
 (402) 625-2112

First State
 76-953/1049

08/16/2023

PAY TO THE ORDER OF: Roadrunner Transportation, LLC \$ **322.50**

Three hundred twenty two dollars and fifty cents

Roadrunner Transportation LLC
 1274 South T-Corner Road
 Weston NE 68070

MAYOR/CLERK
Kath M Kelly
Franklin V

MEMO

⑆027244⑆ ⑆10490953⑆ ⑆0623377⑆

#27244 08/21/2023 \$322.50

27245

CITY OF YUTAN
 P.O. BOX 215, 112 VINE ST.
 YUTAN, NE 68073
 (402) 625-2112

First State
 76-953/1049

08/16/2023

PAY TO THE ORDER OF: SECTORNOW, LLC \$ **1,699.00**

One thousand six hundred ninety nine dollars and no cents

SECTORNOW, LLC
 1301 MANCHESTER DRIVE
 LINCOLN NE 68528

MAYOR/CLERK
Kath M Kelly
Franklin V

MEMO

⑆027245⑆ ⑆10490953⑆ ⑆0623377⑆

#27245 08/22/2023 \$1,699.00

27246

CITY OF YUTAN
 P.O. BOX 215, 112 VINE ST.
 YUTAN, NE 68073
 (402) 625-2112

First State
 76-953/1049

08/16/2023

PAY TO THE ORDER OF: SOUTHEAST NEBRASKA DEVELOPMENT DISTRICT \$ **1,979.00**

One thousand nine hundred seventy nine dollars and no cents

SOUTHEAST NEBRASKA DEVELOPMENT DISTRICT
 7407 O STREET
 LINCOLN NE 68510-2444

MAYOR/CLERK
Kath M Kelly
Franklin V

MEMO

⑆027246⑆ ⑆10490953⑆ ⑆0623377⑆

#27246 08/29/2023 \$1,979.00

27247

CITY OF YUTAN
 P.O. BOX 215, 112 VINE ST.
 YUTAN, NE 68073
 (402) 625-2112

First State
 76-953/1049

08/16/2023

PAY TO THE ORDER OF: T. ROWE PRICE RETIREMENT PLAN SERVICES \$ **576.03**

Five hundred seventy six dollars and three cents

T. ROWE PRICE RETIREMENT PLAN SERVICES
 P.O. BOX 64012
 BALTIMORE MD 21264-4012

MAYOR/CLERK
Kath M Kelly
Franklin V

MEMO

⑆027247⑆ ⑆10490953⑆ ⑆0623377⑆

#27247 08/22/2023 \$576.03

27248

CITY OF YUTAN
 P.O. BOX 215, 112 VINE ST.
 YUTAN, NE 68073
 (402) 625-2112

First State
 76-953/1049

08/16/2023

PAY TO THE ORDER OF: THE LINCOLN NATIONAL LIFE INSURANCE CO. \$ **430.80**

Four hundred thirty dollars and eighty cents

THE LINCOLN NATIONAL LIFE INSURANCE CO
 PO BOX 0821
 CAROL STREAM IL 60132-0821

MAYOR/CLERK
Kath M Kelly
Franklin V

MEMO

⑆027248⑆ ⑆10490953⑆ ⑆0623377⑆

#27248 08/23/2023 \$430.80

27249

CITY OF YUTAN
 P.O. BOX 215, 112 VINE ST.
 YUTAN, NE 68073
 (402) 625-2112

First State
 76-953/1049

08/16/2023

PAY TO THE ORDER OF: TIME MANAGEMENT SYSTEMS, INC. \$ **130.50**

One hundred thirty dollars and fifty cents

TIME MANAGEMENT SYSTEMS, INC.
 4055 STADIUM DRIVE
 SIOUX CITY IA 51105

MAYOR/CLERK
Kath M Kelly
Franklin V

MEMO

⑆027249⑆ ⑆10490953⑆ ⑆0623377⑆

#27249 08/22/2023 \$130.50

27250

CITY OF YUTAN
 P.O. BOX 215, 112 VINE ST.
 YUTAN, NE 68073
 (402) 625-2112

First State
 76-953/1049

08/19/2023

PAY TO THE ORDER OF: Ty's Outdoor Power & Service \$ **652.49**

Six hundred fifty two dollars and forty nine cents

Ty's Outdoor Power & Service
 PO Box 630
 Gretna NE 68028

MAYOR/CLERK
Kath M Kelly
Franklin V

MEMO

⑆027250⑆ ⑆10490953⑆ ⑆0623377⑆

#27250 08/22/2023 \$652.49

27251

CITY OF YUTAN
 P.O. BOX 215, 112 VINE ST.
 YUTAN, NE 68073
 (402) 625-2112

First State
 76-953/1049

08/18/2023

PAY TO THE ORDER OF: WILKE PLUMBING \$ **270.00**

Two hundred seventy dollars and no cents

WILKE PLUMBING
 304 ITAN DRIVE
 YUTAN NE 68073

MAYOR/CLERK
Kath M Kelly
Franklin V

MEMO

⑆027251⑆ ⑆10490953⑆ ⑆0623377⑆

#27251 08/18/2023 \$270.00

27252

CITY OF YUTAN
P.O. BOX 215, 112 376 ST
YUTAN, NE 68375
663/653-2112

First State
76-953/1049

08/16/2023

PAY TO THE ORDER OF Wahoo-Waverly-Ashland Newspapers \$ 1,081.57

One thousand eighty one dollars and fifty seven cents

Wahoo-Waverly-Ashland Newspapers
C/O LEE ADVERTISING
PO BOX 4939
CAROL STREAM IL 60197-4990

MAYOR/CLERK
Scott M Kelly
AUTHORIZED SIGNATURE

MEMO ACCOUNT #86000001000076

⑆027252⑆ ⑆10490953⑆ 0623377⑆

#27252 08/28/2023 \$1,081.57

27254

CITY OF YUTAN
P.O. BOX 215, 112 376 ST
YUTAN, NE 68375
663/653-2112

First State
76-953/1049

8/21/2023

PAY TO THE ORDER OF TIMOTHY S HANNAN \$ 494.13

Four hundred ninety four dollars and thirteen cents

TIMOTHY S HANNAN
669 COUNTY ROAD R
MEAD, NE 68041

MAYOR/CLERK
Scott M Kelly
AUTHORIZED SIGNATURE

MEMO

⑆027254⑆ ⑆10490953⑆ 0623377⑆

#27254 08/22/2023 \$494.13

27255

CITY OF YUTAN
P.O. BOX 215, 112 376 ST
YUTAN, NE 68375
663/653-2112

First State
76-953/1049

8/21/2023

PAY TO THE ORDER OF KRISTEN I RUSSELL \$ 146.73

One hundred forty six dollars and seventy three cents

KRISTEN I RUSSELL
4817 N 80th
Omaha, NE 68134

MAYOR/CLERK
Scott M Kelly
AUTHORIZED SIGNATURE

MEMO

⑆027255⑆ ⑆10490953⑆ 0623377⑆

#27255 08/23/2023 \$146.73

CITY OF YUTAN

Account	Account Name	Fiscal Year 22 - 23			Budget			Fiscal Year 21 - 22	
		Current	Year To Date	%Used	Current	Total	Remaining	Year To Date	Total
Revenue									
10000	GENERAL INCOME	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
1013A	TRANSFERS IN	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
11110	TRANSFER BETWEEN CH/MM	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
18040	MULTI PURPOSE BOND 2020	0.00	0.00	0.00 %	75,000.00	75,000.00	75,000.00	0.00	0.00
18070	RESERVE INTEREST INCOME	107.26	107.26	35.75 %	300.00	300.00	192.74	0.00	264.75
18090	MISCELLANEOUS REVENUE	9,288.76	9,288.76	385.01 %	75.00	75.00	(9,213.76)	0.00	3,572.71
18180	LICENSES AND FEES	4,195.75	4,195.75	104.89 %	4,000.00	4,000.00	(195.75)	0.00	16,834.75
18200	PLANNING & ZONING PERMIT FEES	600.00	600.00	60.00 %	1,000.00	1,000.00	400.00	0.00	1,162.50
18310	PARK INCOME	2,489.16	2,489.16	248.92 %	1,000.00	1,000.00	(1,489.16)	0.00	3,781.25
18320	TRANSFER FR PARK EQPT RESERVE	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
18400	EQUALIZATION FUNDS	30,634.07	30,634.07	170.30 %	17,987.93	17,987.93	(12,646.14)	0.00	7,973.46
18410	MOTOR VEHICLE PRO RATA	426.32	426.32	121.81 %	350.00	350.00	(76.32)	0.00	3,359.34
18420	HOMESTEAD EXEMPTION	13,534.42	13,534.42	0.00 %	0.00	0.00	(13,534.42)	0.00	12,429.42
18430	5% GROSS TAX	7,503.48	7,503.48	100.05 %	7,500.00	7,500.00	(3.48)	0.00	7,205.11
18440	IN LIEU OF TAX	1.80	1.80	3.00 %	60.00	60.00	58.20	0.00	60.50
18460	CARLINE TAX	30.25	30.25	30.25 %	100.00	100.00	69.75	0.00	69.48
18470	BUILDING PERMITS	28,632.65	28,632.65	95.44 %	30,000.00	30,000.00	1,367.35	0.00	21,950.00
18490	OCCUPATION TAX	6,479.63	6,479.63	963.52 %	330.00	330.00	(6,149.63)	0.00	330.00
18500	INTEREST INCOME	2,210.37	2,210.37	46.05 %	4,800.00	4,800.00	2,589.63	0.00	3,945.01
18550	UTV/SKID LOADER LOAN	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
18560	POLICE INCOME	0.00	0.00	0.00 %	1,500.00	1,500.00	1,500.00	0.00	5.00
18580	POLICE GRANT	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
18600	DONATIONS-LIBRARY	215.00	215.00	0.00 %	0.00	0.00	(215.00)	0.00	218.19
18610	FINES/FEES-LIBRARY	193.24	193.24	0.00 %	0.00	0.00	(193.24)	0.00	135.70
18640	STATE AID-LIBRARY	968.00	968.00	0.00 %	0.00	0.00	(968.00)	0.00	896.00
18650	MISCELLANEOUS INCOME-LIBRARY	21.00	21.00	0.00 %	0.00	0.00	(21.00)	0.00	298.44
18670	GRANT INCOME - LIBRARY	700.00	700.00	0.00 %	0.00	0.00	(700.00)	0.00	5,650.00
18900	PARK - TRAILS GRANT	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
18910	MOTOR VEHICLE TAX	41,322.05	41,322.05	108.74 %	38,000.00	38,000.00	(3,322.05)	0.00	42,147.58
18930	FRANCHISE TAX	0.00	0.00	0.00 %	4,000.00	4,000.00	4,000.00	0.00	4,259.48
18940	GEN. DTR GRANT INCOME	4,650.00	4,650.00	93.00 %	5,000.00	5,000.00	350.00	0.00	0.00
18950	GEN. NIFA GRANT INCOME	2,000.00	2,000.00	100.00 %	2,000.00	2,000.00	0.00	0.00	0.00
18980	INTEREST ON TAXES	684.36	684.36	152.08 %	450.00	450.00	(234.36)	0.00	1,769.39
18990	PROPERTY TAXES	127,068.80	127,068.80	64.21 %	197,890.00	197,890.00	70,821.20	0.00	165,584.94
19000	TRANSFERS FROM RESERVE ACCOU	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
19100	TRANSFERS FROM STREET FUND	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
19110	TRANSFERS FROM BOND FUND	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
19120	TRANS FROM KENO FUND	0.00	0.00	0.00 %	50,600.00	50,600.00	50,600.00	0.00	0.00
19500	SALE OF ASSETS	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
19600	KENO INCOME	55,365.42	55,365.42	110.73 %	50,000.00	50,000.00	(5,365.42)	0.00	52,141.30
19700	T.I.F. FUND DEPOSIT:1970D · SU	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
1970A	T.I.F. FUND DEPOSIT	0.00	0.00	0.00 %	250,000.00	250,000.00	250,000.00	0.00	389,506.33
1970B	T.I.F. FUND DEPOSIT:1970A · IT	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
1970C	T.I.F. FUND DEPOSIT:1970B · IT	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
1970D	T.I.F. FUND DEPOSIT:1970C · TH	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
19800	ARPA INCOME	0.00	0.00	0.00 %	115,927.00	115,927.00	115,927.00	0.00	115,926.97
20010	STREET INCOME	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	57,192.48
20050	STREET RESERVE INTEREST	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
20060	STREET RESERVE INCOME	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00

CITY OF YUTAN

Account	Account Name	Fiscal Year 22 - 23			Budget			Fiscal Year 21 - 22	
		Current	Year To Date	%Used	Current	Total	Remaining	Year To Date	Total
Revenue (Continued)									
28000	TRANSFER FROM GENERAL FUND	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
28090	MISCELLANEOUS REVENUE	0.00	0.00	0.00 %	300.00	300.00	300.00	0.00	134.40
28130	STREET TRANSFER IN	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
28400	STATE HIWAY ALLOCATION	171,136.48	171,136.48	102.87 %	166,369.00	166,369.00	(4,767.48)	0.00	132,405.29
28410	MOTOR VEHICLE FEES	14,787.10	14,787.10	147.87 %	10,000.00	10,000.00	(4,787.10)	0.00	2,915.80
28420	LB 610 ALLOCATIONS	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
28510	INCENTIVE	0.00	0.00	0.00 %	3,000.00	3,000.00	3,000.00	0.00	0.00
28550	STREET EQUIPMENT SOLD	8,333.33	8,333.33	0.00 %	0.00	0.00	(8,333.33)	0.00	0.00
28580	CITY ROAD LEVY	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
28590	TOWNSHIP ROAD LEVY	14,294.44	14,294.44	75.23 %	19,000.00	19,000.00	4,705.56	0.00	22,612.16
28600	STREET NIFA GRANT INCOME	2,000.00	2,000.00	100.00 %	2,000.00	2,000.00	0.00	0.00	0.00
28610	STREET DTR GRANT INCOME	0.00	0.00	0.00 %	5,000.00	5,000.00	5,000.00	0.00	0.00
29000	LOAN PROCEEDS	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
29040	TRUCK/CO RD 5 LOAN PROCEEDS	84,752.15	84,752.15	130.39 %	65,000.00	65,000.00	(19,752.15)	0.00	0.00
29050	1ST & POPLAR LOAN PROCEEDS	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
29060	CEDAR ASPHALT OVERLAY	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
30010	BOND INCOME	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
31810	TRANSFER FR KENO FUND	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
31820	TRANSFER FR STREET FUND	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
32820	TRANSFER FR SEWER FUND	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
32830	TRANSFER FR WATER FUND	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
32900	BOND FINANCING - YUTAN SCHOOLS	37,694.96	37,694.96	200.01 %	18,847.00	18,847.00	(18,847.96)	0.00	1,427.89
33510	PROPERTY TAXES	120,929.75	120,929.75	92.47 %	130,778.00	130,778.00	9,848.25	0.00	111,670.08
36810	BOND RESERVE INTEREST	163.57	163.57	25.16 %	650.00	650.00	486.43	0.00	799.95
37520	IN LIEUOF TAX	42.44	42.44	202.10 %	21.00	21.00	(21.44)	0.00	42.44
37530	MOTOR VEHICLE PRO RATA	278.80	278.80	223.04 %	125.00	125.00	(153.80)	0.00	270.46
37540	HOMESTEAD EXEMPTION	8,129.94	8,129.94	0.00 %	0.00	0.00	(8,129.94)	0.00	8,477.16
37550	5% GROSS TAX	5,096.24	5,096.24	145.61 %	3,500.00	3,500.00	(1,596.24)	0.00	4,891.45
37580	CARLINE TAX	42.35	42.35	141.17 %	30.00	30.00	(12.35)	0.00	39.37
37590	INTEREST ON TAXES	464.59	464.59	371.67 %	125.00	125.00	(339.59)	0.00	1,637.50
37600	TRUCK & PLOW	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
37610	POLICE CRUISER	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
37990	LOANS FROM OTHER FUNDS	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	90,000.00
41060	POLICE RESERVE INCOME	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
64000	RESERVES FOR EQUIPMENT	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
64110	TRANSFER TO POLICE EQPT RESERV	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
64120	TRANSFER TO PARK EQPT RESERVE	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
64130	TRANSFER TO STREET EQPT RESERV	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
64140	TRANSFER TO WATER FUND RESERV	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
64150	TRANSFER TO SEWER FUND RESERV	1,000.00	1,000.00	0.00 %	0.00	0.00	(1,000.00)	0.00	0.00
64900	TRANSFER TO GENERAL FUND	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
79990	WATER INCOME	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
80060	WATER RESERVE INCOME	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
8013A	TRANSFER FROM SEWER FUND	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
8013B	TRANSFER FROM BOND FUND	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
8013C	TRANSFER FROM GENERAL FUND	0.00	0.00	0.00 %	457,000.00	457,000.00	457,000.00	0.00	0.00
81060	TRANS-WATER RESERVES	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
81070	RESERVE INTEREST INCOME	412.76	412.76	41.28 %	1,000.00	1,000.00	587.24	0.00	1,018.49
81100	RENTAL INCOME - TOWER	11,000.00	11,000.00	91.67 %	12,000.00	12,000.00	1,000.00	0.00	10,000.00

CITY OF YUTAN

Account	Account Name	Fiscal Year 22 - 23			Budget			Fiscal Year 21 - 22	
		Current	Year To Date	%Used	Current	Total	Remaining	Year To Date	Total
Revenue (Continued)									
81110	WATER NIFA GRANT INCOME	2,000.00	2,000.00	100.00 %	2,000.00	2,000.00	0.00	0.00	0.00
81120	WATER DTR GRANT INCOME	4,650.00	4,650.00	93.00 %	5,000.00	5,000.00	350.00	0.00	0.00
88090	MISCELLANEOUS REVENUE	7,766.33	7,766.33	0.00 %	0.00	0.00	(7,766.33)	0.00	935.40
88640	INFRASTRUCTURE REPLACEMENT	70,884.15	70,884.15	221.51 %	32,000.00	32,000.00	(38,884.15)	0.00	33,279.60
88750	LATE FEES	6,458.77	6,458.77	184.54 %	3,500.00	3,500.00	(2,958.77)	0.00	3,964.42
88760	USER FEES	361,789.24	361,789.24	187.46 %	193,000.00	193,000.00	(168,789.24)	0.00	187,541.05
88770	SECURITY DEPOSITS	1,212.50	1,212.50	0.00 %	0.00	0.00	(1,212.50)	0.00	1,200.00
88780	HOOKUPS	250.00	250.00	8.33 %	3,000.00	3,000.00	2,750.00	0.00	0.00
88810	SALES TAX REVENUE	1,334.65	1,334.65	6.07 %	22,000.00	22,000.00	20,665.35	0.00	(887.34)
88900	BOND PROCEEDS	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	548,353.00
88950	GRANT FUNDS	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
90060	SEWER RESERVE INCOME	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
9013A	TRANSFER FROM GENERAL FUND	0.00	0.00	0.00 %	168,206.00	168,206.00	168,206.00	0.00	0.00
90140	SRF LOAN INCOME	176,513.00	176,513.00	27.16 %	650,000.00	650,000.00	473,487.00	0.00	0.00
91000	SEWER INCOME	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
91060	TRANS-SEWER RESERVES	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
91070	SEWER RESERVE INTEREST	305.40	305.40	46.98 %	650.00	650.00	344.60	0.00	753.61
91110	SEWER NIFA GRANT INCOME	2,000.00	2,000.00	100.00 %	2,000.00	2,000.00	0.00	0.00	0.00
91120	SEWER DTR GRANT INCOME	4,650.00	4,650.00	93.00 %	5,000.00	5,000.00	350.00	0.00	0.00
98090	MISCELLANEOUS REVENUE	36.25	36.25	0.00 %	0.00	0.00	(36.25)	0.00	1,887.73
98750	LATE FEES	5,612.74	5,612.74	160.36 %	3,500.00	3,500.00	(2,112.74)	0.00	3,661.87
98760	USER FEES	402,629.73	402,629.73	194.55 %	206,950.00	206,950.00	(195,679.73)	0.00	208,061.97
98770	SECURITY DEPOSITS	1,200.00	1,200.00	0.00 %	0.00	0.00	(1,200.00)	0.00	1,200.00
98780	HOOKUPS	275.00	275.00	18.33 %	1,500.00	1,500.00	1,225.00	0.00	0.00
98790	SEWER SALES TAX INCOME	3,956.15	3,956.15	0.00 %	0.00	0.00	(3,956.15)	0.00	3,693.65
98960	LAGOON FARM INCOME	19,660.91	19,660.91	218.45 %	9,000.00	9,000.00	(10,660.91)	0.00	21,004.91
98980	BOND PROCEEDS	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
TOTAL Revenue		1,893,065.51	1,893,065.51	61.87 %	3,059,920.93	3,059,920.93	1,166,855.42	0.00	2,321,662.39

Expense

10010	GENERAL EXPENSE	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
10040	SIRENS	2,155.02	2,155.02	165.77 %	1,300.00	1,300.00	(855.02)	0.00	3,628.23
10060	INSURANCE	4,596.62	4,596.62	135.19 %	3,400.00	3,400.00	(1,196.62)	0.00	3,985.02
10070	SALARIES	29,320.56	29,320.56	87.48 %	33,517.01	33,517.01	4,196.45	0.00	27,407.13
1007F	PAYROLL TAXES	35,787.15	35,787.15	022.49 %	3,500.00	3,500.00	(32,287.15)	0.00	7,889.16
1007M	MEDICARE	0.00	0.00	0.00 %	640.00	640.00	640.00	0.00	1,686.22
1007R	R - RETIREMENT CONTRIBUTION	9,053.86	9,053.86	0.00 %	0.00	0.00	(9,053.86)	0.00	465.38
10080	TELEPHONE	1,171.06	1,171.06	195.18 %	600.00	600.00	(571.06)	0.00	824.60
10090	MISCELLANEOUS EXPENSE	1,133.44	1,133.44	226.69 %	500.00	500.00	(633.44)	0.00	370.69
10100	DOG/CAT EXPENSE	84.95	84.95	28.32 %	300.00	300.00	215.05	0.00	79.05
10110	OFFICE UTILITIES	2,492.09	2,492.09	103.84 %	2,400.00	2,400.00	(92.09)	0.00	2,333.27
10120	EMPLOYEE HEALTH REIMBURSEMEN	3,868.97	3,868.97	134.34 %	2,880.00	2,880.00	(988.97)	0.00	1,025.86
10130	GENERAL FUND TRNFERS	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	91,427.89
10140	COUNCIL PAYROLL	11,000.00	11,000.00	100.00 %	11,000.00	11,000.00	0.00	0.00	11,000.00
10150	UNEMPLOYMENT	416.47	416.47	0.00 %	0.00	0.00	(416.47)	0.00	0.00
10160	AUDIT	9,395.00	9,395.00	78.29 %	12,000.00	12,000.00	2,605.00	0.00	17,649.00
10170	DUES	5,677.00	5,677.00	204.58 %	2,775.00	2,775.00	(2,902.00)	0.00	5,457.00
10180	SCHOOL DISTRICT	0.00	0.00	0.00 %	500.00	500.00	500.00	0.00	0.00

CITY OF YUTAN

Account	Account Name	Fiscal Year 22 - 23			Budget			Fiscal Year 21 - 22	
		Current	Year To Date	%Used	Current	Total	Remaining	Year To Date	Total
Expense (Continued)									
10200	LEGAL	4,187.50	4,187.50	119.64 %	3,500.00	3,500.00	(687.50)	0.00	4,452.75
10220	COUNTY COMMISSIONS	1,295.62	1,295.62	0.00 %	0.00	0.00	(1,295.62)	0.00	1,711.60
10230	COUNCIL CONFERENCE EXPENSE	968.70	968.70	96.87 %	1,000.00	1,000.00	31.30	0.00	0.00
10240	EMPLOYMENT BENEFITS	7,157.69	7,157.69	246.82 %	2,900.00	2,900.00	(4,257.69)	0.00	13,977.25
10260	OFFICE SUPPLIES	13,078.49	13,078.49	217.97 %	6,000.00	6,000.00	(7,078.49)	0.00	9,486.55
10280	TRAINING/CONFERENCES	3,982.28	3,982.28	132.74 %	3,000.00	3,000.00	(982.28)	0.00	12,535.47
10290	PLANNING & ZONING	6,573.75	6,573.75	32.87 %	20,000.00	20,000.00	13,426.25	0.00	15,039.44
10310	COMPUTER EXPENSE	20,152.60	20,152.60	322.44 %	6,250.00	6,250.00	(13,902.60)	0.00	12,709.45
10330	LOCAL PUBLISHING	4,975.87	4,975.87	165.86 %	3,000.00	3,000.00	(1,975.87)	0.00	2,721.41
10340	EMPLOYEE APPRECIATION	696.03	696.03	139.21 %	500.00	500.00	(196.03)	0.00	513.82
10350	CITY CLEAN UP	2,500.00	2,500.00	100.00 %	2,500.00	2,500.00	0.00	0.00	2,500.00
10360	WEBSITE	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
10370	ARPA EXPENSE	95,909.00	95,909.00	0.00 %	0.00	0.00	(95,909.00)	0.00	0.00
10410	COMP PLAN	1,437.50	1,437.50	0.00 %	0.00	0.00	(1,437.50)	0.00	3,842.50
10480	BUILDING INSPECTIONS	4,800.00	4,800.00	960.00 %	500.00	500.00	(4,300.00)	0.00	2,200.00
10600	GEN DTR GRANT EXPENSE	1,000.00	1,000.00	0.00 %	0.00	0.00	(1,000.00)	0.00	8,129.18
10650	COMMUNITY ENGAGEMENT	10,508.92	10,508.92	105.09 %	10,000.00	10,000.00	(508.92)	0.00	3,190.90
10670	REPAIRS	455.00	455.00	45.50 %	1,000.00	1,000.00	545.00	0.00	20.00
10680	OFFICE EQUIPMENT	2,883.68	2,883.68	192.25 %	1,500.00	1,500.00	(1,383.68)	0.00	4,951.13
10720	SIGN EXPENSE	831.26	831.26	97.80 %	850.00	850.00	18.74	0.00	824.79
10810	KENO EXPENSE - STATE TAX	12,057.71	12,057.71	120.58 %	10,000.00	10,000.00	(2,057.71)	0.00	5,306.00
10820	KENO EXPENSE - OPERATING	0.00	0.00	0.00 %	600.00	600.00	600.00	0.00	6,907.68
10830	KENO EXPENSE - COM. BETTERMENT	0.00	0.00	0.00 %	40,000.00	40,000.00	40,000.00	0.00	33,402.50
10840	KENO EXPENSE - OTHER COSTS	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
10850	TRANSFER TO WATER FUND	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
10860	TRANSFER TO CRA CHECKING	0.00	0.00	0.00 %	250,000.00	250,000.00	250,000.00	0.00	389,506.33
10870	TRANS TO SEWER FUND	0.00	0.00	0.00 %	115,927.00	115,927.00	115,927.00	0.00	0.00
10900	CAPITAL OUTLAY	30,282.64	30,282.64	121.13 %	25,000.00	25,000.00	(5,282.64)	0.00	0.00
10980	TRANSFERS TO STREET FUND	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
10990	LOAN TO BOND FUND	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
11000	Skid Loader/UTV Loan	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
11060	INSURANCE - POLICE	8,378.82	8,378.82	130.92 %	6,400.00	6,400.00	(1,978.82)	0.00	6,848.25
11070	WAGES-POLICE	72,638.95	72,638.95	73.43 %	98,927.12	98,927.12	26,288.17	0.00	77,317.56
1107F	PAYROLL TAXES-POLICE	52.31	52.31	0.71 %	7,392.00	7,392.00	7,339.69	0.00	4,504.47
11080	TELEPHONE-POLICE	1,171.34	1,171.34	195.22 %	600.00	600.00	(571.34)	0.00	1,018.01
11090	MISCELLANEOUS-POLICE	0.00	0.00	0.00 %	250.00	250.00	250.00	0.00	100.00
11100	HEALTH REIMBURSEMENT - PD	4,640.85	4,640.85	154.70 %	3,000.00	3,000.00	(1,640.85)	0.00	3,000.00
11200	LEGAL-POLICE	0.00	0.00	0.00 %	500.00	500.00	500.00	0.00	349.05
11240	GAS-POLICE	2,639.48	2,639.48	65.99 %	4,000.00	4,000.00	1,360.52	0.00	4,208.25
11250	UNIFORMS-POLICE	787.38	787.38	104.98 %	750.00	750.00	(37.38)	0.00	375.53
11260	SUPPLIES-POLICE	2,899.04	2,899.04	107.37 %	2,700.00	2,700.00	(199.04)	0.00	10,045.32
11280	TRAINING/CONFERENCES-POLICE	610.61	610.61	50.88 %	1,200.00	1,200.00	589.39	0.00	130.00
11290	EVIDENCE-POLICE	17.65	17.65	7.06 %	250.00	250.00	232.35	0.00	53.13
11300	2015 CRUISER-POLICE	709.51	709.51	47.30 %	1,500.00	1,500.00	790.49	0.00	1,976.14
11880	POLICE GRANT	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
11900	CAPITAL OUTLAY-POLICE	37,215.41	37,215.41	74.43 %	50,000.00	50,000.00	12,784.59	0.00	0.00
11950	POLICE CRUISER/EQUIPT RESERVE	(26,199.00)	(26,199.00)	0.00 %	0.00	0.00	26,199.00	0.00	83.42
13050	GENERAL EXPENSES - LIBRARY	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
13070	SALARIES-LIBRARY	39,243.62	39,243.62	82.62 %	47,498.60	47,498.60	8,254.98	0.00	37,907.95

CITY OF YUTAN

Account	Account Name	Fiscal Year 22 - 23			Budget			Fiscal Year 21 - 22	
		Current	Year To Date	%Used	Current	Total	Remaining	Year To Date	Total
Expense (Continued)									
1307F	PAYROLL TAXES-LIBRARY	28.12	28.12	1.16 %	2,420.00	2,420.00	2,391.88	0.00	2,342.95
13090	HEALTH REIMBURSEMENT-LIBRARY	1,550.64	1,550.64	51.69 %	3,000.00	3,000.00	1,449.36	0.00	4,555.23
13100	COLLECTION DEVELOPMENT-LIBRAR'	4,864.13	4,864.13	108.09 %	4,500.00	4,500.00	(364.13)	0.00	3,295.25
13110	READING PROGRAM-LIBRARY	2,972.49	2,972.49	108.09 %	2,750.00	2,750.00	(222.49)	0.00	2,910.68
13120	UTILITIES-LIBRARY	1,893.43	1,893.43	102.35 %	1,850.00	1,850.00	(43.43)	0.00	1,875.03
13130	INSURANCE-LIBRARY	3,918.40	3,918.40	156.74 %	2,500.00	2,500.00	(1,418.40)	0.00	2,664.13
13140	TELEPHONE-LIBRARY	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
13150	MAINTENANCE-LIBRARY	2,962.61	2,962.61	69.71 %	4,250.00	4,250.00	1,287.39	0.00	1,961.65
13260	SUPPLIES-LIBRARY	2,136.23	2,136.23	89.01 %	2,400.00	2,400.00	263.77	0.00	2,704.65
13280	TRAINING-LIBRARY	515.06	515.06	128.76 %	400.00	400.00	(115.06)	0.00	537.60
13300	TECHNOLOGY SERVICES-LIBRARY	2,369.57	2,369.57	135.40 %	1,750.00	1,750.00	(619.57)	0.00	1,925.39
13310	TRANSFER TO LIBRARY FUND	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
13400	GRANT EXPENSE - LIBRARY	783.96	783.96	0.00 %	0.00	0.00	(783.96)	0.00	9,159.76
13900	CAPITAL OUTLAY-LIBRARY	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
14050	UTILITIES-PARK	7,908.70	7,908.70	112.98 %	7,000.00	7,000.00	(908.70)	0.00	7,546.16
14060	INSURANCE-PARK	8,993.51	8,993.51	121.53 %	7,400.00	7,400.00	(1,593.51)	0.00	7,614.17
14070	WAGES-PARK	5,446.83	5,446.83	181.50 %	3,001.00	3,001.00	(2,445.83)	0.00	2,525.80
1407F	PAYROLL TAXES-PARK	4.22	4.22	0.60 %	700.00	700.00	695.78	0.00	173.13
14260	SUPPLIES-PARK	3,652.61	3,652.61	73.05 %	5,000.00	5,000.00	1,347.39	0.00	9,204.68
14320	GRAVEL-PARK	1,257.57	1,257.57	41.92 %	3,000.00	3,000.00	1,742.43	0.00	2,621.32
14340	REPAIRS-PARK	11,434.45	11,434.45	127.05 %	9,000.00	9,000.00	(2,434.45)	0.00	10,487.19
14390	PARK IMPROVEMENTS	23,986.90	23,986.90	479.74 %	5,000.00	5,000.00	(18,986.90)	0.00	27,092.92
14400	PLAYGROUND EQUIPMENT	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
14410	TMBRCRST/SPLSHPAD IMPROVE	340.69	340.69	0.00 %	0.00	0.00	(340.69)	0.00	0.00
14900	CAPITAL OUTLAY-PARK	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
14910	PARK RESERVE APPROPRIATION	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
20000	STREET EXPENSE	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
20030	INSURANCE	5,312.65	5,312.65	120.74 %	4,400.00	4,400.00	(912.65)	0.00	3,816.90
20040	STREET LIGHTS	22,405.41	22,405.41	81.18 %	27,600.00	27,600.00	5,194.59	0.00	17,297.90
20070	SALARIES	40,163.25	40,163.25	100.82 %	39,834.74	39,834.74	(328.51)	0.00	35,919.14
2007F	PAYROLL TAXES	23.44	23.44	0.68 %	3,445.00	3,445.00	3,421.56	0.00	1,943.18
20090	MISCELLANEOUS EXPENSE	248.00	248.00	248.00 %	100.00	100.00	(148.00)	0.00	0.00
20120	EMPLOYEE HEALTH REIMBURSEMEN'	1,813.61	1,813.61	44.45 %	4,080.00	4,080.00	2,266.39	0.00	100.00
20130	STREET TRANSFERS	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
20140	DEBT SERVICE	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
20200	LEGAL	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
20240	GAS	3,323.25	3,323.25	132.93 %	2,500.00	2,500.00	(823.25)	0.00	2,267.65
20260	SUPPLIES	4,073.75	4,073.75	116.39 %	3,500.00	3,500.00	(573.75)	0.00	3,406.49
20630	ENGINEERING	10,547.50	10,547.50	210.95 %	5,000.00	5,000.00	(5,547.50)	0.00	4,217.50
20650	EQUIPMENT REPAIRS	1,740.26	1,740.26	69.61 %	2,500.00	2,500.00	759.74	0.00	1,565.72
20660	SIGNS	796.41	796.41	79.64 %	1,000.00	1,000.00	203.59	0.00	3,692.63
20700	EQUIPMENT RENTAL	1,296.78	1,296.78	64.84 %	2,000.00	2,000.00	703.22	0.00	0.00
20810	GARBAGE	3,547.50	3,547.50	161.25 %	2,200.00	2,200.00	(1,347.50)	0.00	2,003.43
20820	UTILITIES-SHED	4,288.10	4,288.10	107.20 %	4,000.00	4,000.00	(288.10)	0.00	3,748.68
20830	REPAIRS	5,202.88	5,202.88	26.01 %	20,000.00	20,000.00	14,797.12	0.00	5,660.00
20840	STREET SWEEPING BY OTHERS	2,750.00	2,750.00	114.58 %	2,400.00	2,400.00	(350.00)	0.00	2,400.00
20850	GRAVEL AND ICE MELT	4,600.37	4,600.37	51.12 %	9,000.00	9,000.00	4,399.63	0.00	2,365.39
20890	ITAN PARKVIEW INTERSECTIONS	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
20900	CAPITAL OUTLAY	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00

CITY OF YUTAN

Account	Account Name	Fiscal Year 22 - 23			Budget			Fiscal Year 21 - 22	
		Current	Year To Date	%Used	Current	Total	Remaining	Year To Date	Total
Expense (Continued)									
20920	STREET MAINTENANCE	775.26	775.26	12.92 %	6,000.00	6,000.00	5,224.74	0.00	11,638.54
20930	PAINT	2,825.00	2,825.00	70.62 %	4,000.00	4,000.00	1,175.00	0.00	2,175.00
20940	SEASONAL BANNERS	2,364.85	2,364.85	0.00 %	0.00	0.00	(2,364.85)	0.00	463.27
20950	STREET IMPRPTS/EQUIPMENT RESERV	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
20960	STREET COMP PLAN EXPENSE	1,437.50	1,437.50	20.54 %	7,000.00	7,000.00	5,562.50	0.00	3,842.50
20970	STREET DTR PLAN EXPENSE	(3,050.00)	(3,050.00)	-48.80 %	6,250.00	6,250.00	9,300.00	0.00	812.50
20980	CAPITAL OUTLAY - EQPT PURCHASE	0.00	0.00	0.00 %	2,000.00	2,000.00	2,000.00	0.00	0.00
20990	TRANSFER TO GENERAL	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
21040	TRUCK/CO RD 5 LOAN TO DS	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
21050	1ST & POPLAR LOAN TO DS	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
21060	CEDAR ASPHALT OVERLAY	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
21070	UTILITY UNIFORMS	1,229.56	1,229.56	122.96 %	1,000.00	1,000.00	(229.56)	0.00	0.00
21080	TRUCK LOAN	88,746.98	88,746.98	136.53 %	65,000.00	65,000.00	(23,746.98)	0.00	0.00
21500	TRAIL PROJECT COSTS	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
30020	BOND EXPENSE	66.00	66.00	0.00 %	0.00	0.00	(66.00)	0.00	0.00
31000	BOND FEES	22.00	22.00	33.33 %	66.00	66.00	44.00	0.00	64.00
32010	12 G.O. VAR PUR BDS - PRINCIPA	75,000.00	75,000.00	000.00 %	7,500.00	7,500.00	(67,500.00)	0.00	75,000.00
32020	12 G.O. VAR PUR BDS - INTEREST	4,539.38	4,539.38	63.91 %	7,103.00	7,103.00	2,563.62	0.00	6,871.40
32030	TRANSFER TO SEWER FUND	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
32200	2014 WATER BONDS--PRINCIPAL	50,000.00	50,000.00	100.00 %	50,000.00	50,000.00	0.00	0.00	50,000.00
32210	2014 WATER BONDS--INTEREST	3,143.12	3,143.12	90.32 %	3,480.00	3,480.00	336.88	0.00	3,506.95
32400	2020 LIFT STATION PROJECT	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
32500	2020 WATER MAIN PROJECT	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
33020	TRAIL PROJECT SETTLEMENT	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
33030	1ST & POPLAR ST PROJECT	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
33040	TRUCK/CO RD 5 LOAN	19,175.67	19,175.67	100.00 %	19,176.00	19,176.00	0.33	0.00	19,175.67
33050	SKID LOADER/UTV LOAN	14,278.90	14,278.90	83.33 %	17,135.00	17,135.00	2,856.10	0.00	17,134.68
33060	CEDAR ASPHALT OVERLAY	22,542.14	22,542.14	100.00 %	22,542.00	22,542.00	(0.14)	0.00	22,542.14
33500	COUNTY COMMISSIONS	2,751.07	2,751.07	0.00 %	0.00	0.00	(2,751.07)	0.00	1,159.17
33650	UTV/SKID LOADER LOAN	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
46020	PARK RESERVE EXPENSE	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
66900	Reconciliation Discrepancies	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.06
80000	WATER EXPENSE	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
80040	INSURANCE	11,364.15	11,364.15	115.96 %	9,800.00	9,800.00	(1,564.15)	0.00	9,895.34
80050	UTILITIES	13,661.68	13,661.68	105.09 %	13,000.00	13,000.00	(661.68)	0.00	15,020.23
80070	SALARIES	81,775.24	81,775.24	90.63 %	90,231.14	90,231.14	8,455.90	0.00	76,306.84
8007F	PAYROLL TAXES	48.84	48.84	0.71 %	6,875.00	6,875.00	6,826.16	0.00	4,009.81
80090	MISCELLANEOUS	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	110.61
80100	METER TECHNOLOGY FEES	218.40	218.40	10.40 %	2,100.00	2,100.00	1,881.60	0.00	5,028.62
80120	EMPLOYEE HEALTH REIMBURSEMEN	1,813.64	1,813.64	21.29 %	8,520.00	8,520.00	6,706.36	0.00	1,283.27
80130	WATER TRANSFERS	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
80140	DEBT SERVICE	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
80150	DWSRF PAYMENT	0.00	0.00	0.00 %	29,597.00	29,597.00	29,597.00	0.00	0.00
80170	DUES	87.50	87.50	5.83 %	1,500.00	1,500.00	1,412.50	0.00	87.50
80200	LEGAL	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	539.90
80210	WATER COMP PLAN EXPENSE	1,437.50	1,437.50	20.54 %	7,000.00	7,000.00	5,562.50	0.00	3,842.50
80220	WATER DTR PLAN EXPENSE	2,100.00	2,100.00	33.60 %	6,250.00	6,250.00	4,150.00	0.00	8,129.16
80240	GAS	3,323.40	3,323.40	110.78 %	3,000.00	3,000.00	(323.40)	0.00	2,962.06
80250	UNIFORMS	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00

CITY OF YUTAN

Account	Account Name	Fiscal Year 22 - 23			Budget			Fiscal Year 21 - 22	
		Current	Year To Date	%Used	Current	Total	Remaining	Year To Date	Total
Expense (Continued)									
80260	SUPPLIES	6,030.52	6,030.52	402.03 %	1,500.00	1,500.00	(4,530.52)	0.00	7,319.54
80270	LOCATING COSTS	168.48	168.48	61.27 %	275.00	275.00	106.52	0.00	278.13
80280	SCHOOLS	208.57	208.57	5.21 %	4,000.00	4,000.00	3,791.43	0.00	1,207.47
80460	TOWER REPAIRS	13,412.82	13,412.82	268.26 %	5,000.00	5,000.00	(8,412.82)	0.00	0.00
80630	ENGINEERS	3,530.00	3,530.00	70.60 %	5,000.00	5,000.00	1,470.00	0.00	4,188.75
80640	TESTING	4,397.37	4,397.37	104.70 %	4,200.00	4,200.00	(197.37)	0.00	6,805.33
80650	COMMUNITY CLUB/CHAMBER	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
80690	REPAIRS	5,667.00	5,667.00	283.35 %	2,000.00	2,000.00	(3,667.00)	0.00	2,215.50
80730	WATER MAIN REPAIRS	10,294.91	10,294.91	102.95 %	10,000.00	10,000.00	(294.91)	0.00	13,886.00
80750	WELL EXPENSE	3,906.28	3,906.28	260.42 %	1,500.00	1,500.00	(2,406.28)	0.00	1,743.99
80760	MULTI PURPOSE BOND	1,293.75	1,293.75	0.00 %	0.00	0.00	(1,293.75)	0.00	70,065.87
80770	SECURITY DEPOSIT RETURNS	182.41	182.41	36.48 %	500.00	500.00	317.59	0.00	889.81
80790	METERS/HYDRANTS	207,396.48	207,396.48	45.38 %	457,000.00	457,000.00	249,603.52	0.00	85,761.83
80810	SALES TAX EXPENSE	14,032.42	14,032.42	169.37 %	1,200.00	1,200.00	(12,832.42)	0.00	3,322.05
80900	CAPITAL OUTLAY	50,582.65	50,582.65	202.33 %	25,000.00	25,000.00	(25,582.65)	0.00	0.00
80950	WATER SYSTEM/EQUIPMENT RESERV	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
90000	SEWER EXPENSE	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
90040	INSURANCE	5,690.85	5,690.85	122.38 %	4,650.00	4,650.00	(1,040.85)	0.00	4,186.49
90050	UTILITIES	4,787.94	4,787.94	87.05 %	5,500.00	5,500.00	712.06	0.00	4,453.35
90070	SALARIES	81,775.25	81,775.25	82.74 %	98,835.74	98,835.74	17,060.49	0.00	75,682.66
9007F	PAYROLL TAXES	48.84	48.84	0.71 %	6,875.00	6,875.00	6,826.16	0.00	4,577.35
90080	TELEPHONE	1,531.36	1,531.36	425.38 %	360.00	360.00	(1,171.36)	0.00	1,409.57
90090	MISCELLANEOUS	44.50	44.50	89.00 %	50.00	50.00	5.50	0.00	46.90
90120	EMPLOYEE HEALTH REIMBURSEMENT	1,778.64	1,778.64	20.88 %	8,520.00	8,520.00	6,741.36	0.00	1,283.27
90130	DEBT SERVICE COSTS	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
90150	CWSRF PAYMENT	0.00	0.00	0.00 %	43,000.00	43,000.00	43,000.00	0.00	0.00
90170	DUES	87.50	87.50	5.83 %	1,500.00	1,500.00	1,412.50	0.00	87.50
90200	LEGAL	0.00	0.00	0.00 %	500.00	500.00	500.00	0.00	62.00
90210	SEWER COMP PLAN EXPENSE	1,437.50	1,437.50	20.54 %	7,000.00	7,000.00	5,562.50	0.00	3,842.50
90220	SEWER DTR PLAN EXPENSE	2,103.75	2,103.75	33.66 %	6,250.00	6,250.00	4,146.25	0.00	8,129.16
90240	GAS	2,722.67	2,722.67	90.76 %	3,000.00	3,000.00	277.33	0.00	4,417.06
90260	SUPPLIES	5,259.70	5,259.70	116.88 %	4,500.00	4,500.00	(759.70)	0.00	6,945.05
90280	SCHOOLS	0.00	0.00	0.00 %	4,000.00	4,000.00	4,000.00	0.00	1,662.46
90630	ENGINEERS	3,530.00	3,530.00	70.60 %	5,000.00	5,000.00	1,470.00	0.00	4,023.75
90640	TESTING	0.00	0.00	0.00 %	500.00	500.00	500.00	0.00	0.00
90650	COMMUNITY CLUB/CHAMBER	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
90660	SEWER SALES TAX EXPENSE	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	4,521.04
90690	REPAIRS	16,651.17	16,651.17	416.28 %	4,000.00	4,000.00	(12,651.17)	0.00	1,421.62
90700	SEWER RR LEASE	0.00	0.00	0.00 %	1,625.00	1,625.00	1,625.00	0.00	1,817.29
90710	CHEMICALS	0.00	0.00	0.00 %	1,800.00	1,800.00	1,800.00	0.00	0.00
90720	SEWER MAIN CLEANING	0.00	0.00	0.00 %	8,000.00	8,000.00	8,000.00	0.00	0.00
90770	SECURITY DEPOSIT RETURNS	182.41	182.41	34.74 %	525.00	525.00	342.59	0.00	889.79
90780	LAGOON FARM GROUND EXPENSE	951.53	951.53	19.03 %	5,000.00	5,000.00	4,048.47	0.00	28,406.15
90790	LAGOON DISCHARGE COSTS	447.27	447.27	44.73 %	1,000.00	1,000.00	552.73	0.00	331.12
90900	CAPITAL OUTLAY	13,590.78	13,590.78	54.36 %	25,000.00	25,000.00	11,409.22	0.00	0.00
90930	SPLASH PAD IMPROVEMENTS	500.00	500.00	0.00 %	0.00	0.00	(500.00)	0.00	64.31
90940	SEWER INFILTRATION REPAIRS	0.00	0.00	0.00 %	15,000.00	15,000.00	15,000.00	0.00	0.00
90950	SEWER SYSTEM/EQUIPMENT RESERV	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
90960	LIFT STATION PUMP UPGRADE	432,679.59	432,679.59	68.35 %	633,000.00	633,000.00	200,320.41	0.00	38,055.00

CITY OF YUTAN

Account	Account Name	Fiscal Year 22 - 23			Budget			Fiscal Year 21 - 22	
		Current	Year To Date	%Used	Current	Total	Remaining	Year To Date	Total
Expense (Continued)									
90970	TRANSFER TO WATER	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
90980	CAPITAL OUTLAY - EQUIPMENT	(29.12)	(29.12)	-0.29 %	10,000.00	10,000.00	10,029.12	0.00	0.00
90990	Sewer Lagoon Project	0.00	0.00	0.00 %	0.00	0.00	0.00	0.00	0.00
TOTAL Expense		1,984,399.25	1,984,399.25	70.32 %	2,822,078.35	2,822,078.35	837,679.10	0.00	1,784,278.01
PROFIT / (LOSS) :		(91,333.74)	(91,333.74)		237,842.58	237,842.58	329,176.32	0.00	537,384.38

Date Range : 10/1/2022 To 9/13/2023
 Report is for 00000 through ZZZZZ.
 Only Active accounts are included.
 Report order = Account
 Transaction Source Code = Include All

Vendor	Amount	Discription	Account
ARCS-LLC	\$1,814.24	Monthly google and Camera for meetings	10310, 10370
Benesch	\$2,326.00	Core Samples	20830
Canon	\$834.65	Monthly printer/copier lease and meter usage	10680
Capital Business Sytems, Inc.	\$134.75	Office phones	10680, 10080, 90080, 11080
Cardmember Services	\$1,714.01	Monthly Credit Card Bill	Multiple Accounts
CleanUp Containers	\$200.00	Itan Clean up and Office Clean up	20830
Cubby's	\$829.85	Monthly Gas	Multiple Accounts
Culligan	\$257.00	August water	10260, 13260, 20260, 80260, 90260
DataShield	\$56.00	Paper Shredding	10260
Drop Ins LLC	\$486.85	September toilet rental	14260
Eakes	\$1,348.29	Supplies and monthly document website	11260, 10260, 80620, 10310
Econo Signs	\$829.87	Street Signs	20980
ECS Technology Solutions	\$287.80	Monthly tech services	10310
Edward W. Schroeder, P.C.	\$5,239.00	Budget preparation	10160
Engel, Vicki	\$270.00	Office Cleaning	10260
First State Insurance Agency	\$1,028.00	23 Police Cruiser	11060
Five Rule	\$100.00	Training	10280
Fremont Electric, Inc.	\$25,140.00	Office remodel	90980
Frontier Cooperative	\$635.00	Chemicals	90710
Grass Pad	\$648.75	Furtilizer for ballfields	14260
Heaton, Charles	\$92.83	Mileage for training	10280
Jacoby, Tim	\$148.03	Mileage for lagoon training	80280, 90280
JEO Consulting Group	\$10,613.75	Consulting on multiple projects	Mutiple Accounts
Johnson Service Company	\$10,155.75	Sewer main cleaning	90720
Lowes	\$1,011.34	Park Renovations	14340, 14260, 14390
Martin Marietta	\$880.29	Rock for Hayes	14390
MBJ2 Holdings	\$157.36	Reimbersment for incorrect charge on account and overdraft fee	8876, 9876, 8864, 8881
Metropolitan Utility District	\$92.00	Shop and Office Gas utilities	10110, 20820
Nebraska Law Enforcement Training Center	\$500.00	Police Training	11280
NE Public Health Enviro. Lab	\$60.00	Monthly Water Testing	80640
Odeys	\$59.90	Pitching Rubber	14260
One Call Conecepts Inc.	\$48.26	Location Fees	11260
OPPD	\$4,715.81	Electric Utilities	Multiple accounts
Railroad Management Company III, LLC	\$1,603.14	Sewer pipeline at railroad crossing	90700
RoadRunner Transportation llc	\$322.50	Monthly Trash Service	20810
Servpro	\$280.00	Carpet cleaning for library	13150
The Diamonds Groundskeeper	\$2,600.00	Agrilime for Itan ballfield	14390
The Lincoln National Life Insurance Company	\$430.80	Life Insurance Policy	10240
Time Management Services	\$134.00	Time Cards	10310
Ty's Outdoor Power & Service	\$654.49	Tele-pole prunner	20920
Uline	\$110.31	Air Filters for office	10260
U.S. Cellular	\$91.14	Monthly Cellphone Bill	90080, 11080, 10080
Van Ackeren, Laurie	\$8.75	Fuel Reimbersment for training	13280
Vogt Concrete Construction Inc.	\$32,225.00	Road Repairs on Victor	20830, 90940, 20920
Woster, Luke	\$579.41	Mileage Reimbursement	80280, 90280
Yutan Trucking Inc.	\$522.80	Rock for Hayes	14390
Total w/o Payroll	\$112,277.72		
Payroll	\$21,201.05		
Total w/ Payroll	\$133,478.77		

Memorandum

To: Mayor and City Council
From: CJ Heaton, City Administrator
Date: 9/8/22
Re: FY 23-24 Budget

Ed Schroder CPA has incorporated the changes to the budget from the 3rd hearing on August 23rd. A public hearing has been scheduled in accordance with LB 148, which was held in the prior meeting to review the budget for FY 23-24. As stated in the budget presentation we made several cuts to the budget to stay below the state growth limits, even with the increases in valuations.

A public hearing is also scheduled at the regular meeting to consider the property tax asking amount with a 1% increase in restricted funds.

The property tax amount increased by 4% over last year totaling 335000. With a 8% increase in valuation, the levy has lowered slightly, 4%, to .386 cents per \$100 of valuation. The result is a decrease in the annual budget of 25% a lowering of the levy overall.

FISCAL IMPACT:

FY 22-23 Budget is approximately 2.9 million.

STAFF RECOMMENDATION:

Seeking a motion to approve the property tax asking amount with the 1% increase in restricted funds. Must be approved by 3/4^{ths} of the council.

Seeking a motion and a second to approve Ordinance 802 with a levy of .38 cents. Recommend waiving the remaining three readings so the budget will be ready in time for submission to the State of Nebraska.

ORDINANCE NO. 802

AN ORDINANCE TO ADOPT THE BUDGET STATEMENT TO BE TERMED THE ANNUAL APPROPRIATION BILL; TO APPROPRIATE SUMS FOR THE NECESSARY EXPENSES AND LIABILITIES; TO SET FINAL PROPERTY TAX REQUEST; TO PROVIDE FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF YUTAN, NEBRASKA:

Section 1. That after complying with all procedures required by law, the budget presented and set forth in the budget statement is hereby approved as the Annual Appropriation Bill for the fiscal year beginning October 1, 2023, through September 30, 2024. All sums of money contained in the budget statement are hereby appropriated for the necessary expenses and liabilities of the City of Yutan, Nebraska. A copy of the budget document shall be forwarded as provided by law to the Auditor of Public Accounts, State Capital, Lincoln, Nebraska, and to the County Clerk of Saunders County, Nebraska, for use by the levying authority.

Section 2. The City of Yutan, Nebraska, hereby requests \$335000.00 in property tax revenue. The total assessed value of property differs from last year's total assessed value by four (4) percent. The tax rate which would levy the same amount of property taxes as last year, when multiplied by the new total assessed value of the property, would be \$.37 per \$100 of assessed value. The City of Yutan, Nebraska, proposes to adopt a property tax request that will cause its tax rate to be \$.38 per \$100 of assessed value. Based on the proposed property tax request and changes in other revenue, the total operating budget of the City of Yutan, Nebraska, will decrease from last year's by 25% percent.

Section 3. This Ordinance shall take effect and be in full force from and after its passage, approval, and publication or posting as required by law.

ROLL CALL:

YEA:

NO:

ABSTAIN:

ABSENT:

PASSED AND APPROVED THIS 19TH DAY OF SEPTEMBER 2023.

CITY OF YUTAN, NEBRASKA

By: _____
Mike Kelly, Its Mayor

ATTEST:

Brandy Gahan, City Clerk

(SEAL)

Memorandum

To: Mayor and City Council
From: CJ Heaton, City Administrator
Date: 9/11/23
Re: Signs in ROW - Ordinance 803

A few meetings ago we added language to increase what is allowed in a right-of-way under a permitting process. Staff has been asked to draft language to allow signs to not be within 10 feet of the back of the curb without a permit. This change would allow signs for political, real estate or sales to be placed no closer than 10 feet of the curb. Currently, we do not allow signs between the sidewalk and the street. This would limit the size of the sign to 3 feet by 3 feet, or 9 square feet, and nothing allowed in the sight triangle.

Recommended Action Item - Seeking a motion and a second to approve Ordinance 803. May vote to only pass the first reading, or add waiving of three readings to motion.

ORDINANCE NO. 803

AN ORDINANCE OF THE CITY OF YUTAN, SAUNDERS COUNTY, NEBRASKA, TO AMEND SECTION 3-120: POSTING: TO PROVIDE FOR THE SEVERABILITY OF ANY SECTION, CLAUSE, OR PROVISION OR PORTION OF THIS ORDINANCE FOUND UNCONSTITUTIONAL OR INVALID; TO PROVIDE FOR THE REPEAL OF ALL ORDINANCES IN CONFLICT HEREWITH; TO PROVIDE THAT THIS ORDINANCE SHALL BE PUBLISHED WITHIN THE FIRST FIFTEEN (15) DAYS AFTER ITS PASSAGE AND APPROVAL IN PAMPHLET FORM, AND SHALL BE IN FULL FORCE AND TAKE EFFECT FROM AND AFTER ITS PASSAGE AND APPROVAL, AS PROVIDED BY LAW, AND AS PROVIDED HEREIN; AND THAT IT IS THE INTENTION OF THE MAYOR AND COUNCIL OF THE CITY OF YUTAN, NEBRASKA, AND IT IS HEREBY ORDAINED THAT THE PROVISIONS OF THIS ORDINANCE SHALL BECOME AND BE MADE A PART OF THE YUTAN MUNICIPAL CODE OF THE CITY OF YUTAN, NEBRASKA.

WHEREAS, and Nebraska Revised Statute 17-140 grants Cities of the Second Class the authority to regulate the use of city streets and sidewalks and Section 3-120 of the Yutan Municipal Code requires that all streets and sidewalks be free of signs and postings; and

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF YUTAN, NEBRASKA, AS FOLLOWS:

1. That the findings herein above made should be and are hereby made a part of this Ordinance as fully as if set out at length herein.

2. That the Yutan Municipal Code Section 3-120 be amended, substituting section 3-120 with the following:

SECTION 3-120: POSTING It shall be unlawful for any person, firm, or corporation to use the streets, sidewalks, or public grounds of the City for signs, signposts, or the posting of handbills or advertisements within 10 feet of the back of curb, or without written permission of the City Council. signs cannot exceed nine square feet and may not be placed in the sight triangle on corner lots. Items in violation may be removed by city staff.

3. That should any section, paragraph, sentence or word of this Ordinance hereby adopted be declared for any reason be invalid, it is the intent of the Mayor and Council of the City of Yutan, Nebraska, that it would have passed all other portions of this Ordinance independent of the elimination herefrom of any such portion as may be declared invalid.

4. That all Ordinances or parts of Ordinances passed and approved prior to the passage, approval and publication of this Ordinance and in conflict herewith, are hereby repealed.

5. That this Ordinance shall be published within the first fifteen days after its passage and approval, in pamphlet form, and shall be in full force and take effect on that date.

6. That it is the intention of the Council and Mayor of the City of Yutan, and it is hereby ordained that the provisions of this Ordinance shall become and be made a part of the Yutan Municipal Code of the City of Yutan, Nebraska, and the sections of this Ordinance may be renumbered to accomplish such intention.

PASSED AND APPROVED this ____ day of _____ 2023.

CITY OF YUTAN, NEBRASKA

BY: _____
Mike Kelly, Its Mayor

ATTEST:

Brandy Gahan, Its City Clerk
(SEAL)

Memorandum

To: Mayor and City Council
From: CJ Heaton, City Administrator
Date: 9/11/23
Re: FY 23-24 Salaries - Ordinance 804

Attached is the salary ordinance for this fiscal year. All rates were set in the budget, an overall 5% increase across the board for all employees.

Recommended Action Item - Seeking a motion and a second to approve Ordinance 804. Recommend making a motion and waiving the three readings as the budget is due.

ORDINANCE NO. 802

AN ORDINANCE THE CITY OF YUTAN, SAUNDERS COUNTY, NEBRASKA, TO PROVIDE FOR THE WAGES AND SALARIES OF CERTAIN OFFICERS, APPOINTEES, AND EMPLOYEES OF THE CITY OF YUTAN, NEBRASKA; TO PROVIDE DEFINITIONS; TO PROVIDE FOR THE SEVERABILITY OF ANY SECTION, CLAUSE, PROVISION OR PORTION FOUND UNCONSTITUTIONAL OR INVALID; TO REPEAL ALL ORDINANCES IN CONFLICT HEREWITH; TO PROVIDE THAT THIS ORDINANCE SHALL BE PUBLISHED EITHER IN PAMPHLET FORM OR BY POSTING; AND TO PROVIDE THAT THIS ORDINANCE SHALL NOT BE MADE A PART OF THE MUNICIPAL CODE OF THE CITY OF YUTAN, NEBRASKA.

WHEREAS, Neb. Rev. Stat. §17-108 provides that the officers and employees of a city of the second class shall receive such compensation as the mayor and city council shall fix by ordinance, and

WHEREAS, it is necessary to amend or ratify said salaries for certain officers, appointees, and employees of the City of Yutan, Nebraska,

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF YUTAN, NEBRASKA, as follows:

Section 1. That the findings here and above should be, and they are hereby made a part of this Ordinance, as fully as if set out at length herein.

Section 2. That the following shall be the wages and salaries for the specified officers, appointees, and employees of the City of Yutan, Nebraska, effective 10/1/2023 to wit:

Mayor	\$ 3,000.00 per year
City Council	\$ 2,000.00 per year
City Administrator	\$ 6,927.00 per month
City Clerk-Treasurer	\$ 23.86 per hour
Utilities Superintendent	\$ 28.67 per hour
Utilities Assistant	\$ 23.63 per hour
Part-Time Utilities	\$ 17.00 per hour
Part-Time Associate Librarian	\$ 12.00 per hour
Part-Time Librarian	\$ 12.00 per hour
Library Director	\$ 22.58 per hour
Part-Time Police Officer	\$ 27.80 per hour
Police Chief	\$ 30.32 per hour
Assistant Police Chief	\$ 28.67 per hour
Building Official	\$ 24.00 per hour

Section 3. Police Officers will be paid a minimum of 2 hours regular pay for court appearances.

Section 4. Public Works employees responding to utility emergencies or other matters requiring immediate attention will be paid a minimum of 2 hours regular pay per incident. Public Works employees will also be paid an extra .50 per hour for certifications that are approved per the employee handbook.

Section 5. Employees taking work-related phone calls outside of normal business hours will be paid regular pay for actual time conducting work-related business, rounded to the nearest fifteen-minute increment.

Section 6. Mayor, City Council, and any employee using his/her personal vehicle shall receive equal to the current allowable Standard Mileage Rate under the Internal Revenue Code. The Mayor, City Council and any employee shall be compensated for any expenses incurred for attending any official out-of-town meeting.

Section 7. HOLIDAYS, VACATIONS, SICK LEAVE, TIME OFF, PAY PER MEETINGS, RETIREMENT PLAN FOR FULL-TIME EMPLOYEES AND PERMANENT PART-TIME APPOINTED OFFICIALS.

For information regarding the benefits package awarded to eligible employees, consult the Employee's Manual. The City of Yutan shall pay each employee required to attend the City Council meetings his/her regular hourly rate; this payment will be issued on the next regular paycheck.

If a City employee also holds the position of Building Inspector, the employee will be paid \$25 for permits requiring inspection and \$100 for new housing and commercial structure permits to conduct all inspections. These amounts will be paid on the final paycheck of the month for all permits approved during the current month.

Section 8. SALARY RANGES OF ELECTED OFFICIALS AND CITY EMPLOYEES. The following ranges are established as guidelines for employment of appointed officials and employees

OFFICE PERSONNEL

City Administrator	\$ 80,000-100,000 (Annually)
Clerk/Treasurer	\$ 20.00-28.00
Deputy City Clerk	\$ 10.00-20.00
Administrative Assistant	\$ 10.00-15.00

MAINTENANCE DEPARTMENT

Utilities Superintendent	\$ 20.00-32.00
Assistant Utilities	\$ 20.00-28.00
Part-Time	\$ 10.00-20.00

Library

Library Director	\$ 18.00-25.00
Librarian	\$ 11.00-18.00
Associate Librarian	\$ 9.00-12.00

POLICE

Police Chief	\$ 27.00-33.00
Assistant Police Chief	\$ 25.00-30.00
Police Officer Part-Time	\$ 25.00-30.00
Special Event/Weekends	\$ 40.00

Section 9. That the Mayor and the City Council of the City of Yutan, Nebraska, and its Clerk, are hereby authorized and directed to implement this Ordinance.

Section 10. That should any section, paragraph, sentence, or word of this Ordinance hereby adopted be declared for any reason to be invalid, it is the intent of the Mayor and the City Council of the City of Yutan that it would have passed all other portions of this Ordinance independent of the elimination herefrom of any such portion as may be declared invalid.

Section 11. That all ordinances and parts of ordinances passed and approved prior to the passage, approval, and publication of this Ordinance, in conflict herewith, are hereby repealed.

Section 12. That this Ordinance shall be published either by posting in three (3) public places in the City of Yutan, Nebraska, or in pamphlet form and shall be effective on the fifteenth (15th) day from and after its passage and approval, provided it has been published, as aforementioned, within the first fifteen (15) days after its passage and approval.

Section 13. That it is the intention of the Mayor and the City Council of the City of Yutan, Nebraska, and it is hereby ordained that the provisions of this Ordinance shall not become or be made a part of the Municipal Code of the City of Yutan, Nebraska.

PASSED AND APPROVED THIS 19st day of September 2023.

CITY OF YUTAN, NEBRASKA

By: _____
Mike Kelly, Its Mayor

ATTEST:

Brandy Gahan, City Clerk

(SEAL)

Memorandum

To: Mayor and City Council
From: CJ Heaton, City Administrator
Date: 9/8/23
Re: 1 & 6 Year Plan Approval Resolution 2023-6

Attached is the 1 & 6-year plan that Steve Parr reviewed at our July meeting. Prior to approval, a public hearing is required. Items of note in this are the paving and infrastructure improvements along 1st and Poplar streets. Also to note are the repairs on the approach off of Hwy 92 and about 50 feet of 2nd off of Hwy 92. The report from Benesch is also included for your information. Along with the typical street maintenance budget staff have also included 45k from ARPA funds to help with repairs.

FISCAL IMPACT:

N/A

STAFF RECOMMENDATION:

Motion to approve Resolution 2023-6

RESOLUTION NO. 2023-6

WHEREAS, the City Street Superintendent has prepared and presented a One Year and Six Year Plan for Street Improvement Program for the City of Yutan, and

WHEREAS, public notice with more than ten days' notice was give through a notice of public hearing published in the Wahoo Newspaper on the 7th day of September, 2023; and

WHEREAS, the above-mentioned public hearing was held on the 19th day of September, 2023, to present this plan and there were no objections to said plan;

NOW THEREFORE, IT IS HEREBY RESOLVED by the Mayor and City Council of Yutan, Nebraska, that 2023 One & Six Year Plan for the construction, maintenance, and repair of the streets of the City of Yutan, Nebraska, as furnished by the City Street Superintendent, is hereby in all things accepted and adopted.

PASSED AND APPROVED THIS 19TH DAY OF SEPTEMBER, 2023

City of Yutan

Mike Kelly, Mayor

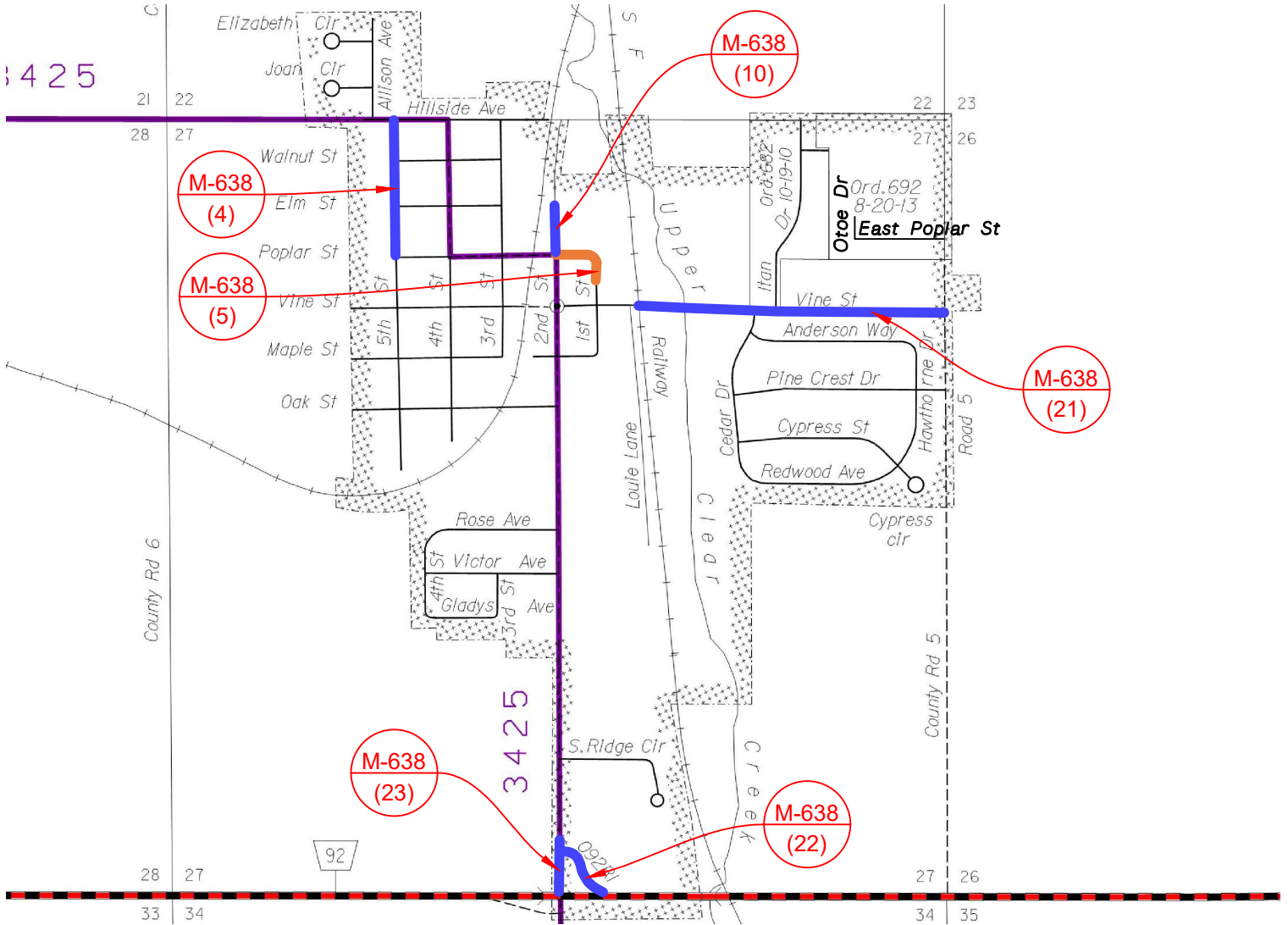
Attest:

Brandy Gahan, City Clerk

YUTAN, NEBRASKA

ONE AND SIX YEAR PLAN

FISCAL YEAR 23/24-28/29



JEO CONSULTING GROUP INC

800.723.8567



NATIONAL ROAD CLASSIFICATIONS

- OTHER PRINCIPAL ARTERIALS
- MAJOR COLLECTOR

PROJECT LEGEND

- 1 YEAR PLAN
- 6 YEAR PLAN

DRAWING NAME: YUTAN
 REVISED BY: MLB
 REVISED ON: JUN 28, 2023

Completed Projects (FY 22/23)					City of Yutan	
Project #	Street Name	Start	End	Description of Work	Length (mi)	Final Cost
				Normal Maintenance		

One Year Plan - Fiscal Year 2023/2024 Projects (October 1st to September 30th)						City of Yutan	
Project #	Street Name	Start	End	Description of Work	Length (mi)	Est. Cost	
M-638- (5)	Poplar St	2nd St	1st St	Concrete, Grading, Storm Sewer, ADA Ramps, Erosion Control	0.1	\$ 330,000	
	1st St	1/2 Blk N of Vine St	Poplar St				

Six Year Plan - Fiscal Year 2024/2025 to 2028/2029 Projects (October 1st to September 30th)						City of Yutan	
Project #	Street Name	Start	End	Description of Work	Length (mi)	Est. Cost	
M-638-(21)	Vine St	Railroad Tracks	Road 5	Milling, Patching, Asphalt Overlay	0.4	\$ 200,000	
M-638-(22)	092 R1	N 92	2nd St	Milling, Patching, Asphalt Overlay	0.09	\$ 40,000	
M-638-(23)	2nd Street	N 92	092 R1	Milling, Patching, Asphalt Overlay	0.06	\$ 25,000	
M-638-(4)	5th Street	Poplar Street	Hillside Avenue	Concrete, Grading, Storm Sewer, Erosion Control	0.2	\$ 600,000	
M-638-(10)	2nd Street	Poplar Street	Elm Street	Concrete, Grading, Storm Sewer, Erosion Control	0.1	\$ 200,000	

Memorandum

To: Mayor and City Council
From: CJ Heaton, City Administrator
Date: 9/8/23
Re: Resolution 2023-7: Annual Certification of Program Compliance

Resolution 2023-7 has been provided by the state and authorizes Mayor Kelly to sign the Annual Certification of Program Compliance for the Board of Public Roads Classifications and Standards. The attached certification reiterates that the City follows all applicable statutes and is eligible for state aid.

FISCAL IMPACT:

N/A

STAFF RECOMMENDATION:

Staff recommends the adoption of Resolution 2023-7.

NEBRASKA

Good Life. Great Journey.

DEPARTMENT OF TRANSPORTATION

July 28, 2023

Notice to file the Annual Certification of Program Compliance and Signing Resolution with the Nebraska Board of Public Roads Classifications and Standards (NBCS) by October 31, 2023.

Please make this an agenda item for your next City Council / Village Board meeting return to the NBCS by October 31, 2023.

To avoid the suspension of Highway-User Revenue to your municipality please complete the enclosed **MUNICIPAL ANNUAL CERTIFICATION OF PROGRAM COMPLIANCE** and **SIGNING RESOLUTION** and **return them to the NBCS by October 31, 2023.** Reference Neb. Rev. Stat. §§39-2120 and 39-2121(1).

Penalties for failure to comply can be found in the following State Statutes:

- Failure to comply with the provisions of Neb. Rev. Stat. §39-2115.
- Failure to comply with the provisions of Neb. Rev. Stat. §39-2119.
- Failure to file the Municipal Annual Certification of Program Compliance with the NBCS, Neb. Rev. Stat. §39-2121(2).
- Filing of a materially false Municipal Annual Certification of Program Compliance, Neb. Rev. Stat. §39-2121(3).
- Construction below minimum standards without the prior approval of the NBCS, Neb. Rev. Stat. §39-2121(3).

Roger A. Figard
Lincoln

Barbara J. Keegan
Alliance

John F. Krager, III
Omaha

Russell Kreachbaum, Jr.
Central City

James A. Litchfield
Wakefield

Brandie Neemann
Lincoln

Steven D. Ramos
Norfolk

Timothy W. Weander
Omaha

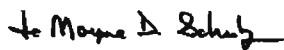
Edward R. Wootton, Sr.
Bellevue

LeMoyne D. Schulz
Secretary – ex officio

Note: While the signature of the City Street Superintendent is optional on the certification, the NBCS strongly recommends that the superintendent sign this certification if said municipality has a superintendent.

Please let me know if you have any questions. Email: lemoyne.schulz@nebraska.gov
Phone: (402) 479-4436

Sincerely,



LeMoyne D. Schulz
Secretary for the Board

LDS/2023

xc: File

Attachments (2)

Vicki Kramer, Director

Department of Transportation

Board of Public Roads Classifications and Standards

1400 Nebraska Parkway

PO Box 94759

Lincoln, NE 68509-4759

OFFICE 402-479-4436

ndot.blshelp@nebraska.gov

dot.nebraska.gov

Do not recreate or revise the pages of this document, as revisions and recreations will not be accepted. Failure to return both pages of the original document by the filing deadline (October 31, 2023) may result in the suspension of Highway Allocation funds until the documents are filed.

RESOLUTION

**SIGNING OF THE
MUNICIPAL ANNUAL CERTIFICATION OF PROGRAM COMPLIANCE
2023**

Resolution No. 2023-7

Whereas: State of Nebraska Statutes, sections 39-2115, 39-2119, 39-2120, 39-2121, and 39-2520(2), requires an annual certification of program compliance to the Nebraska Board of Public Roads Classifications and standards; and

Whereas: State of Nebraska Statute, section 39-2120 also requires that the annual certification of program compliance by each municipality shall be signed by the Mayor or Village Board Chairperson and shall include the resolution of the governing body of the municipality authorizing the signing of the certification.

Be it resolved that the Mayor Village Board Chairperson of _____
(Check one box) (Print name of municipality)
is hereby authorized to sign the Municipal Annual Certification of Program Compliance.

Adopted this _____ day of _____, 20____ at _____ Nebraska.
(Month)

City Council/Village Board Members

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

City Council/Village Board Member _____
Moved the adoption of said resolution
Member _____ Seconded the Motion
Roll Call: _____ Yes _____ No _____ Abstained _____ Absent
Resolution adopted, signed, and billed as adopted.

Attest:

(Signature of Clerk)

Do not recreate or revise the pages of this document, as revisions and recreations will not be accepted. Failure to return both pages of the original document by the filing deadline (October 31, 2023) may result in the suspension of Highway Allocation funds until the documents are filed.

**MUNICIPAL
ANNUAL CERTIFICATION OF PROGRAM COMPLIANCE
TO
NEBRASKA BOARD OF PUBLIC ROADS CLASSIFICATIONS
AND STANDARDS
2023**

In compliance with the provisions of the State of Nebraska Statutes, sections 39-2115, 39-2119, 39-2120, 39-2121, and 39-2520(2), requiring annual certification of program compliance to the Board of Public Roads

Classifications and Standards, the City Village of _____
(Check one box) (Print name of municipality)

hereby certifies that it:

- ✓ has developed, adopted, and included in its public records the plans, programs, or standards required by sections 39-2115 and 39-2119;
- ✓ meets the plans, programs, or standards of design, construction, and maintenance for its highways, roads, or streets;
- ✓ expends all tax revenue for highway, road, or street purposes in accordance with approved plans, programs, or standards, including county and municipal tax revenue as well as highway-user revenue allocations;
- ✓ uses a system of revenue and costs accounting which clearly includes a comparison of receipts and expenditures for approved budgets, plans, programs, and standards;
- ✓ uses a system of budgeting which reflects uses and sources of funds in terms of plans, programs, or standards and accomplishments;
- ✓ uses an accounting system including an inventory of machinery, equipment, and supplies;
- ✓ uses an accounting system that tracks equipment operation costs;
- ✓ has included in its public records the information required under subsection (2) of section 39-2520; and
- ✓ **has included in its public records a copy of this certification and the resolution of the governing body authorizing the signing of this certification by the Mayor or Village Board Chairperson.**

Signature of Mayor Village Board Chairperson (Required)

(Date)

Signature of City Street Superintendent (Optional)

(Date)

Return the completed original signing resolution and annual certification of program compliance by October 31, 2023 to:

Nebraska Board of Public Roads Classifications and Standards
PO Box 94759
Lincoln NE 68509



City of Yutan Pavement Evaluation

Benesch

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1 EXISTING CONDITIONS

1.1 2nd Street from Highway 92 to 100' North of 092RA

2nd Street from Highway 92 to 100' North of 092RA is a full depth asphalt road in fair to good condition with some areas in poor to fair condition. The pavement is approximately 8" thick with variance between 6.75" and 9" (see Appendix A for pavement cores). The pavement distresses observed include minor raveling, longitudinal cracking (especially in the wheel paths), and edge failure. There is a portion of the southbound lane that exhibits severe rutting and longitudinal cracking in the wheel path from the match line fifty (50) feet north of Highway 92 and going north approximately forty (40) feet. These pavement distresses are suspected to be at least partially caused by a combination of vehicles braking on approach to Highway 92 and poor subgrade support underneath the pavement (see Appendix B for photos of the pavement).

1.2 092RA from Highway 92 to 2nd Street

092RA from Highway 92 to 2nd Street is a full depth asphalt road, the majority of which is in fair condition. The pavement is approximately 9" thick with variance from 7.5" to 11" (see Appendix A for pavement cores). The pavement distresses observed include minor raveling, alligator cracking, and edge failure. The radius on the south side of the intersection of 2nd Street and 092RA has localized edge failure likely caused by a combination of truck turning movements tracking over an insufficient pavement cross section. Additionally, the pavement condition in the first eighty-five (85) feet of pavement from the match line at Highway 92 is in very poor to failed condition (see Appendix B for photos of the pavement).

1.3 Vine Street from the BNSF Railroad Tracks to County Road 5

Vine Street from the BNSF Railroad Tracks to County Road 5 is a full depth asphalt road in fair condition. The pavement is approximately 9" thick with variance from 7.25" to 11" (see Appendix A for pavement cores). The pavement distresses observed include moderate raveling, minor longitudinal cracking, minor block cracking, significant transverse cracking (up to 2" wide), and edge failure. The pavement adjacent to the bridge over Upper Clear Creek is in very poor condition with significant alligator cracking and settlement (see Appendix B for photos of the pavement).

2 POTENTIAL REPAIR STRATEGIES

2.1 Routine Maintenance

Implementation Cost: low

Impact to the Traveling Public: low

Strategies: crack sealing and patching

Anticipated Life Expectancy: 2-5 years

Comments: Maintenance strategies are a low-cost way to help preserve the life of the pavement. They do not take a lot of effort but must be done on a regular basis. There are also limitations to how much these strategies can extend the life of the pavement.

2.2 Surface Treatments

Implementation Cost: medium to high

Impact to the Traveling Public: medium

Strategies: slurry seal, chip seal, or thin-lift overlay

Anticipated Life Expectancy: 5-10 years

Comments: Intermediate surface treatments are an excellent way to preserve pavement at a lower cost than mill and overlay or full reconstruct. They are quicker than an overlay or reconstruct as well.

However, they only provide a new wearing surface or recondition the existing wearing surface and do not address any structural defects with the pavement.

2.3 Asphalt Overlay

Implementation Cost: high

Impact to the Traveling Public: high

Strategies: 2" mill and overlay

Anticipated Life Expectancy: 12-20 years

Comments: Overlaying the pavement is more expensive and more labor intensive than surface treatments, however, it allows the opportunity to correct any major structural defects with the pavement by completing full depth patching after milling is complete and before paving begins. This strategy will provide a new wearing surface that should last for many years if properly maintained.

2.4 Full Reconstruct

Implementation Cost: very high

Impact to the Traveling Public: very high

Strategies: full depth reconstruction

Anticipated Life Expectancy: 20-40 years

Comments: Reconstructing the pavement is the most expensive but also the longest lasting strategy. It will provide brand new full depth pavement that should last for decades. However, this strategy becomes the preferred choice only in certain situations due to the cost and time associated with it.

3 RECOMMENDATIONS

Our recommendations for the street segments evaluated are to perform maintenance according to the table below for the next four to six years and then complete a 2" mill and overlay for all segments. The intermediate surface treatments work well but, in this situation, we do not believe they will have the best return on investment. Performing some maintenance on the roads, as detailed below, to address certain issues will allow the pavement to continue to perform at an acceptable level until they can be overlaid.

Location	Defect	Maintenance Strategy
All segments, various locations	Crack < 1"	crack seal
All segments, various locations	Crack > 1"	asphalt patch
2nd St, 150' North of Hwy 92 and 220' North of Hwy 92, west side	Edge failure	asphalt patch or full depth repair; add aggregate shouldering after repair
2nd St, match line 50' North of Hwy 2 going North	Rutting and longitudinal cracks in wheel path	full depth repair
092RA, Southeast radius at 2nd St	Edge failure	full depth repair; add paved shoulder
092RA, Hwy 92 to match line 85' Northwest of Hwy 92	Severe raveling, cracking, and patching	asphalt patch and crack seal
092RA, 110' Northwest of Hwy 92, east side	Sinkhole on shoulder over culvert under road	backfill sinkhole; monitor long term for erosion issues
Vine St, bridge deck joints at bridge over Upper Clear Creek	severe cracking and moderate settlement	full depth repair*
Vine St, various locations	edge failure and potholes	asphalt patch
*Additional information about bridge and approach slab construction should be gathered prior to any repairs taking place		

4 APPENDIX A: PAVEMENT CORES

4.1 Core Report

Test	Date	Test Location	Core Description	Comments
1	7/19/2023	514 Vine Street - 5' North of South Edge	Asphalt: 10.5"	
2	7/19/2023	2nd St - 55' North of North Edge of HWY 92, 2' East of West edge of pavement	Asphalt: 9.0"	Rutted Area
3	7/19/2023	092RA - 50' Northwest of North edge of HWY 92, 3' North of the South edge of pavement	Asphalt: 7.5"	
4	7/19/2023	092RA - 130' Southeast of East edge of 2nd St, 5' West of East edge of pavement	Asphalt: 11.0"	
5	7/19/2023	2nd St - 60' North of North edge of 092RA and 4' West of East edge of pavement	Asphalt: 6.75"	Rock Base
6	7/19/2023	Vine St - 105' West of West edge of 512 Vine St Driveway, 4' North of South edge of pavement	Asphalt: 6.5" Base: 2.0"	Core taken over crack / joint
7	7/19/2023	Vine St - 20' East of East edge of 506 Vine Street Driveway, 3' South of North edge of pavement	Asphalt: 11.5"	
8	7/19/2023	Vine St - 10' East of East edge of Itan Drive, 1' North of South edge of pavement	Asphalt: 8.5"	
9	7/19/2023	Vine St - 90' East of centerline of driveway to Itan Field, 9' South of North edge of pavement	Asphalt: 9.0"	
10	7/19/2023	Vine St - 124' West of West edge of bridge crossing Upper Clear Creek on Vine St, 8' North of South edge of pavement	Asphalt: 7.25"	

4.2 Core Photos



FIGURE 4.1: PAVEMENT CORE PHOTOS #1 - #5



FIGURE 4.2: PAVEMENT CORE PHOTOS #6 - #10

4.3 Core Location Maps



FIGURE 4.3: 2ND ST & 092RA PAVEMENT CORE LOCATIONS



FIGURE 4.4: VINE ST PAVEMENT CORE LOCATIONS

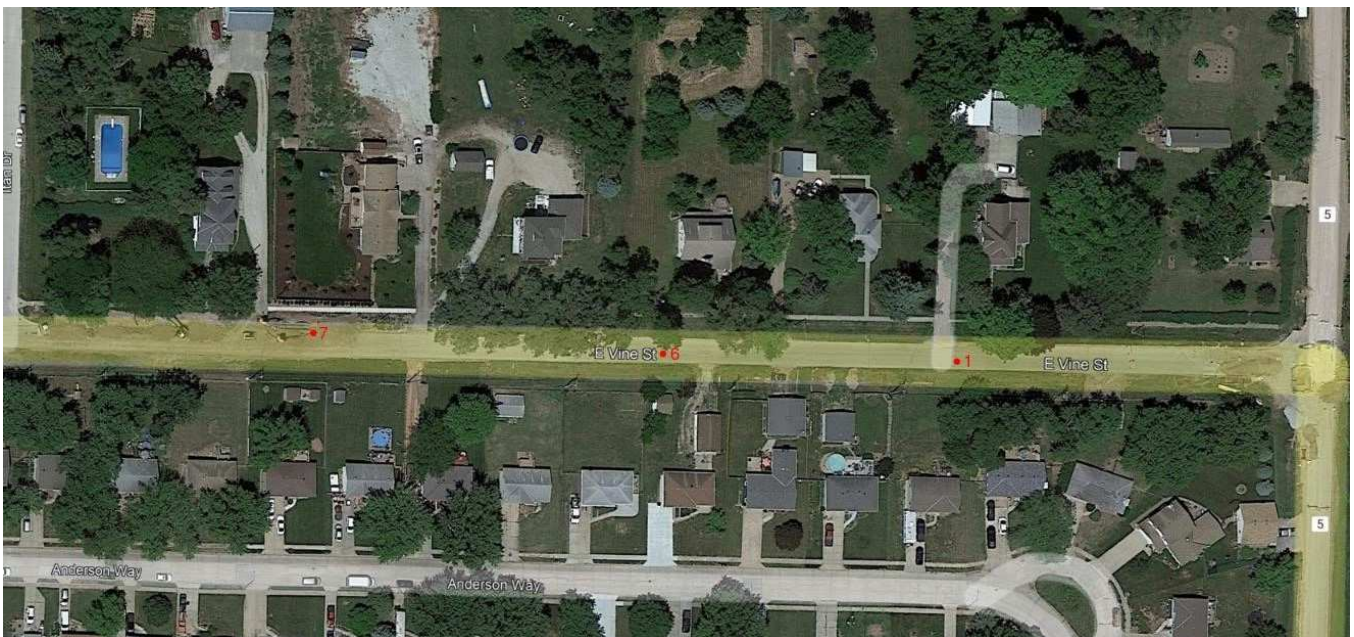


FIGURE 4.5: VINE ST PAVEMENT CORE LOCATIONS (CONTINUED)

5 APPENDIX B: EXISTING PAVEMENT PHOTOS



FIGURE 5.1: 2ND ST, FROM HIGHWAY 92 LOOKING NORTH



FIGURE 5.2: 2ND ST, RUTTING & LONGITUDINAL CRACKING IN WHEEL PATH AT HIGHWAY 92



FIGURE 15.3: 2ND ST, EDGE FAILURE

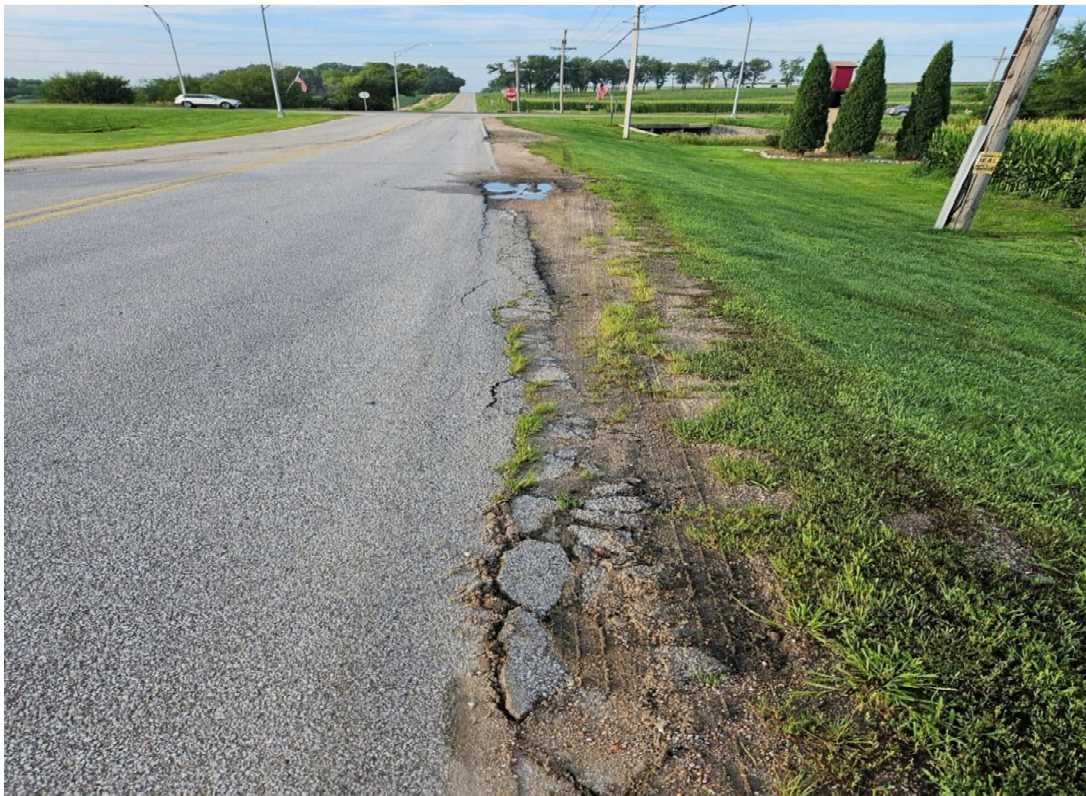


FIGURE 15.4: 2ND ST, EDGE FAILURE



FIGURE 5.5: 092RA, LOOKING SOUTHEAST1

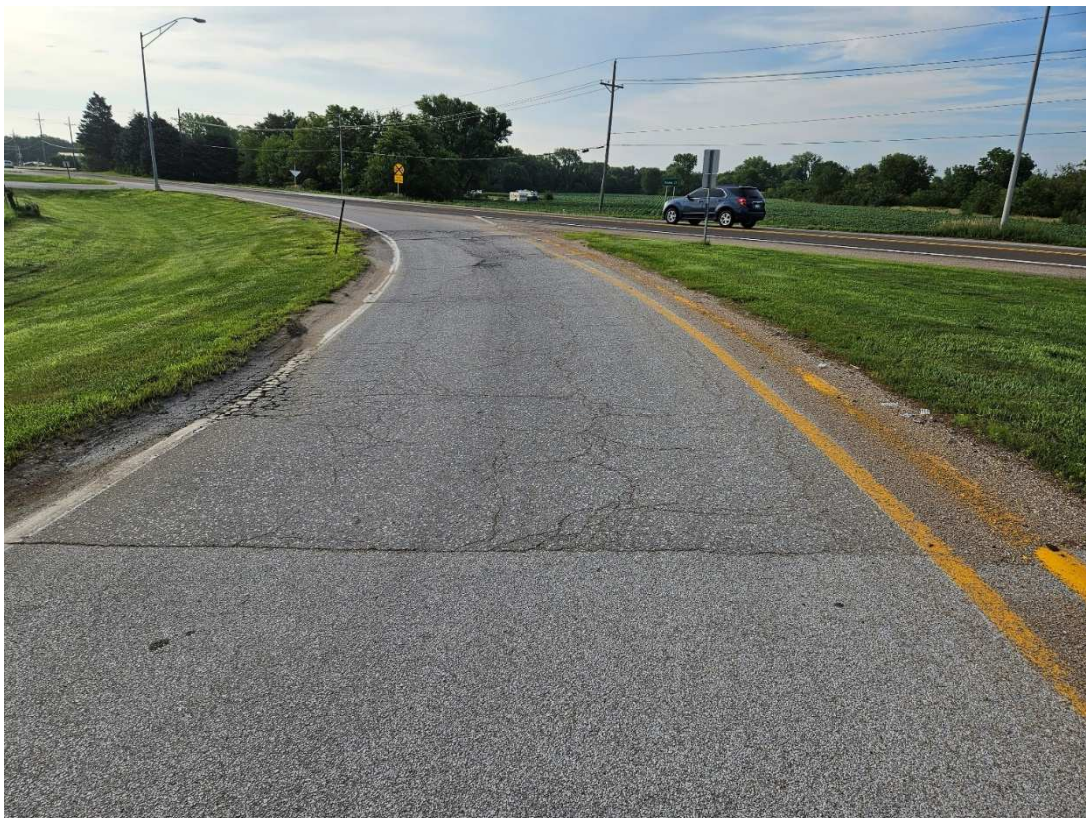


FIGURE 5.6: 092RA, PAVEMENT DISTRESSES NEAR HIGHWAY 92



FIGURE 5.7: 092RA, PAVEMENT DISTRESSES NEAR HIGHWAY 92



FIGURE 5.8: 092RA, SINKHOLE ON EAST SHOULDER



FIGURE 5.9: 092RA, EDGE FAILURE AT 2ND ST



FIGURE 5.10: VINE ST, LOOKING EAST



FIGURE 5.11: VINE ST, LONGITUDINAL CRACKING



FIGURE 5.12: VINE ST, CRACKING & SETTLEMENT AT THE EAST DECK JOINT OF THE BRIDGE OVER UPPER CLEAR CREEK



FIGURE 5.15: VINE ST, EDGE FAILURE



FIGURE 5.16: VINE ST, WIDE TRANSVERSE CRACKING

Memorandum

To: Mayor and City Council
From: CJ Heaton, City Administrator
Date: 9/14/23
Re: Midtown Plumbing Pay Application 14 and Change Order 5

Attached is this month's pay application for Midtown Plumbing as well as a change order. Pay Application 14 is for the last few meters they will install, and the change order is to replace a 1 ½ inch meter with a 2-inch meter.

FISCAL IMPACT:

N/A

STAFF RECOMMENDATION:

Seeking a motion and a second to approve Pay Application 14 to Midtown Plumbing in the amount of \$ 2,479.98.

Seeking a motion and a second to approve Change Order 5 for Midtown Plumbing.

Contractor's Application for Payment

Owner: <u>City of Yutan</u>	Owner's Project No.: _____
Engineer: <u>JEO Consulting Group, Inc.</u>	Engineer's Project No.: <u>170720.05</u>
Contractor: <u>Midtown Plumbing, Inc.</u>	Contractor's Project No.: _____
Project: <u>2022 Water Meter Improvement</u>	
Contract: <u>2022 Water Meter Improvement</u>	
Application No.: <u>14</u>	Application Date: <u>9/14/2023</u>
Application Period: From <u>8/1/2023</u>	to <u>9/1/2023</u>

1. Original Contract Price	\$	257,174.00
2. Net change by Change Orders	\$	31,528.59
3. Current Contract Price (Line 1 + Line 2)	\$	288,702.59
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$	275,111.59
5. Retainage		
a. <u>5%</u> X <u>\$ 260,081.59</u> Work Completed =	\$	13,004.08
b. <u>5%</u> X <u>\$ 8,174.00</u> Stored Materials =	\$	408.70
c. Total Retainage (Line 5.a + Line 5.b)	\$	13,412.78
6. Amount eligible to date (Line 4 - Line 5.c)	\$	261,698.81
7. Less previous payments (Line 6 from prior application)	\$	257,718.03
8. Amount due this application	\$	3,980.78
9. Balance to finish, including retainage (Line 3 - Line 4 + Line 5.c)	\$	27,003.78

Contractor's Certification

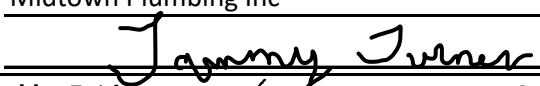
The undersigned Contractor certifies, to the best of its knowledge, the following:

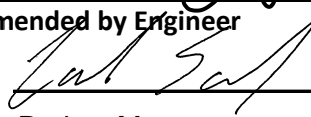
(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: Midtown Plumbing Inc

Signature:  **Date:** 9/14/2023

Recommended by Engineer	Approved by Owner
By: <u></u>	By: _____
Title: <u>Project Manager</u>	Title: _____
Date: <u>9/15/2023</u>	Date: _____
Approved by Funding Agency	
By: _____	By: _____
Title: _____	Title: _____
Date: _____	Date: _____

Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner:	City of Yutan	Owner's Project No.:	
Engineer:	JEO Consulting Group, Inc.	Engineer's Project No.:	170720.05
Contractor:	Midtown Plumbing, Inc.	Contractor's Project No.:	
Project:	2022 Water Meter Improvement		
Contract:	2022 Water Meter Improvement		

Application No.: 14 **Application Period:** From 08/01/23 to 09/01/23 **Application Date:** 09/14/23

A Bid Item No.	B Description	C Item Quantity	D Units	E Unit Price (\$)	F Value of Bid Item (C X E) (\$)	G Work Completed		I Materials Currently Stored (not in G) (\$)	J Work Completed and Materials Stored to Date (H + I) (\$)	K % of Value of Item (J / F) (%)	L Balance to Finish (F - J) (\$)
						Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) (\$)				
Original Contract											
1	Mobilization	1.00	LS	5,500.00	5,500.00	1.00	5,500.00		5,500.00	100%	-
2	Bonding and Insurance	1.00	LS	8,500.00	8,500.00	1.00	8,500.00		8,500.00	100%	-
3	AMR Radio Read Water Meter and Transmitter, 5/8" x 3/4"	320.00	EA	420.00	134,400.00	306.00	128,520.00	4,851.00	133,371.00	99%	1,029.00
4	AMR Radio Read Water Meter and Transmitter, 1"	1.00	EA	555.00	555.00	1.00	555.00		555.00	100%	-
5	AMR Radio Read Water Meter and Transmitter, 2"	1.00	EA	1,270.00	1,270.00	1.00	1,270.00	-	1,270.00	100%	-
6	AMR Radio Read Water Meter and Transmitter, 3"	2.00	EA	3,025.00	6,050.00	2.00	6,050.00		6,050.00	100%	-
7	AMR Radio Read Transmitter	171.00	EA	223.00	38,133.00	171.00	38,133.00		38,133.00	100%	-
8	Install Existing Water Meter with AMR Radio Read Transmitter, 5/8" x 3/4"	54.00	EA	260.00	14,040.00	36.00	9,360.00	395.00	9,755.00	69%	4,285.00
9	AMR Meter Reading Equipment	1.00	LS	17,300.00	17,300.00	1.00	17,300.00		17,300.00	100%	-
10	Furnish Spare AMR Radio Read Transmitter	5.00	EA	100.00	500.00	4.00	400.00		400.00	80%	100.00
11	Furnish Spare AMR Radio Read Water Meter and Transmitter, 5/8" x 3/4"	10.00	EA	231.00	2,310.00	10.00	2,310.00		2,310.00	100%	-
12	Replace Existing Curb Stop and Box (3/4" - 1")	8.00	EA	1,250.00	10,000.00	8.00	10,000.00		10,000.00	100%	-
13	Replace Existing Ball Valve (1/2" - 2")	80.00	EA	147.00	11,760.00	30.00	4,410.00		4,410.00	38%	7,350.00
Original Contract Subtotals					\$ 250,318.00						
SALES TAX FOR MATERIALS & EQUIPMENT ON BASE BID @ 5.5%					\$ 6,856.00				6,856.00	100%	-
Original Contract Totals					\$ 257,174.00		\$ 232,308.00	\$ 5,246.00	\$ 244,410.00	95%	\$ 12,764.00
Change Orders											
14	AMR Radio Read Water meter and Transmitter 3"	(1.00)	EA	3,025.00	(3,025.00)		-		-	0%	(3,025.00)
15	3" Neptune Std Rd Gal Fire Hydrant	1.00	EA	2,200.00	2,200.00		-		-	0%	2,200.00
4	AMR Radio Read Water Meter and Transmitter, 1"	40.00	EA	555.00	22,200.00	34.00	18,870.00	2,928.00	21,798.00	98%	402.00
7	AMR Radio Read Transmitter	7.00	EA	223.00	1,561.00	7.00	1,561.00		1,561.00	100%	-
12	Replace Existing Curb Stop and Box (3/4" - 1")	1.00	EA	1,250.00	1,250.00	1.00	1,250.00		1,250.00	100%	-
16	1 1/2" Mach 10 Meter	1.00	EA	1,517.00	1,517.00	1.00	1,517.00		1,517.00	100%	-
12	Replace Existing Curb Stop and Box (3/4" - 1")	3.00	EA	1,250.00	3,750.00	2.00	2,500.00		2,500.00	67%	1,250.00
17	Sales Tax	1.00	LS	495.80	495.80	1.00	495.80		495.80	100%	-
18	AMR Radio Read Water Meter and Transmitter, 2"	1.00	EA	1,579.79	1,579.79	1.00	1,579.79		1,579.79	100%	-
Change Order Totals					\$ 31,528.59		\$ 27,773.59	\$ 2,928.00	\$ 30,701.59	97%	\$ 827.00
Original Contract and Change Orders											
Project Totals					\$ 288,702.59		\$ 260,081.59	\$ 8,174.00	\$ 275,111.59	95%	\$ 13,591.00

Stored Materials Summary

Contractor's Application for Payment

Owner:	City of Yutan	Owner's Project No.:	
Engineer:	JEO Consulting Group, Inc.	Engineer's Project No.:	170720.05
Contractor:	Midtown Plumbing, Inc.	Contractor's Project No.:	
Project:	2022 Water Meter Improvement		
Contract:	2022 Water Meter Improvement		

Application No.: 14 Application Period: From 08/01/23 to 09/01/23 Application Date: 09/14/23

A Item No. (Lump Sum Tab or Bid Item No. (Unit Price Tab)	B Supplier Invoice No.	C Submittal No. (with Specification Section No.)	D Description of Materials or Equipment Stored	E Storage Location	F Application No. When Materials Placed in Storage	G, H, I Materials Stored			J, K Incorporated in Work		L Total Amount Incorporated in the Work (J+K) (\$)	M Materials Remaining in Storage (I-L) (\$)							
						G Previous Amount Stored (\$)	H Amount Stored this Period (\$)	I Amount Stored to Date (G+H) (\$)	J Amount Previously Incorporated in the Work (\$)	K Amount Incorporated in the Work this Period (\$)									
5	G20168		2"x10" Mach 10 R900I gallon flanged meter	City shop	1	958.00		958.00	958.00		958.00	-							
5	G20168		2" Full face meter gasket	City shop	1	7.34		7.34	7.34		7.34	-							
6	G20168		3"x12" Mach 10 R900I gallon meter	City shop-returned 1	1	5,350.00		5,350.00	5,350.00		5,350.00	-							
6	G20168		3"x1/8" Full face RR flange gasket	City shop	1	16.40		16.40	16.40		16.40	-							
7	G20168		Magnet to activate MIU	City shop	1	19.00		19.00	19.00		19.00	-							
7	G20168		R900 Wall MIU	City shop	1	16,886.25		16,886.25	16,886.25		16,886.25	-							
								-			-	-							
8,10	0846397-IN		R900 Wall MIU	City shop	3	5,826.25		5,826.25	4,048.75	1,382.50	5,431.25	395.00							
15	0846397-IN		3" Neptune std rd gal fire hyd	City shop	3	1,850.00		1,850.00	1,850.00		1,850.00	-							
13	0850201-IN		3/4 no lead brass ball valve	City shop	5	75.36		75.36	75.36		75.36	-							
13	0850201-IN		1" no lead brass ball valve	City shop	5	122.88		122.88	122.88		122.88	-							
9	0854370-IN		MRX920v4 mobile data reading equip	City hall	5	7,650.00		7,650.00	7,650.00		7,650.00	-							
9	857138-IN		R900I Belt clip reader	City hall on 12/5/22	5	4,958.50		4,958.50	4,958.50		4,958.50	-							
3,11	0858154-IN		5/8 x 3/4 T-10 pro coder meter	City shop	6	76,230.00		76,230.00	70,917.00	462.00	71,379.00	4,851.00							
3,11	0858154-IN		3/4 x 1/8 rubber meter gasket	City shop	6	138.60		138.60	138.60		138.60	-							
4	0858154-IN		1" T-10 pro coder meter	City shop	6	366.00		366.00	366.00		366.00	-							
4	0858154-IN		1" x 1/8 meter coup gasket	City shop	6	0.52		0.52	0.52		0.52	-							
4	0861835-IN		1" T-10 pro coder meter	City shop	7	2,928.00		2,928.00	2,928.00		2,928.00	-							
4	0866175-IN		1" T-10 pro coder meter	City shop	9	2,928.00		2,928.00	2,928.00		2,928.00	-							
16	0876676-IN		1 1/2" x 13" Mach 10 Meter	City shop	12	1,968.00		1,968.00			-	-							
4	0876677-IN		1" T-10 pro coder meter	City shop	12	5,856.00		5,856.00	5,856.00		5,856.00	-							
4	0877264-IN		1" T-10 pro coder meter	City shop	12	3,294.00		3,294.00		366.00	366.00	2,928.00							
											-	-							
Totals						\$	137,429.10	\$	-	\$	137,429.10	\$	125,076.60	\$	2,210.50	\$	127,287.10	\$	8,174.00

Change Order Estimate - Unit Price Work					5
JEO Project Name: 2022 Water Meter Improvement		JEO Project Number: 170720.05			
Owner: City of Yutan		Change Order Number: 5			
Contractor: Midtown Plumbing, Inc.		Effective Date: September 19, 2023			
Item		Change Order Information			
Bid Item No.	Description	Item Quantity	Units	Unit Price	Total Value of Item (\$)
18	AMR Radio Read Water Meter and Transmitter, 2"	1	EA	\$1,579.79	\$1,579.79
16	1 1/2" Mach 10 Meter	-1	EA	\$1,517.00	(\$1,517.00)
Total:					\$62.79

Midtown Plumbing, Inc.

3432 N St
Lincoln, NE 68510

Estimate

Date	Estimate #
9/13/2023	516

Name / Address
City of Yutan PO Box 215 112 Vine St Yutan, NE 68073

Project
2" meters

Qty	Description	Rate	Total
1	2" Mach 10 R900 meter.	1,114.79	1,114.79
1	Labor and materials to install.	465.00	465.00
Thank you for your business!		Total	\$1,579.79

Memorandum

To: Mayor and City Council
From: CJ Heaton, City Administrator
Date: 9/11/23
Re: Eriksen Construction Pay Application #8

Attached is a copy of Pay Application #8 for Eriksen Construction in the amount of \$121,215.40. Bypass pumping was started a few weeks ago and should be done by the end of the month. Looking to have this project completed by the end of the year.

Recommended Action Item - Seeking a motion and a second to approve Pay Application #8 in the amount of \$121,215.40 to Eriksen Construction

Contractor's Application for Payment

Owner: <u>City of Yutan</u>	Owner's Project No.: _____
Engineer: <u>JEO Consulting Group, Inc.</u>	Engineer's Project No.: <u>170720.04</u>
Contractor: <u>Eriksen Construction Co. Inc.</u>	Contractor's Project No.: <u>961</u>
Project: <u>2022 Lift Station Improvements; SRF Project No. C318035</u>	
Contract: <u>2022 Lift Station Improvements; SRF Project No. C318035</u>	
Application No.: <u>8</u>	Application Date: <u>8/28/2023</u>
Application Period: From <u>8/1/2023</u> to <u>8/30/2023</u>	

1. Original Contract Price	\$	914,000.00
2. Net change by Change Orders	\$	1,805.00
3. Current Contract Price (Line 1 + Line 2)	\$	915,805.00
4. Total Work completed and materials stored to date (Sum of Column G Lump Sum Total and Column J Unit Price Total)	\$	557,336.21
5. Retainage		
a. <u>5%</u> X <u>\$ 415,997.65</u> Work Completed =	\$	20,799.88
b. <u>5%</u> X <u>\$ 141,338.56</u> Stored Materials =	\$	7,066.93
c. Total Retainage (Line 5.a + Line 5.b)	\$	27,866.81
6. Amount eligible to date (Line 4 - Line 5.c)	\$	529,469.40
7. Less previous payments (Line 6 from prior application)	\$	408,254.00
8. Amount due this application	\$	121,215.40
9. Balance to finish, including retainage (Line 3 - Line 4 + Line 5.c)	\$	386,335.60

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:

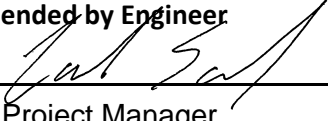
(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: Eriksen Construction Company, Inc.

Signature: Alec J. Hamik **Date:** 8/28/2023

Recommended by Engineer	Approved by Owner
By: <u></u>	By: _____
Title: <u>Project Manager</u>	Title: _____
Date: <u>09/08/2023</u>	Date: _____
Approved by Funding Agency	
By: _____	By: _____
Title: _____	Title: _____
Date: _____	Date: _____

Progress Estimate - Unit Price Work

Contractor's Application for Payment

Owner:	City of Yutan	Owner's Project No.:	
Engineer:	JEO Consulting Group, Inc.	Engineer's Project No.:	170720.04
Contractor:	Eriksen Construction Co. Inc.	Contractor's Project No.:	961
Project:	2022 Lift Station Improvements; SRF Project No. C318035		
Contract:	2022 Lift Station Improvements; SRF Project No. C318035		

Application No.:	8	Application Period:	From 08/01/23 to 08/30/23	Application Date:	08/28/23						
A	B	C	D	E	F	G	H	I	J	K	L
Bid Item No.	Description	Contract Information				Work Completed		Materials Currently Stored (not in G) (\$)	Work Completed and Materials Stored to Date (H + I) (\$)	% of Value of Item (J / F) (%)	Balance to Finish (F - J) (\$)
		Item Quantity	Units	Unit Price (\$)	Value of Bid Item (C X E) (\$)	Estimated Quantity Incorporated in the Work	Value of Work Completed to Date (E X G) (\$)				
Original Contract											
1	Contract Bond and Insurance	1.00	LS	\$19,500.00	19,500.00	1.00	19,500.00		19,500.00	100%	-
2	Mobilization	1.00	LS	\$91,400	91,400.00	0.50	45,700.00		45,700.00	50%	45,700.00
3	Site Temporary Facilities - Control	1.00	LS	\$8,500	8,500.00		8,500.00		8,500.00	100%	-
4	Demolition and Removal - Excluding Electrical	1.00	LS	\$18,000	18,000.00		-		-	0%	18,000.00
5	Access Hatch Replacement	1.00	LS	\$9,600	9,600.00		-	1,210.04	1,210.04	13%	8,389.96
6	Carpentry	1.00	LS	\$9,080	9,080.00		-		-	0%	9,080.00
7	Buried Underground Sewer and Water	1.00	LS	\$39,100	39,100.00	0.92	34,799.00	1,030.00	35,829.00	92%	3,271.00
8	Sewer Bypass	1.00	LS	\$51,000	51,000.00	0.50	25,500.00		25,500.00	50%	25,500.00
9	Pumps - Includes Equipment Pads	1.00	LS	\$158,000	158,000.00		-	114,955.00	114,955.00	73%	43,045.00
10	Interior Piping	1.00	LS	\$57,500	57,500.00		-	24,143.52	24,143.52	42%	33,356.48
11	Paint and Coatings	1.00	LS	\$10,000	10,000.00		-		-	0%	10,000.00
12	Electrical Lift Station Upgrades Complete	1.00	LS	\$363,020	363,020.00	0.59	212,897.65	-	212,897.65	59%	150,122.35
13	Standby Generator - Includes Concrete Pad	1.00	LS	\$70,100	70,100.00	0.96	67,296.00		67,296.00	96%	2,804.00
14	Startup	1.00	LS	\$4,700	4,700.00		-		-	0%	4,700.00
15	Site Restoration - Seeding	1.00	LS	\$4,500	4,500.00		-		-	0%	4,500.00
Original Contract Totals					\$ 914,000.00		\$ 414,192.65	\$ 141,338.56	\$ 555,531.21	61%	\$ 358,468.79
Change Orders											
1	Add two 8-inch plug valves, delete two 8-inch gate valves	1.00	LS	1,805.00	1,805.00	1.00	1,805.00		1,805.00	100%	-
Change Order Totals					\$ 1,805.00		\$ 1,805.00	\$ -	\$ 1,805.00	100%	\$ -
Original Contract and Change Orders											
Project Totals					\$ 915,805.00		\$ 415,997.65	\$ 141,338.56	\$ 557,336.21	61%	\$ 358,468.79

Stored Materials Summary

Contractor's Application for Payment

Owner:	City of Yutan	Owner's Project No.:	
Engineer:	JEO Consulting Group, Inc.	Engineer's Project No.:	170720.04
Contractor:	Eriksen Construction Co. Inc.	Contractor's Project No.:	961
Project:	2022 Lift Station Improvements; SRF Project No. C318035		
Contract:	2022 Lift Station Improvements; SRF Project No. C318035		

Application No.:		8		Application Period:		From 08/01/23		to 08/30/23		Application Date:		08/28/23	
A	B	C	D	E	F	Materials Stored			Incorporated in Work			M	
Item No. (Lump Sum Tab) or Bid Item No. (Unit Price Tab)	Supplier Invoice No.	Submittal No. (with Specification Section No.)	Description of Materials or Equipment Stored	Storage Location	Application No. When Materials Placed in Storage	Previous Amount	Amount Stored this	Amount Stored to	Amount Previously	Amount	Total Amount	Materials Remaining in Storage (I - L) (\$)	
						Stored (\$)	Period (\$)	Date (G + H) (\$)	Incorporated in the Work (\$)	Incorporated in the Work this Period (\$)	Incorporated in the Work (J + K) (\$)		
7	089316-01		MJ Buried Sewer Fittings	Lincoln Winwater	2	1,520.00		1,520.00	950.00		950.00	570.00	
10	089316-01		Interior Flange Fittings	Lincoln Winwater	2	2,450.00		2,450.00			-	2,450.00	
10	089316-02		Interior Flange Fittings	Lincoln Winwater	3	8,402.84		8,402.84			-	8,402.84	
10	089316-03		Interior Flange Fittings	Lincoln Winwater	3	1,685.00		1,685.00			-	1,685.00	
10	281609-01		Interior Flange Fittings	Windustrial	3	533.68		533.68			-	533.68	
10	33713		Plug Valves	Mellen & Assc.	4	11,072.00		11,072.00			-	11,072.00	
7	CB098011		Reinforcing Steel	Carroll Supply	3	920.00		920.00	460.00		460.00	460.00	
5	96006		Access Hatch	Halliday Products	4	1,210.04		1,210.04			-	1,210.04	
12	S009807184.4		Electrical Disconnects	Echo	3	7,847.46		7,847.46		7,847.46	7,847.46	-	
12	300085 02		Electrical parts	Husker Winlectrical	3	5,511.34		5,511.34		5,511.34	5,511.34	-	
12	S009924046.1		EMT Elbows	Echo	3	74.62		74.62		74.62	74.62	-	
12	S009917426.1		Reducing bushing	Echo	3	161.70		161.70		161.70	161.70	-	
12	S009807184.1		Electric Disconnect	Echo	3	7,847.46		7,847.46		7,847.46	7,847.46	-	
12	9330921302		Electrical	Graybar	3	1,363.19		1,363.19		1,363.19	1,363.19	-	
12	300031 01		Electrical parts	Husker Winlectrical	3	364.33		364.33		364.33	364.33	-	
12	300031 02		Electrical parts	Husker Winlectrical	3	12,092.84		12,092.84		12,092.84	12,092.84	-	
12	300031 03		Electrical parts	Husker Winlectrical	3	8,497.10		8,497.10		8,497.10	8,497.10	-	
12	9330367688		Lighting	Graybar	3	309.28		309.28		309.28	309.28	-	
12	9330200877		Main Disconnect	Graybar	3	1,196.16		1,196.16		1,196.16	1,196.16	-	
12	9330219983		Panel MDP	Graybar	3	170.00		170.00		170.00	170.00	-	
12	9330155681		Panel B	Graybar	3	24.00		24.00		24.00	24.00	-	
12	9330137709		Panel A + B	Graybar	3	121.00		121.00		121.00	121.00	-	
12	9329946913		Low Peak Dual Element	Graybar	3	501.18		501.18		501.18	501.18	-	
12	S511128215.1		Lights	Crescent Electrical	3	4,269.95		4,269.95		4,269.95	4,269.95	-	
12	9331210401		Panel B	Graybar	3	365.00		365.00		365.00	365.00	-	
12	9331227672		Panel B	Graybar	3	28.00		28.00		28.00	28.00	-	
12	NEC2017		Permit	NE Electrical Div.	3	180.00		180.00	180.00		180.00	-	
12	9330920500		Lighting Parts	Graybar	3	5,779.14		5,779.14		5,779.14	5,779.14	-	
12	9331704044		H325N MAIN DISCONNECT	Graybar	5	1,646.00		1,646.00		1,646.00	1,646.00	-	
12	9331623036		PANEL MDP	Graybar	5	3,017.00		3,017.00		3,017.00		3,017.00	
12	9331623036		VFD	Graybar	5	11,208.00		11,208.00		11,208.00		11,208.00	
12	9332098535		PANEL MDP	Graybar	5	324.00		324.00		324.00		324.00	
9	0901542-IN		Pumps	On Site	6	114,955.00		114,955.00				114,955.00	
Totals						\$ 215,647.31	\$ -	\$ 215,647.31	\$ 1,590.00	\$ 72,718.75	\$ 59,759.75	\$ -	\$ 155,887.56

Memorandum

To: Mayor and City Council
From: CJ Heaton, City Administrator
Date: 9/8/23
Re: Changes to Employee Manual

In order to help prevent any unforeseen issues with future employees Mayor Kelly has asked me to draft some changes into the employee handbook that would require future employees to submit to a drug screening and background check. These would be required post-offer and paid for by the city. While the typical hiring process does help get to know a candidate, these extra steps ensure that the city is not placing itself or any of our employees in a bad position. Currently, we are allowed to test at times of reasonable suspicion, or if the employee has been in an auto accident.

The proposed changes are highlighted in the attached manual, the main points are.

1. Pre-employment drug screen, physical, and background check.
2. Changes to the introductory period - possible extensions.
3. Updates to workplace safety - only approved operators in vehicles and equipment, limiting access to worksites, prohibiting weapons on city property.
4. Updates to Drug Policy - Adding a no-smoking & vape policy, language regarding prescription medications, and off-duty use of alcohol/emergency calls.

FISCAL IMPACT:

N/A

STAFF RECOMMENDATION:

Seeking approval of the changes to the employee handbook and a second.

CITY OF YUTAN

BOX 215 - 112 VINE STREET
YUTAN, NE 68073

(402) 625-2112

EMPLOYEE HANDBOOK

Updated on 9-19-23

ACKNOWLEDGEMENT FORM

I acknowledge that I have received and read the City's employee handbook. I understand this handbook is provided for informational purposes. The policies and procedures are not intended to create, nor are they to be interpreted to create a contract between the City and any of its employees.

The City reserves the right to revise and interpret these policies at any time in its own discretion. The City may vary from the policies set forth in this handbook if, in its opinion, circumstances require.

All employees of the city are employees at will, which means that they can be terminated at any time, with or without notice and with or without cause.

This handbook is not a contract of employment. Nothing contained in this handbook or in any other statement of City philosophy, including oral statements, should be considered a promise of continuing employment; both the city and employee are free to terminate the employment relationship at any time.

Employee

Date

Supervisor

Date

INTRODUCTION

The following pages contain information regarding your rights and responsibilities as an employee of the City of Yutan. There are times when an employee requires clarification about the manner in which the City's policies affect his or her job. You have the right to know these policies and have them readily available. In addition, you must know what is expected of you as an employee.

The policies described herein have been approved by the City Council. A handbook can be expected to contain only broad guidelines. It is not possible to anticipate and address every situation that may arise in the course of the employment relationship. However, this handbook will be used as a guide in making most decisions.

This handbook is not a contract of employment. Nothing contained in this handbook or in any other statement of City philosophy, including oral statements, should be considered a promise of continuing employment; both the city and the employee are free to terminate the employment relationship at any time.

These policies will be amended from time to time as the needs of the employees and the City require. Suggestions for amendments to the rules are welcome at any time from any employee. They should be submitted in writing to the City Administrator.

Amendment of the personnel policies shall be approved by the City Council.

EMPLOYMENT

EMPLOYEE CLASSIFICATIONS

FULL-TIME EMPLOYEE: One, who in the regular course of his or her employment, works at least thirty (30) hours per week.

PART-TIME EMPLOYEE: One, whose regular employment calls for a varied work schedule requiring less than thirty (30) hours per week. Part-time employees are further designated by the following classes:

- Permanent Part-Time appointed by the City Council
- Permanent Part-Time appointed by the Library Board
- Unappointed part-time

SEASONAL EMPLOYEE: One, who regardless of the number of hours worked per week, is employed less than six months in any one year, with no benefits.

PRE-EMPLOYMENT REQUIREMENTS

Physical Requirement – To ensure that applicants for employment in physically demanding positions are able to perform the essential functions of the job, with or without a reasonable accommodation, they will be required to undergo a pre-employment physical examination. Any job offer made in instances where a physical examination is required is contingent upon the applicant passing the physical examination. Failure to provide accurate or complete medical information to the physician will disqualify the applicant from the hiring process.

Drug Testing – The City of Yutan intends to provide a drug free workplace for all its employees. All Applicants who will be operating city equipment for the Utility Department will be required to undergo drug testing at the expense of the City of Yutan, prior to employment. Failure of any such tests shall be grounds to deny employment with the City of Yutan.

Criminal Background – The City of Yutan in order to provide a safe and secure working environment will conduct a pre-employment background check on all employees. Failure to disclose any required information shall be grounds to deny employment.

INTRODUCTORY PERIOD

All newly hired employees are required to complete an introductory period of 180 calendar days. This introductory period is intended to provide both you and the City with the opportunity to get to know each other. During this time, you have the opportunity to demonstrate:

- a. That you are capable of performing the job for which you were hired;
- b. That you understand the policies and procedures of the City;
- c. That you are suitable for employment with the City; and
- d. That you are able to establish a sound record of attendance and punctuality.

Introductory employees are normally eligible for available benefits on the first day of the month following completion of the introductory period. Your immediate supervisors will complete a written evaluation after the introductory period. The successful completion of the introductory period should not be considered a guarantee of employment for any specific duration and does not change the at-will nature of employment for the City. The city may extend an introductory period for reasons of performance or change in duties, for up to one year. The city will notify the employee in writing if their introductory period is extended with specific steps to improve upon.

GENERAL GUIDELINES

The Mayor is responsible for all personnel decisions of the City, including hiring, firing, promotion and demotion of employees. The Mayor may choose to delegate the tasks and responsibilities mentioned herein to the City Administrator. In the event that the City does not employ an administrator, the Mayor may then delegate to the City Clerk if he or she so decides. Each Mayor may determine how he or she would like the office to be organized and operated.

EQUAL EMPLOYMENT OPPORTUNITY AND DISCRIMINATION-FREE WORKPLACE

The City of Yutan has an ongoing commitment to create a workplace free of discrimination. As an equal opportunity employer, the City recruits, hires, trains, and promotes individuals in all job titles without regard to race, color, creed, religion, ancestry, sexual orientation, gender identity, national origin, age, sex, disability, marital status, genetic information, veteran status (such as being a disabled veteran, veteran of the Vietnam era, or other eligible veteran) or any other protected status. The City of Yutan complies with all applicable discrimination laws, defined herein as including, but not limited to, the provisions of all current federal and state employment statutes, local ordinances, as well as their respective implementing regulations.

The City is committed to a fair and equitable workplace in which all individuals are treated with respect and dignity. Each individual has the right to work in a professional atmosphere that promotes equal employment opportunities and prohibits discriminatory practices. Therefore, the City expects that all relationships among persons in the workplace will be business-like and free of bias, prejudice and harassment. All matters relating to employment are based upon ability to perform the job, as well as attitude and dependability once hired.

The City will thoroughly and promptly investigate discrimination complaints. Employees who believe they have been subject to unlawful discrimination should immediately report the matter to the City Administrator.

HARASSMENT-FREE WORKPLACE

The City is committed to maintaining a harassment-free workplace. Therefore, employees and non-employees are prohibited from engaging in any form of unlawful harassment in the workplace as well as any other behavior that would be inconsistent with the spirit and intent of this policy.

Sexual harassment means unwelcome and uninvited conduct of a sexual nature, including sexual advances, propositions, pressure for sexual favors, physical contact of a sexual nature and sexually explicit language, gestures, pictures, jokes or objects. Non-sexual harassment means conduct that is offensive or shows hostility toward an employee because of his/her race, color, creed, religion, ancestry, sexual orientation, gender identity, national origin, age, sex, disability, marital status, genetic information, or any other legally protected characteristic, including slurs, epithets, negative labeling or stereotyping and jokes, whether oral or written.

Harassment is unlawful when it: (1) is based on race, color, age, sex, religion, disability, pregnancy, national origin, military service, genetic information or any other characteristic protected by law; (2) is unwelcome; (3) is severe or pervasive in nature; and (4) is made a condition of employment, unreasonably interferes with an employee's work performance, or

creates an intimidating, hostile or offensive work environment.

It is not possible to define every action or identify all words that could be interpreted as harassment. Harassment may encompass a wide range of verbal, physical and visual behaviors and may be sexual or non-sexual in nature. Each situation depends on a number of factors. In some cases, one incident will be sufficient to constitute harassment. In other cases, a pattern or series of incidents may be necessary. In addition, even if the behavior in question may not constitute harassment under this policy, it may still be inappropriate in our workplace and subject to disciplinary action.

In addition, this policy prohibits retaliation against any employee because he or she files a complaint under this policy, cooperates with any internal investigation or otherwise pursues his or her legal rights.

Reporting

Employees, when possible, are encouraged to inform the person responsible for the offensive behavior that the conduct is unwelcome and must stop. Any employee who is not comfortable approaching the person responsible for the offensive behavior or whose request to stop was unsuccessful is to immediately notify any or all of the following: your immediate supervisor, the City Administrator or the Mayor.

CONDUCT TOWARD FELLOW EMPLOYEES

City employees often work in close and frequent contact with each other, at times under difficult circumstances which can result in interpersonal conflict among employees. While the City understands this will inevitably occur, the City also has certain standards which employees must adhere to in resolving these conflicts.

All employees are entitled to be treated with courtesy, respect and consideration by their fellow employees at all times. No employee or group of employees shall subject another employee or group of employees to ridicule, derision, rudeness, malicious gossip, or other behavior contrary to the intent of this policy.

Employees finding themselves in a conflict situation should initially try to work out the problem among themselves in a courteous, respectful and fair manner. If this is not possible, the employees involved should bring the problem to the attention of their supervisor(s) for assistance in resolving the situation.

Failure to abide by this policy can result in disciplinary action, including suspension or termination.

TELEPHONE COURTESY

As an employee, you serve the citizens of our city. Many of our services are provided by

telephone. When a citizen calls with a complaint or a question, he or she deserves your prompt and courteous attention. The impression you make over the phone is the one the caller will remember and pass on to fellow taxpayers. Be friendly and courteous. Give your name and speak distinctly so you can be easily understood. If you are unable to answer a question or handle a complaint, transfer the call to someone who can, or take their name and return their call after the answer is found.

PERSONAL COURTESY

Citizens, no matter who they are, must always be treated with courtesy and respect. You may be the only contact a citizen has with this municipal government. The impression you make, whether good or bad, will be the one the citizen will remember. He or she will assume your attitude toward him or her and his or her problem is the attitude of the entire City government and staff. It is important that a full and courteous explanation be given to a citizen when it's necessary to refuse a request, or when attention requested lies outside the jurisdiction of the City.

SAFETY

Safety is important to the City and to you. It is the City's intent to provide a safe workplace for your personal protection. Accidents cost the City money through property loss, lost time from work and increased insurance costs. All employees are expected to participate in safety programs and safety meetings, promote safety awareness, bring forth safety suggestions, wear protective equipment, including safety belts in vehicles as provided, and follow safety rules. Safe work practices protect you, your family, fellow employees and the City.

Failure to follow safety rules or using poor safety judgment can result in disciplinary action, including suspension or termination of employment.

Consistent with the goal of safety and violence prevention, access to all city property and work sites is limited to only those persons with a legitimate business interest.

WORKPLACE VIOLENCE PREVENTION

The City of Yutan takes the safety of its employees seriously. As a result, the city will not tolerate any threats of violence in the workplace.

The City of Yutan specifically prohibits employees who are not in law enforcement for possessing or carrying weapons while on city property, in or on city vehicles or equipment, or while performing work as a city employee. For purposes of this policy, "weapons" include firearms, knives (other than those needed to complete tasks), explosives, and any other weapon, device, instrument, material, or substance that, in the manner it is used or intended to be used, is capable of producing death or serious injury.

ANNIVERSARY DATE

All employees of the City will have an anniversary date associated with their employment. The anniversary date will be the date when the employee began working for the City. This date will be used to define eligibility in computing the amount of authorized personal time off.

RESIGNATION FROM YOUR POSITION

The City requests at least two weeks' advance notice before you leave your employment with the City. Upon separation of employment with the City of Yutan, your final check will be paid within fourteen (14) days or on the next regularly scheduled payday following separation, whichever is sooner.

ABSENTEEISM

Anticipated absences must be approved 48 hours in advance by the City Administrator and/or Mayor. Unanticipated absences must be reported for approval as soon as is reasonably possible. After three (3) consecutive days of illness-related absences, the City Administrator and/or Mayor may require a doctor's statement from an employee to substantiate any illness.

TARDINESS

Employees are expected to report for work at their assigned time. The employee anticipating tardiness is to notify the City Administrator or the Mayor as soon as possible.

EMPLOYEE PRIVACY

The City recognizes our employees' rights to privacy. In achieving this goal, the City adopts these basic principles:

1. The collection of employee information will be limited to that needed by the City for business and legal purposes.
2. The confidentiality of all personal information in our records will be protected.
3. All employees involved in record keeping will be required to adhere to these policies and procedures. Violations of this policy will result in disciplinary action.
4. Internal access to employee records will be limited to those employees having an authorized, business-related "need-to-know." Access may also be given to third parties, including government agencies, pursuant to court order or subpoena.
5. The City will refuse to release personal information to outside sources without the employee's written approval unless legally required to do so.

6. Employees are permitted to see the personal information maintained about them in the City records. They may request inaccurate factual information be corrected or may submit written comments in disagreement with any material contained in their records.

7. All employees have the right to vote as they choose and to express their opinions on political subjects and candidates. Participation in civic and political activities is considered to be a personal matter, and as such, is to be performed outside of normal working hours. No political activities or solicitations will be conducted on City property or when conducting City business. No employee's status will be affected, in any way, because of participation or non-participation in lawful civic and political activities.

DRUG, ALCOHOL, AND SMOKING POLICY

The City is committed to the maintenance of a safe and productive work environment for its employees and to provide a drug-free workplace. The sale, purchase, transfer, distribution, manufacture, dispensation or unauthorized possession or consumption of drugs or alcohol on City property or while performing City business is prohibited. This policy is not intended to preclude the consumption of alcohol, in moderation, at City-sponsored or -authorized social functions, such as employee appreciation dinners, picnics, and similar events. Reporting to work or working under the influence of illegal drugs or alcohol is prohibited. **Smoking or vaping in city buildings or in city vehicles is prohibited.**

Any violation of the above drug and alcohol policies may result in discipline up to and including termination.

An employee may be subject to drug and/or alcohol testing under the following circumstances:

1. If an employee displays symptoms of impairment, including actions, appearance or conduct indicative of the use of controlled substances or alcohol, before, during or after his or her shift.
2. Under probable cause circumstances. An example of probable cause would be a drug test administered after an employee was discovered to be distributing, selling, manufacturing, purchasing or attempting to distribute, sell, manufacture or purchase an illegal drug, intoxicant, or controlled substance.
3. In the event of an incident that results in personal injury. The employee will be required to submit to a mandatory drug test within 24 hours of the incident.
4. In the event of an incident that results in property damage if there is a basis to believe that alcohol or drug use may have contributed to the incident.

The decision to require a drug and/or alcohol test is within the discretion of the City Administrator and Mayor. Refusal of a request to take a test may result in immediate

termination.

Employees who are under a physician's care and taking medication, prescription or over the counter, that may affect their ability to work safely are responsible for informing their supervisor and/or City Administrator of their condition before beginning work.

Employees who are off duty and have been drinking or are under the influence of drugs are obligated to refuse any emergency or after hours calls.

EMPLOYEE DRESS

A neat, tasteful appearance contributes to the positive impression you make on our citizens. You are expected to be suitably attired and groomed during working hours or when representing the City. Each supervisor is responsible for establishing a reasonable dress code appropriate to the job being performed.

OUTSIDE EMPLOYMENT

Employees may hold another job outside of City employment provided it does not interfere with their duties with the City and does not conflict with the interests of the City. Employees desiring outside employment must notify the City Administrator and Mayor prior to obtaining outside employment.

COUNCIL/BOARD MEETINGS

All department heads are required to prepare a summary of work completed during the previous month to be submitted to the City Council at its regular monthly meeting. This summary of work must be submitted to the City Clerk on the Thursday morning before the regular City Council meeting.

Employees may be required to attend the regular City Council meetings or other board meetings at the discretion of the City Administrator and Mayor. Employees will be paid at their regular rate for attendance at City Council or other board meetings.

PURCHASES

The City Administrator is authorized to make purchases up to \$5,000.00 without prior approval by the City Council; however, the City Administrator must gain approval from the Mayor and notify City Council of these purchases. All other department heads may make purchases up to \$500.00; purchases in excess of \$500.00 must be approved in advance by the City Administrator.

CITY VEHICLES

When you are assigned a City vehicle or any equipment for your work, you are responsible for the proper use and maintenance of such vehicle and equipment. Any defects you notice should be reported so they may be repaired.

All city vehicles and equipment are for the sole use of city employees, board members, and volunteers. Each operator should be aware of how to operate said equipment. At no time should residents or guests be allowed to operate city vehicles or equipment. All operators must be approved and listed on the cities liability insurance.

All City vehicles must be operated according to the traffic laws of the City of Yutan and State of Nebraska. If you have an accident while driving a City vehicle you are expected to do the following:

1. Assist any injured person.
2. Take the names and addresses of the other person or persons involved in the accident.
3. Take the names and addresses of all witnesses present.
4. Notify the proper law enforcement agency.
5. Submit written accident report to your direct supervisor.
6. Employee's supervisor to review report and submit to City Clerk.

USE OF CITY-OWNED PROPERTY AND VEHICLES

At no time should property owned or leased by the City, including but not limited to vehicles, be used for purposes other than the transaction of City business.

SOCIAL MEDIA POLICY

The City recognizes that social media is an important form of communication and interaction, both personally and professionally. This includes but is not limited to, Facebook, Twitter, Instagram, LinkedIn and internet-based email accounts such as Gmail, Hotmail and Yahoo mail. Personal use of social media should not be done during working hours or using City-provided property. In addition, employees are expected to abide by the following policies when using social media.

1. Employees are prohibited from revealing any confidential or personal information of the City's citizens or employees that was obtained through employment with the City.
2. Employees shall not make any discriminatory, disparaging, defamatory or harassing comments when using social media or otherwise engage in any conduct prohibited by the City's harassment policy.
3. Employees may not attribute personal statements, opinions or beliefs to the City when using social media. If an employee is expressing his or her beliefs and/or opinions, the employee may not represent or imply that he or she speaks on behalf of the City. Employees assume any and all risk associated with Social Media use.

4. Should employees log onto or access social media using the City's property, such employees shall have no expectation of privacy as to any information that they input or review while using social media.
5. Apart from following all laws pertaining to the handling and disclosure of copyrighted or export controlled materials, Company trademarks, logos and any other intellectual property may also not be used in connection with any Social Media activity.

Any employee found to have violated any aspect of this policy may be subject to disciplinary action up to and including dismissal.

PAY POLICIES

PAY DAYS

Pay dates will be every other Thursday beginning on May 5th 2022. Payroll is due the Monday prior to pay date.

DEDUCTIONS

The City Clerk is required by law to make deductions from your paycheck for federal income tax, Nebraska income tax, Social Security tax and Medicare.

TRAVEL EXPENSES

All expenses incurred by a City employee while traveling for the benefit of the City and with the approval of the City Administrator or Mayor will be reimbursed. This is to include lodging, food, and transportation. The amount reimbursed for food and incidental expenses shall not exceed the per diem rate set by the U.S. General Services Administration. All receipts for travel expenses, including food and lodging, shall be turned in upon the employee's return. The City will not reimburse an employee for any purchase of alcohol, and City credit cards shall not be used to purchase alcohol.

In the event a personal vehicle is used, reimbursement shall be equal to the current allowable Standard Mileage Rate under the Internal Revenue Code, and applicable revenue rulings, procedures, and amendments thereto. However, the use of City vehicles for work-related travel should be prioritized if practical.

WORK WEEK

The workweek begins on Sunday morning at 12:00 AM and runs through Saturday at 11:59 PM. The city office is open Monday through Friday from 8:00 a.m. to 4:30 p.m. Administrative employees are expected to staff the office throughout that time.

A normal work week for Public Works employees will be a 40-hour week. The Utility Superintendent will determine the work schedule of Public Works employees with consent of the City Administrator. Work weeks may vary if an emergency situation exists, i.e., snow removal, sewer or water emergency. Personal time off should be scheduled so the maintenance department is staffed from 7:30 a.m. to 4:00 p.m. with the exception of the lunch break.

Full-time and regular part-time employees will be allowed two (2) paid fifteen-minute rest breaks: one in the a.m. and one in the p.m. The supervisor will determine when these breaks may be taken, workload permitting. A full-time and regular part-time employee may expect an unpaid thirty (30) minute lunch break daily, workload permitting. If an employee is unable to take an uninterrupted lunch break due to work demands, the employee will be paid for such time.

TIME CARDS

All City employees are required to use time cards, which are available at the city office. Time cards are to have in and out time, including in/out for lunch and an indication of time off reimbursement (such as vacation, emergency leave, etc.). Time cards of all employees must be submitted to the City Clerk weekly.

All hourly city employees are required to clock in and out using the TMS digital time clock system. Each employee will be given a login to use either on the app or on their computers. All leave will be requested and approved through the system as well.

OVERTIME POLICY

All work of full-time employees is expected to be completed within a forty (40) hour work week. Employees are expected to avoid overtime accumulation by “flexing” their hours, meaning that schedules are altered to stay under forty (40) hours per work week, when possible. For employees paid on an hourly basis, all hours worked in excess of forty (40) hours in any one work week shall be paid at the rate of time and a half. Except in the case of an emergency, all overtime hours need to be approved in advance by the City Administrator or Mayor, and accurate records are to be maintained on every hour or fraction thereof worked.

Comp Time Any hourly employees who clock over 40 hours a week will be allowed the option of placing that time in a comp bank. This comp bank can then be used for time off as the employee wishes to use. Every hour of time added to the comp bank will accrue at 1.5 times, 1 hour added will equal one and one half hour in the comp bank. Comp time would cap out at 60 hours, and would be paid out when the employee leaves the city.

MINIMUM PAY POLICIES

Police officers will be paid a minimum of two (2) hours regular pay for court appearances.

Public Works employees responding to utility emergencies or other matters requiring immediate

attention will be paid a minimum of two (2) hours regular pay per incident.

Employees taking work-related telephone calls outside of normal business hours will be paid regular pay for actual time conducting work-related business, rounded to the nearest fifteen (15) minute increment.

EMPLOYEE BENEFITS

GROUP INSURANCE PROGRAM

Currently, the City does not employ the minimum number of full-time employees required by group medical insurance companies to qualify for group coverage, so the City does not currently offer a group insurance program.

HEALTH REIMBURSEMENT ARRANGEMENT

In lieu of offering medical insurance, the City of Yutan offers to full-time employees and permanent part-time employees appointed by the City Council, on the first day of the month following their introductory period, an annual contribution up to a maximum of \$6,000.00 in a Health Reimbursement Arrangement, or HRA, for eligible medical expenses incurred by the employee, their spouse, and/or dependents. Unused funds do not carry over to the next calendar year.

LIFE INSURANCE

The City offers a \$50,000 life insurance policy for full-time employees available on the first day of the month following the completion of their introductory period.

WORKERS' COMPENSATION

In the case of a work-related accident or injury, report of the injury must be made and filed immediately to the employee's direct supervisor and City Administrator.

SHORT- AND LONG-TERM DISABILITY

The City provides short-term disability from the 1st day of an accident or 8th day of a sickness for a total of 13 weeks of benefits at 60% of the employee's weekly income, not to exceed \$1,000 per week. Long-term disability benefits begin 90 days after the illness/injury at 60% of the employee's weekly income, not to exceed \$5,000 in one month, and will cease upon recovery from the illness/injury or after a period of 24 months, whichever occurs first. The employee must use all remaining accumulated PTO prior to the use of the benefits of these policies. These benefits are only offered to full-time employees on the first day of the month following the

completion of their introductory period.

EDUCATION REIMBURSEMENT

Full-time employees, with the prior approval of the City Administrator and Mayor, may enroll in courses of instruction that are related to their work and have up to 100% of the tuition reimbursed. Tuition costs are the cost per credit hour, other fees, and costs of books. Up to current IRS reimbursement limits. Employees must show proof that the course was paid for and proof that the course was completed for reimbursement. If employee does not successfully complete the course or terminates his or her employment with the City within two years of the completion of the course, he/she shall be required to reimburse the City for all of the above costs advanced by the City.

RETIREMENT CONTRIBUTION

All eligible employees will have the opportunity to participate in the City of Yutan 457B plan. The City of Yutan will match up to 5% of the employees' contribution to the plan. Employees may contribute up to the IRS allowable limit as they see fit.

PAID TIME OFF (PTO)

The city offers paid Leave to cover any vacation, and personal leave. All full-time employees and City Council-appointed permanent part-time employees of the City shall be eligible for paid leave time off as follows:

Years of Service	Hours Per Pay Period	Hours Per Year	Days Per Year
At Hire	3.70	96	12
1	4.3	112	14
2	4.93	128	16
3	5.54	144	18
4	6.154	160	20
5	6.77	176	22
6	7.39	192	24
7	8	208	26
8	8.62	224	28
9	9.24	240	30

Any unused leave time will carry over from year to year, but the total leave time that can accrue may not exceed 1.5 times the amount of leave time an employee can accrue in any one full year. leave time accruals will stop when the maximum is reached and will resume when the employee's accrued leave time falls below the employee's maximum accrual. leave time will not accrue during paid or unpaid leaves of absence.

Requests for leave time should be made to the City Administrator and Mayor 48 hours in advance of the anticipated time off. Leave time will be granted only in the event that the employee has informed his or her direct supervisor of the anticipated need of leave before his or her regularly scheduled shift begins. If the employee is unable to give notice prior to utilizing leave time, the employee must notify the City Administrator and Mayor as soon as possible.

The appointed permanent part-time employees' benefits will be averaged according to time worked per pay period.

SICK LEAVE

The City of Yutan offers all eligible employees sick leave to allow time for medical related appointments, time for rest and recovery from illness or medical procedures, or to provide for the care of a dependent. Sick leave shall not be used for vacation or personal leave. All eligible employees will receive 40 hours a year of sick leave, accruing at a rate of 3.08 hours each pay period. Sick leave will roll over each calendar year, up to 240 hours (6 weeks). Any unused sick leave at the end of employment will be forfeited. In certain instances, after three (3) days absence, a doctor's certificate of illness may be required by the Mayor and/or City Administrator. Sick leave will not accrue during times of absence.

HOLIDAYS

The following holidays are observed by the City of Yutan: Change to follow the federal holidays plus three (3) 8-hour floating holiday to be used at the employee's choice with approval from the City Administrator and/or Mayor.

New Year's Day, Presidents' Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, the day after Thanksgiving, and Christmas Day. Christmas Eve will be considered a half-day holiday, unless declared a holiday by the federal government.

Employees called or scheduled to work on any of the above-listed holidays shall be paid at a rate of time and half of regular pay per hours worked plus the employee's holiday pay. In the case of a holiday that falls within any employee's scheduled PTO, the holiday will not be considered a PTO day. Holiday pay is not considered hours worked for overtime purposes. Holidays shall be observed on the day they are observed by the courts of the State of Nebraska.

Full-time employees will receive eight (8) hours of holiday pay. City Council-appointed permanent part-time employees will receive pro-rated holiday pay based on average hours worked per week.

LIBRARY CARDS

City employees who live outside of Saunders County will receive a library card from the Yutan

Public Library with the \$20 non-resident fee waived.

SPECIAL LEAVES

BEREAVEMENT LEAVE

Bereavement leave is given to employees at the discretion of the City Administrator and Mayor not to exceed 40 hours in one calendar year.

JURY DUTY

Special leave will be granted to employees called to serve on jury duty or other mandatory court service. Employees will be paid their regular salary while on jury duty, but they will be required to turn in the county jury duty check they receive to the city. They may keep their check for mileage. Employees are not eligible for special leave for court attendance for a personal violation.

MILITARY LEAVE

Military leave, when necessary, will be granted. Employees will be paid as per federal guidelines.

MISCELLANEOUS LEAVE

You may be granted leave to attend meetings relating to your duties as a city employee or to participate in training activities. All leaves of this type must be approved by the City Administrator and/or Mayor.

UNPAID LEAVES OF ABSENCE

The city may provide a leave for family, medical or personal reasons in some circumstances or if otherwise required by law (e.g., leave that would be a reasonable accommodation under disability discrimination laws; leave that may be required under federal or state pregnancy discrimination laws; leave that may be required under the state worker's compensation laws; etc.). Unpaid leave may be granted at the City Administrator's and Mayor's discretion, except where such leave is required by law. Any accrued but unused PTO must be used before unpaid leave begins.

DISCIPLINARY ACTION

STATEMENT OF POLICY

Many of the benefits gained by a sound and progressive personnel program will be lost, unless adequate provisions are made for disciplining or terminating employees when the best interest of

the City requires such action.

PROCEDURES

All employees and other appointed officials may be removed at any time by the mayor. Police officers, including the Chief of Police, shall be removed only after compliance with the rules and regulations governing the removal, demotion, or suspension with or without pay of any police officer as provided in Section 2 of Ordinance No. 688, and other state or federal regulations.

PROHIBITED CONDUCT

Appropriate disciplinary action, including but not limited to, termination, suspension, demotion, or reprimand, is proper when an employee or appointed official engages in any of the following misconduct:

- 1) Misuse of City money, equipment, or conversion of the same for personal use.
- 2) Conviction of a felony or Class I, II or III misdemeanor.
- 3) Incompetence or inefficiency.
- 4) Offensive conduct or conduct unbecoming an employee of the city while on duty and in some cases while off duty.
- 5) Insubordination or violation of any official order or regulation.
- 6) Accepting bribes in the course of your work.
- 7) Being habitually absent or tardy.
- 8) Consuming alcohol while on duty or arriving at the job under the influence of alcohol.
- 9) Use of drugs while on duty or arriving on the job under the influence of drugs.
- 10) Negligent or willful damage, waste, or theft of public or private property.
- 11) Unexcused absence without being granted leave.
- 12) Use of obscene language, gestures and/or paraphernalia.
- 13) Disruption of other employees during working hours.
- 14) Smoking or vaping on city property or in city vehicles.

- 15) Political or private solicitation during working hours.
- 16) Disclosure of confidential City information to unauthorized persons.
- 17) Violation of any policies set forth in this handbook or any other policies of the City.
- 18) Any other behavior that the City deems inconsistent with reasonable rules of conduct or the City's best interest.

Any order terminating or suspending an employee must have attached a full report of the supervisor having authority. Such a report shall describe the events and circumstances leading to the employee's termination or suspension.

Any order reprimanding an employee is administered to correct and improve job performance and shall not affect the employee's current pay, status, or tenure.

Memorandum

To: Mayor and City Council
From: CJ Heaton, City Administrator
Date: 9/8/23
Re: Office Furniture Bids

Brandy and I have been working on collecting bids for new office and council room furniture. This is an FY 23-24 budgeted item, using ARPA funds. We received bids from Eakes Office Solutions and All Makes. Both offer very similar products and the bids were extremely competitive. Councilmember Thompson has also received a bid for a custom table for consideration, made by the same company that created the table in the Thompson Masonry office. Each bid includes new office furniture (Desk, Chair, and shelf for each office, and a second desk for the shared office). Guest seating for the City Administrator's office, a conference table or training tables for the front room, seating for the public, and new chairs for the council and staff for meetings. All the bids are attached for your review.

Eakes Office Solutions

Conference Table option - \$20,087(1964)

Training Table option - \$22,403(4280)

All-Makes

Conference Table Option - \$21,149(1395)

Training Table Option - \$22,823(3070)

Custom Table - \$3000-3300 depending on the type of wood, this would be a slight increase over the conference table options from Eakes or All-makes. I had originally budgeted 23000 for this, so funds are in the budget for each option.

FISCAL IMPACT:

Up to 23000

STAFF RECOMMENDATION:

Seeking a motion to approve the purchase of office furniture and a second. Staff would like to use Eakes and is seeking guidance on which table design.

12 Locations Serving
the Midwest

www.eakes.com



Eakes
office solutions

Quotation 57897

Quote Date 2023-08-28

Customer 10035

Terms 10th of every month

Account Representative Ben Geist

Quote To

Eakes Office Plus
11122 Q St
Omaha NE 68137-3609

Ship To

City of Yutan
112 Vine Street
Yutan NE 68073

Sales Location EAKES FREMONT

Description	Quantity	Unit Price	Extended Price
Conference Table Option			
27 HCLQT - HON Cliq Task Chair Select Control Option: .W0: Weight Activated Select Cylinder Option: .TC2: Task Cylinder Select Arm Type: .F: Fixed Select Caster Option: .S: Black All-Surface Caster Select Mesh Color: .IC: 4-Way Charcoal Fabric Uph: \$(3): Grade 3 Uph .PRKR: Parker 11: Graphite Select Lumbar: .NL: No Lumbar Select Base Type: .SB: Standard Base Select Frame: .T: Black HON Tag For Conference Table Option HCLQT	9	420.96	3,788.64



Description	Quantity	Unit Price	Extended Price
28 HGRMTAC - 4-Trac Electrical Power Hub 3" Grommet Mount Select Grommet Color: .X: Standard Color HON Tag For Conference Table Option AC	5	84.59	422.95
29 HMBFLIP24L - Huddle Flip Top Base for 24x60 and 24x72 Tops Select Caster: .C: Casters Select Paint Grade: \$(P1): P1 Paint Opts .P: Black HON Tag For Conference Table Option HMBFLIP24L	5	447.30	2,236.50
30 HMT2472E - Huddle 24x72 Table Top w/T-mold Select Grommet: .G: Grommets Select Laminate: \$(L1STD): Grd L1 Standard Laminates .LSA1: Sterling Ash Select T-Mold Color: .SA: Sterling Ash HON Tag For Conference Table Option 24/72/30H	5	324.21	1,621.05
Sub Total			8,069.14
SALES TAX NOT INCLUDED			0.00
Total			8,069.14
Guest Chairs			
31 1051FT1.PS - Rio, Four Leg Chair, Plastic Back & Seat, Armless Frame Information: FC1: Black Frame	12	160.00	1,920.00

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the Midwest

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Eakes
office solutions

Quotation 57897

Description	Quantity	Unit Price	Extended Price
31 Caster/Glide Option Selection: GL1: Standard Multi-Surface Glide ~: No Tablet Upgrade Plastic Shell Color Selection: SC5: Navy ~: No Selection Packaging Options: AC: Fully Assembled in Carton EXEMPLIS CORPORATION Tag For Guest Chairs 1051FT1.PS			
Sub Total			1,920.00
SALES TAX NOT INCLUDED			0.00
Total			1,920.00
Office 1			
32 H10502 - 10500 Series Floorstnd Full Ht Ped B/B/F 15-5/8W x 22-3/4D Select Laminate: \$(L1STD): Grd L1 Standard Laminates .LSA1: Sterling Ash HON Tag For Office 1 BBF	1	429.58	429.58
33 H10504 - 10500 Series Floorstnding Full Ht Ped F/F 15-5/8W x 22-3/4D Select Laminate: \$(L1STD): Grd L1 Standard Laminates .LSA1: Sterling Ash HON Tag For Office 1 FF	1	429.58	429.58
34 H105534 - 10500 Series Bookcase 4-shelf 36Wx13-1/8Dx57-1/8H Select Top Laminate Color: \$(L1STD): Grd L1 Standard Laminates	1	444.26	444.26



Description	Quantity	Unit Price	Extended Price
34 .LSA1: Sterling Ash LSA1: Sterling Ash HON Tag For Office 1 13x36x57			
35 H105681X - 10500 Series Return Shell 29-1/2H x 41W x 24D Select Top Laminate Color: \$(L1STD): Grd L1 Standard Laminates .LSA1: Sterling Ash LSA1: Sterling Ash HON Tag For Office 1 24/42	1	308.50	308.50
36 H10579 - 10500 Series Desk Shell 66W x 30D x 29-1/2H Select Top Laminate Color: \$(L1STD): Grd L1 Standard Laminates .LSA1: Sterling Ash LSA1: Sterling Ash HON Tag For Office 1 30/66	1	453.38	453.38
37 HIGS6 - Ignition Guest/Multi-Purpose Chair Four-Leg Stacking Select Arm Type: .F: Fixed Select Caster/Glide Option: .E: Nylon Glide Select Back: .IC: 4-Way Charcoal Select Upholstery: \$(3): III UPHOLSTERY .PRKR: Parker 11: Graphite Select Frame Color: .T: Black	2	337.88	675.76

12 Locations Serving
the Midwest

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Eakes
office solutions

Quotation 57897

Description	Quantity	Unit Price	Extended Price
37 HON Tag For Office 1 HIG56			
38 HIWMM - Ignition 2 Task Mid-back, ilira back Control Type: .Y1: Syncho-Tilt W Seat Slider Select Arm Type: .A: Height and Width Adj. Arm Select Caster/Glide Option: .H: Hard Caster Select Mesh Color: .IC: 4-Way Charcoal Select Upholstery: \$(3): III UPHOLSTERY .PRKR: Parker 11: Graphite Select Lumbar: .BL: Black Adjustable Lumbar Select Base: .SB: Standard Base Select Frame Color: .T: Black HON Tag For Office 1 HIWMM	1	453.38	453.38
Sub Total			3,194.44
SALES TAX NOT INCLUDED			0.00
Total			3,194.44
Office 2			
39 H10502 - 10500 Series Floorstnd Full Ht Ped B/B/F 15-5/8W x 22-3/4D Select Laminate: \$(L1STD): Grd L1 Standard Laminates .LSA1: Sterling Ash	1	429.58	429.58



Description	Quantity	Unit Price	Extended Price
39 HON Tag For Office 2 BBF			
40 H10504 - 10500 Series Floorstanding Full Ht Ped F/F 15-5/8W x 22-3/4D Select Laminate: \$(L1STD): Grd L1 Standard Laminates .LSA1: Sterling Ash HON Tag For Office 2 FF	1	429.58	429.58
41 H105534 - 10500 Series Bookcase 4-shelf 36Wx13-1/8Dx57-1/8H Select Top Laminate Color: \$(L1STD): Grd L1 Standard Laminates .LSA1: Sterling Ash LSA1: Sterling Ash HON Tag For Office 2 13x36x57	1	444.26	444.26
42 H105681X - 10500 Series Return Shell 29-1/2H x 41W x 24D Select Top Laminate Color: \$(L1STD): Grd L1 Standard Laminates .LSA1: Sterling Ash LSA1: Sterling Ash HON Tag For Office 2 24/42	1	308.50	308.50
43 H10579 - 10500 Series Desk Shell 66W x 30D x 29-1/2H Select Top Laminate Color: \$(L1STD): Grd L1 Standard Laminates .LSA1: Sterling Ash LSA1: Sterling Ash HON Tag For Office 2 30/66	1	453.38	453.38

12 Locations Serving
the Midwest

www.eakes.com



Eakes
office solutions

Quotation 57897

Description	Quantity	Unit Price	Extended Price
44 HIGS6 - Ignition Guest/Multi-Purpose Chair Four-Leg Stacking Select Arm Type: .F: Fixed Select Caster/Glide Option: .E: Nylon Glide Select Back: .IC: 4-Way Charcoal Select Upholstery: \$(3): III UPHOLSTERY .PRKR: Parker 11: Graphite Select Frame Color: .T: Black HON Tag For Office 2 HIGS6	2	337.88	675.76
45 HIWMM - Ignition 2 Task Mid-back, ilira back Control Type: .Y1: Syncho-Tilt W Seat Slider Select Arm Type: .A: Height and Width Adj. Arm Select Caster/Glide Option: .H: Hard Caster Select Mesh Color: .IC: 4-Way Charcoal Select Upholstery: \$(3): III UPHOLSTERY .PRKR: Parker 11: Graphite Select Lumbar: .BL: Black Adjustable Lumbar Select Base: .SB: Standard Base Select Frame Color: .T: Black HON Tag For Office 2 HIWMM	1	453.38	453.38



Description		Quantity	Unit Price	Extended Price
Sub Total				3,194.44
SALES TAX NOT INCLUDED				0.00
Total				3,194.44
Office 3				
46	H10502 - 10500 Series Floorstnd Full Ht Ped B/B/F 15-5/8W x 22-3/4D Select Laminate: \$(L1STD): Grd L1 Standard Laminates .LSA1: Sterling Ash HON Tag For Office 3 BBF	2	429.58	859.16
47	H10504 - 10500 Series Floorstnding Full Ht Ped F/F 15-5/8W x 22-3/4D Select Laminate: \$(L1STD): Grd L1 Standard Laminates .LSA1: Sterling Ash HON Tag For Office 3 FF	1	429.58	429.58
48	H10542 - 10500 Series Cred Shell 66W x 24D x 29-1/2H Select Top Laminate Color: \$(L1STD): Grd L1 Standard Laminates .LSA1: Sterling Ash LSA1: Sterling Ash HON Tag For Office 3 24/66	2	426.03	852.06
49	H105534 - 10500 Series Bookcase 4-shelf 36Wx13-1/8Dx57-1/8H Select Top Laminate Color: \$(L1STD): Grd L1 Standard Laminates .LSA1: Sterling Ash LSA1: Sterling Ash HON	1	444.26	444.26

12 Locations Serving
the Midwest

www.eakes.com



Eakes
office solutions

Quotation 57897

Description	Quantity	Unit Price	Extended Price
49 Tag For Office 3 13x36x57			
50 H105681X - 10500 Series Return Shell 29-1/2H x 41W x 24D Select Top Laminate Color: \$(L1STD): Grd L1 Standard Laminates .LSA1: Sterling Ash LSA1: Sterling Ash HON Tag For Office 3 24/42	1	308.50	308.50
51 HIWMM - Ignition 2 Task Mid-back, ilira back Control Type: .Y1: Syncho-Tilt W Seat Slider Select Arm Type: .A: Height and Width Adj. Arm Select Caster/Glide Option: .H: Hard Caster Select Mesh Color: .IC: 4-Way Charcoal Select Upholstery: \$(3): III UPHOLSTERY .PRKR: Parker 11: Graphite Select Lumbar: .BL: Black Adjustable Lumbar Select Base: .SB: Standard Base Select Frame Color: .T: Black HON Tag For Office 3 HIWMM	2	453.38	906.76
Sub Total			3,800.32
SALES TAX NOT INCLUDED			0.00
Total			3,800.32

12 Locations Serving
the Midwest

www.eakes.com



Eakes
office solutions

Quotation 57897

Description	Quantity	Unit Price	Extended Price
52 RECEIVE, INSPECT, DELIVER AND INSTALL. DELIVERY	1	2,225.00	2,225.00

Quotation Totals

Sub Total			22,403.34
SALES TAX NOT INCLUDED			0.00
Grand Total			22,403.34

End of Quotation

trans tables 22403.34
conf. 20,087.34

12 Locations Serving
the Midwest

www.eakes.com



Eakes

office solutions

Quotation 57897



Furniture Purchase Term and Conditions

Quote valid for maximum 30 days from quotation date.

ORDER DETAILS: Customer confirms that they have reviewed the attached proposal in detail, all specifications are correct, and that all finish selections are final.

CANCELLATION AND CHANGES. Products under this agreement will be specially ordered and are noncancelable. Change requests will only be accepted from authorized customer representatives and may result in extra charges/fees.

DELIVERY AND INSTALLATION: If delivery and/or installation is required as part of the proposal, the following provisions shall apply.

- **CONDITION OF THE JOB SITE** - The job site shall be clean and free of debris and other trades prior to installation.
- **FURNITURE REMOVAL** - If Eakes Office Solutions is providing furniture removal services, those services will be detailed within the quote. If no furniture removal is included, customer is responsible for removing existing furniture prior to installation of products quoted above.
- **DELIVERY DURING NORMAL BUSINESS HOURS** - Delivery and installation will be made during normal working hours (Monday-Friday / 8-5).
- **DAMAGE** - After delivery, any loss or damage to product caused by other trades, weather, fire, or any other cause, shall be the responsibility of the buyer, and the buyer agrees to hold Eakes Office Solutions harmless from loss for such reasons. Risk of loss regardless of reason passes to the buyer upon delivery.

TRANSPORTATION CLAIMS: Claims for transportation damage shall be prosecuted by Eakes Office Solutions. In the event of a drop shipment, the buyer is responsible for notating damage on any freight receiving documents and reporting damage immediately to Eakes Office Solutions.

WARRANTY: All furniture is warranted by the manufacturer. No agent or representative of Eakes Office Solutions is authorized to make any representations or warranties.

LIABILITY: The buyer shall be responsible, and assumes all liability, for any and all property damage and personal injury, including death, which may arise in connection with buyer's use or operation of the Furniture and/or Equipment. The buyer will not hold Eakes Office Solutions liable for any injury or damage that would result from wall mounted support channels and attached components becoming loose or insecure.

NO OTHER AGREEMENTS: There are no other agreements, expressed or implied, other than those specified herein and those set forth in the specifications, delivery, and installation schedules. The terms and conditions set forth herein and the above-mentioned documents may not be varied except upon the written agreement of both the buyer and Eakes Office Solutions.

PAYMENT (Initial Each Line that applies):

_____ For purchases greater than \$50,000, a deposit of 50% of the purchase price is required (waived for political subdivisions/municipalities). The buyer agrees to pay the remaining balance within ten (10) days after delivery by company check, cash, or equivalent non-credit card payment type (such as ACH). Ownership of the merchandise will pass from Eakes Office Solutions to the buyer when the full purchase price and all other charges due under this agreement are paid in full. - Please reference quote number with payment.

_____ Buyer agrees to a convenience fee of 4% for purchases greater than \$5,000 paid by a debit or credit card.

_____ In the event of damage or delivery of incorrect product, the buyer may withhold payment on only the damaged or incorrect piece(s) of merchandise.

_____ In the event that construction delays or other causes not within Eakes Office Solutions' control force postponement of the installation, the furnishings will be stored until installation can be resumed and will be considered accepted by the buyer for the purpose of payment. Provided the merchandise does not arrive to the site earlier than the requested installation date noted below, the buyer will provide safe and adequate storage space. If the space provided is inadequate, storage costs incurred will be reimbursed by the buyer at the rate of 2% of purchase price per month plus \$55 per man hour and \$0.75 per mile for transportation.

_____ In the event installation is moved or changed, your installation date will be moved to the next available opening for our install crew. Such install date could be up to 45 days after the initially scheduled install.

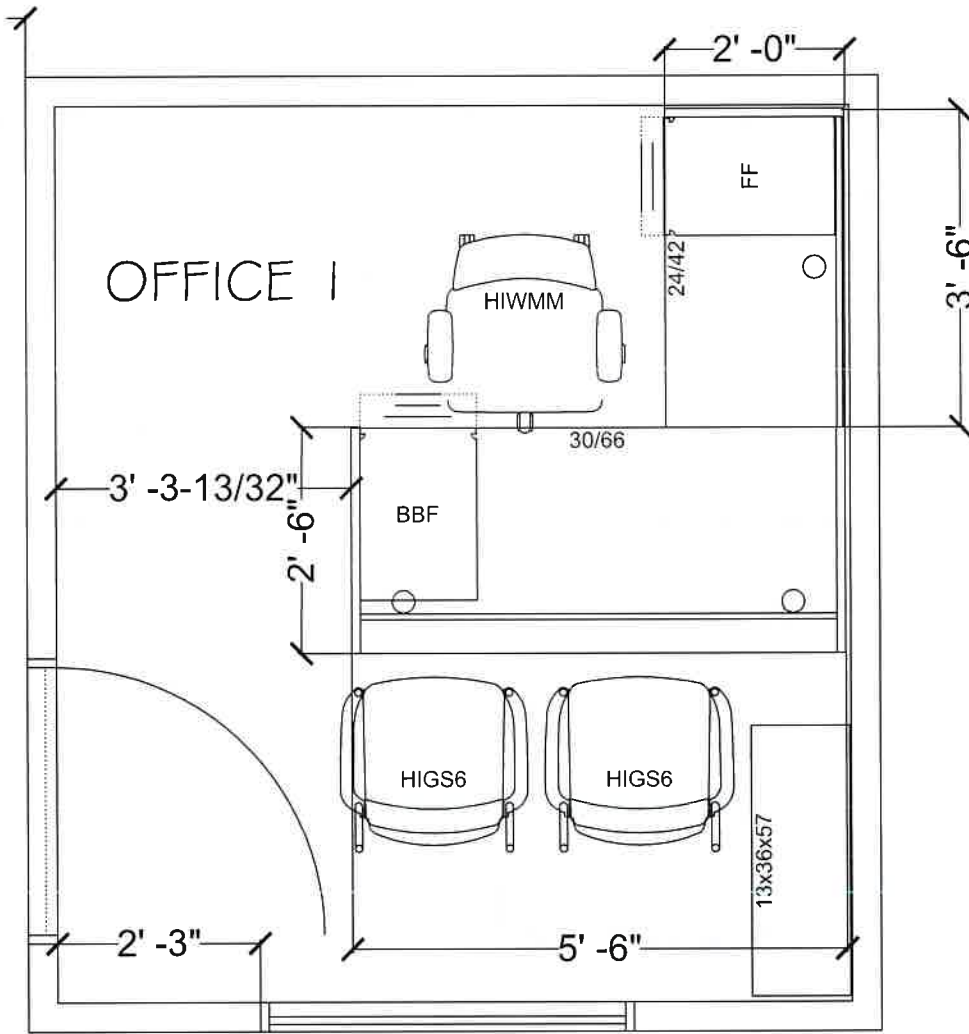
Agreed and Accepted by (Customer Name): _____

Authorized Signature: _____ **Purchase Order Number:** _____

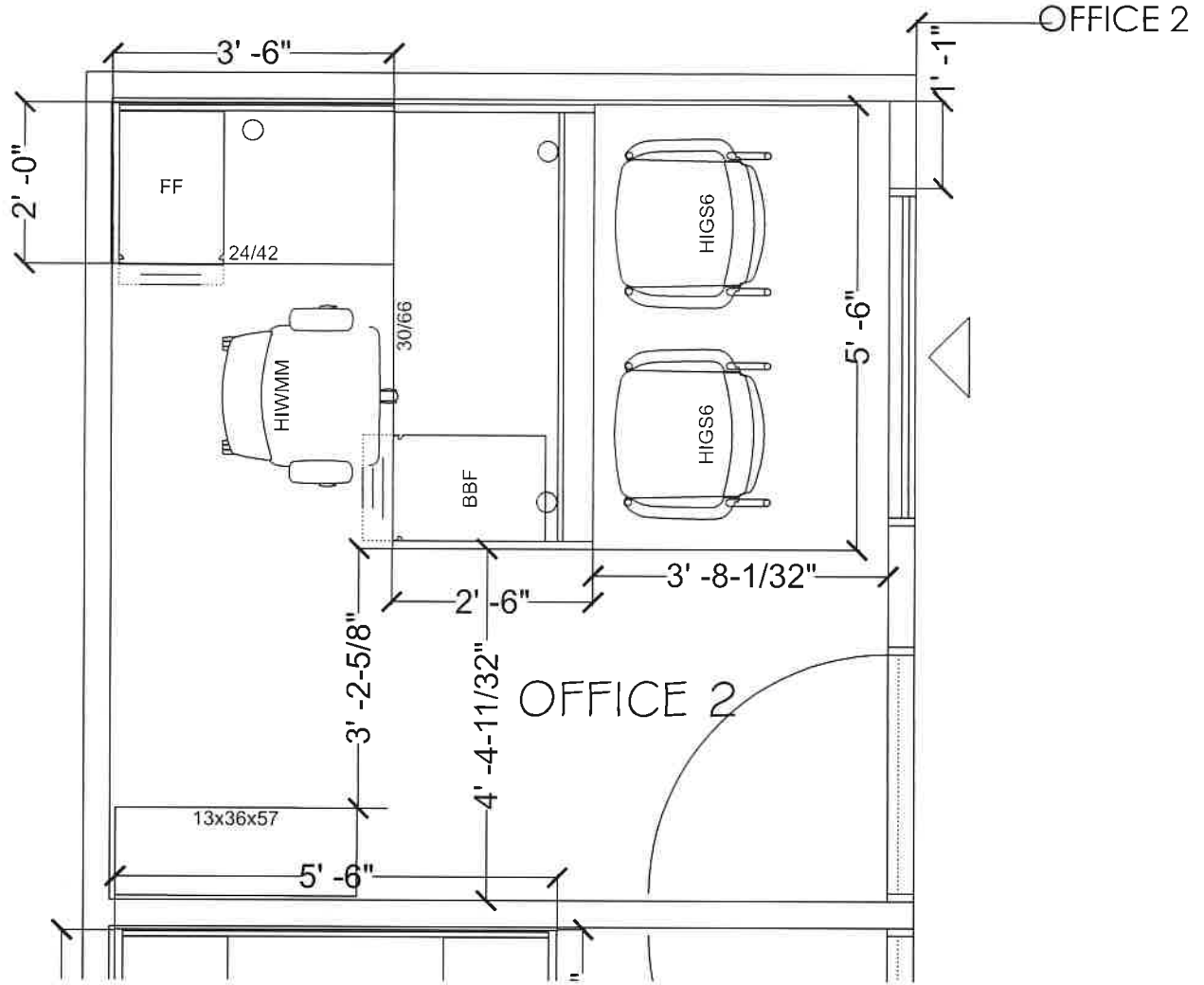
Title: _____ **Date:** _____

Requested Installation Date*: _____

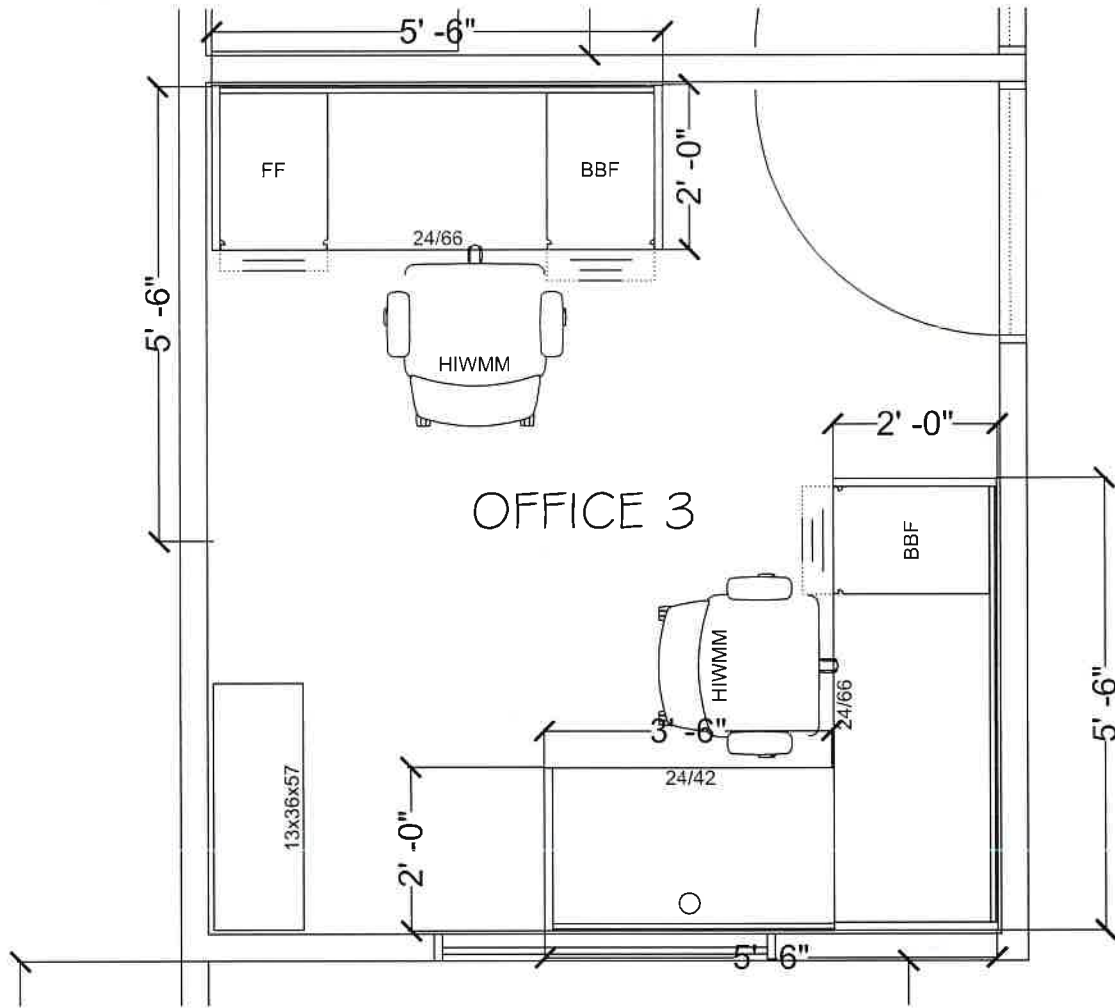
*Eakes Office Solutions will use best efforts to accommodate installation date requests. However, the actual installation date is subject to manufacturer lead times and delays, shipping time and related delays, and installation team availability.



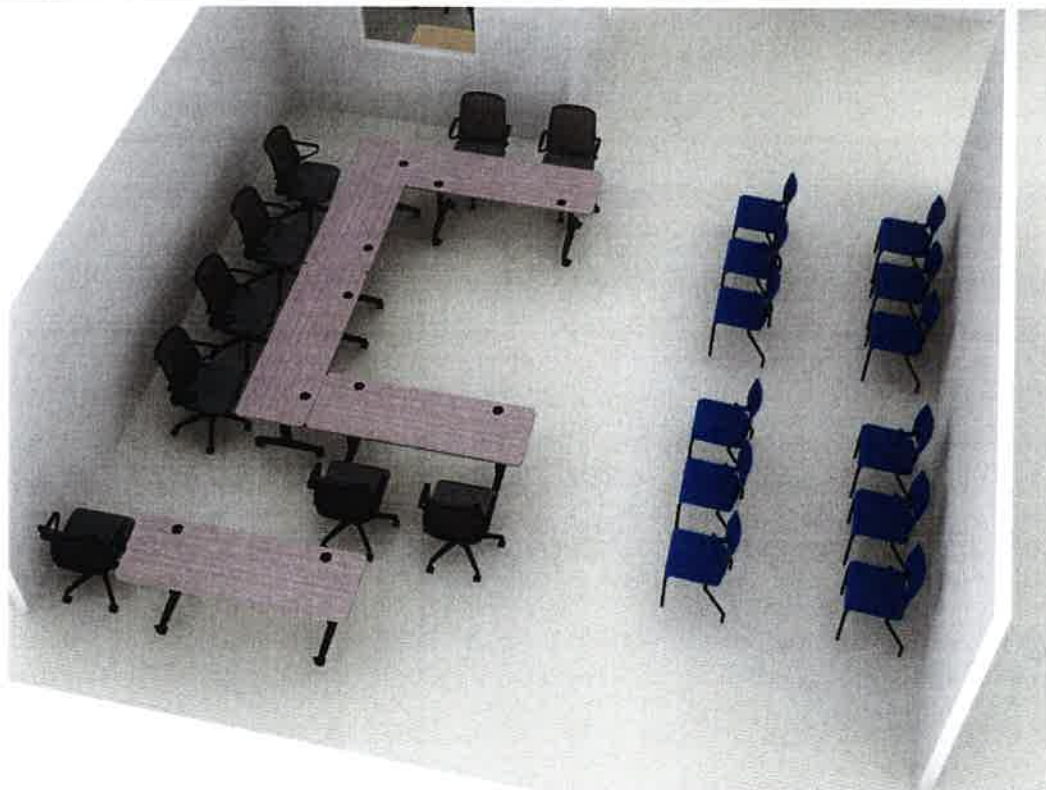
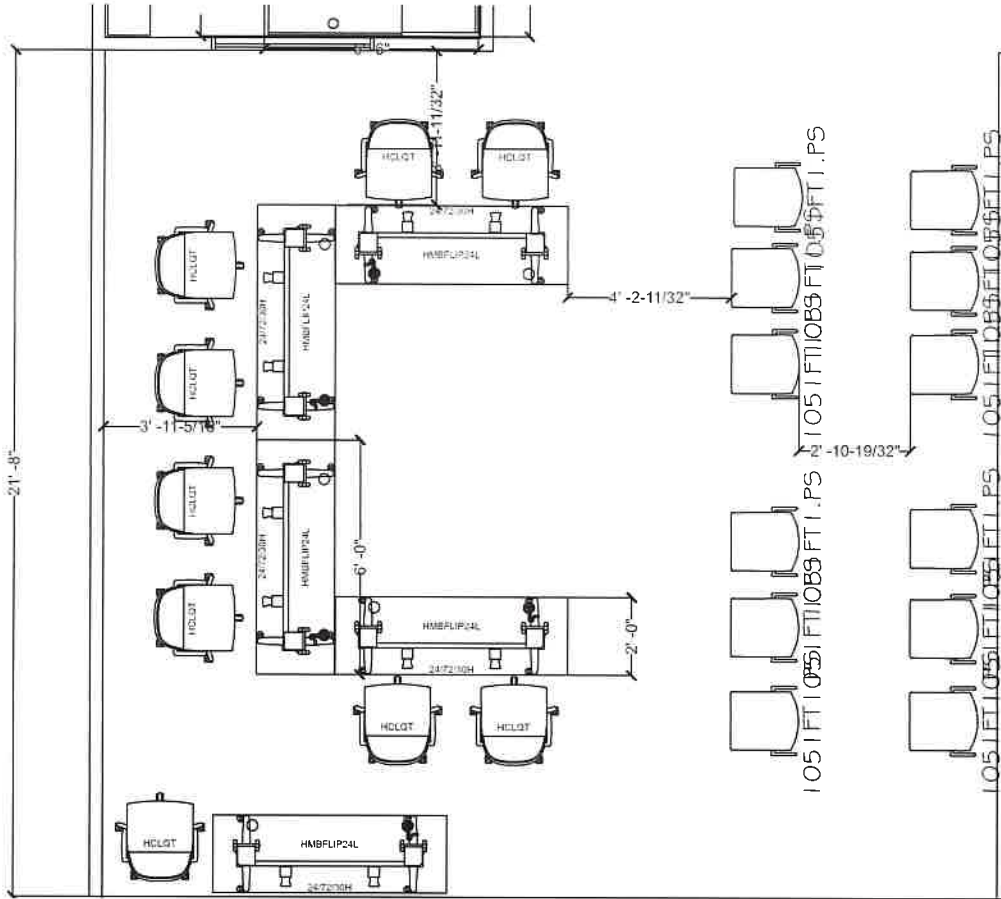
THESE DRAWINGS ARE THE PROPERTY OF EAKES OFFICE SOLUTIONS. NO PART OF THE DRAWING MAY BE REPRODUCED OR DISTRIBUTED WITHOUT PRIOR CONSENT OF EAKES.



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All Makes

Monday, August 21, 2023

2558 Farnam Street
 Omaha, NE 68131
 402.341.2413
 www.allmakes.com

Sales Person:
 Phone:
 Email:

Ship To:

Contact:
 Phone:

Sold To:

City Of Yutan
 112 Vine Street
 Yutan NE 68073
Contact: Cj Heaton
Phone: 531-910-7908

Purchase Info:

PO:
Requested Ship Date: 8/21/2023
Requested Install Date: 8/21/2023

City Of Yutan

Item	Qty.	Product	Price	
			Unit	Extended
Brandy & Mikes Office				
1	1	H105102 10500 SERIESMOBILE FULL HT PED B/B/F 15-5/8W X 22-3/4D	\$472.18	\$472.18
		\$(L1STD) Grd L1 Standard Laminates .LSA1 Sterling Ash LSA1 Sterling Ash		
2	1	H105104 10500 SERIESMOBILE FULL HT PED F/F 15-5/8W X 22-3/4D	\$472.18	\$472.18
		\$(L1STD) Grd L1 Standard Laminates .LSA1 Sterling Ash LSA1 Sterling Ash		
3	1	H105897R 10500 SERIES 66WX30DX29-1/2H SGL PED DSKRH B/B/FRECTTOP	\$678.95	\$678.95
		\$(L1STD) Grd L1 Standard Laminates .LSA1 Sterling Ash LSA1 Sterling Ash		
4	1	H105R2436 36WX24D RECTANGLE WORKSURFACE	\$115.48	\$115.48
		\$(L1STD) Grd L1 Standard Laminates .LSA1 Sterling Ash SA Sterling Ash		
5	1	H105R3072 72WX30D RECTANGLE WORKSURFACE	\$222.89	\$222.89
		\$(L1STD) Grd L1 Standard Laminates .LSA1 Sterling Ash SA Sterling Ash		

Item	Qty.	Product	Price	
			Unit	Extended
6	1	HHATM3S3LT MAX 3 STAGE 3 LEG T FOOT	\$958.44	\$958.44
		.(P1) P1 Paint Opts .P71 Black .X Standard Glide .MEM Memory Preset		
7	1	HHN831124 FLAT BRACKET 24D	\$28.51	\$28.51
		.S Charcoal		
8	2	HIWMM IGNITION 2 TASK MID-BACK ILIRA BACK	\$374.93	\$749.86
		.Y1 Syncho-Tilt W Seat Slider .A Height and Width Adj. Arm .S Black All-Surface Caster .IM 4-Way Black \$(1) Gr 1 UPH .UR Contourett 10 Black .NL No Lumbar .SB Standard Base .T Black		
9	1	HLSLZ5SC48 36W EXTERNAL STIFFENER	\$52.82	\$52.82
		.P Black		
10	1	HLSLZ5SC72 60W EXTERNAL STIFFENER	\$68.02	\$68.02
		.P Black		

Subtotal for: Brandy & Mikes Office

\$3,819.33

CJ's Office

11	1	H10502 10500 SERIES FLOORSTND FULL HT PED B/B/F 15-5/8W X 22-3/4D	\$379.54	\$379.54
		\$(L1STD) Grd L1 Standard Laminates .LSA1 Sterling Ash		
12	1	H105905R 10500 SERIES 48WX24DX29-1/2H RETURN RT FILE/FILE PED	\$531.71	\$531.71
		\$(L1STD) Grd L1 Standard Laminates .LSA1 Sterling Ash LSA1 Sterling Ash		

Item	Qty.	Product	Price	
			Unit	Extended
13	1	H10592 10500 SERIES DESK SHELL 72W X 30D X 29-1/2H	\$422.50	\$422.50
		\$(L1STD) Grd L1 Standard Laminates .LSA1 Sterling Ash LSA1 Sterling Ash		
14	2	HIGS6 IGNITION GUEST/MULTI-PURPOSE CHAIR FOUR-LEG STACKING	\$259.46	\$518.92
		.F Fixed .E Nylon Glide .U Upholstered \$(1) Gr 1 UPH .UR Contourett 10 Black .T Black		
15	1	HIWMM IGNITION 2 TASK MID-BACK ILIRA BACK	\$374.93	\$374.93
		.Y1 Syncho-Tilt W Seat Slider .A Height and Width Adj. Arm .S Black All-Surface Caster .IM 4-Way Black \$(1) Gr 1 UPH .UR Contourett 10 Black .NL No Lumbar .SB Standard Base .T Black		

Subtotal for: CJ's Office

\$2,227.60

Meeting Area

16	12	HCFMU COFI MANAGERIAL HEIGHT CHAIR	\$518.93	\$6,227.16
		.Y2 Advancd Synchro-Tilt/St Slider .STC Standard Cylinder .F Fixed .S Black All-Surface Caster \$(1) Grade 1 Uph .UR Contourett 10 Black .CHS Channel Stitch TC04 Black .SB Standard Base		
17	2	HCT29MT ARRNGE SEATED HGHT T-LEGS FOR 30D SRFC - 2 BASES	\$413.17	\$826.34
		\$(P1) P1 Paint Opts .CBK Charblack		
18	2	HCTRECT3072 ARRANGE TABLE 30IN X 72IN RECTANGLE TOP	\$263.78	\$527.56
		.N No Grommet \$(L1STD) Grd L1 Standard Laminates .LSA1 Sterling Ash .SA Sterling Ash		

Item	Qty.	Product	Price	
			Unit	Extended
19	7	HMG2 MOTIVATE 4-LEG STACK CHAIR-UPH SEAT-SET/2	\$418.39	\$2,928.73
		.F Fixed Arm .E Standard Nylon Glide .ON Onyx \$(1) Gr 1 UPH .UR Contourett 10 Black .CBK Charblack		
20	1	HTG2PWR-3P-2B-2U ELLORAB G2 FLPTOP 3 AC PWR-1 DUAL USB-A-2 BLANK	\$462.68	\$462.68
		.SVR Silver		
21	1	HTLC4296 PRESIDE 42X96 RECTANGLE TOP - 1 PIECE	\$495.55	\$495.55
		.G 2mm Edgeband SA Sterling Ash .G2 Cut out for Flip Top Port \$(L1STD) Gr L1 Standard Laminates .LSA1 Sterling Ash		
22	1	HTTLEG96 HTTLEG96	\$437.50	\$437.50
		\$(P1) P1 Paint Opts .P Black		

Subtotal for: Meeting Area

\$11,905.52

Sheriff's Office

23	1	H10502 10500 SERIES FLOORSTND FULL HT PED B/B/F 15-5/8W X 22-3/4D	\$379.54	\$379.54
		\$(L1STD) Grd L1 Standard Laminates .LSA1 Sterling Ash		
24	1	H105908L 10500 SERIES 42WX24DX29-1/2H RETURN LT FILE/FILE PED	\$519.62	\$519.62
		\$(L1STD) Grd L1 Standard Laminates .LSA1 Sterling Ash LSA1 Sterling Ash		
25	1	H10592 10500 SERIES DESK SHELL 72W X 30D X 29-1/2H	\$422.50	\$422.50
		\$(L1STD) Grd L1 Standard Laminates .LSA1 Sterling Ash LSA1 Sterling Ash		

Item	Qty.	Product	Price	
			Unit	Extended
26	1	HIWMM IGNITION 2 TASK MID-BACK ILIRA BACK	\$374.93	\$374.93
		.Y1 Syncho-Tilt W Seat Slider .A Height and Width Adj. Arm .S Black All-Surface Caster .IM 4-Way Black \$(1) Gr 1 UPH .UR Contourett 10 Black .NL No Lumbar .SB Standard Base .T Black		
Subtotal for: Sheriff's Office				\$1,696.59

Z

27	1	DELIVERY/ INSTALLATION HOI	\$1,500.00	\$1,500.00
Subtotal for: Z				\$1,500.00

Additional Charges

GRAND TOTAL: \$21,149.04

NOTE:

*Confance -
Training. 22,833.96*



TERMS AND CONDITIONS

ACCEPTANCE AND INCORPORATION BY REFERENCE. This quotation becomes a contract when accepted by All Makes and is subject to All Makes full terms and conditions available at any All Makes' location and by request.
 DEPOSIT. A 50% deposit is required for special orders from buyers with a commercial credit account in good standing; a 75% deposit is required for projects over \$100,000. A 100% deposit is required for orders from buyers without an account and is due upon acceptance. Remaining balances are due per the terms above.
 CANCELLATION AND CHANGES. Special order merchandise is non-returnable. Cancelling or making changes to an order after acceptance will be subjected to a restocking fee.
 WARRANTY. All new products are guaranteed to be free from defects in material or workmanship for a period of at least twelve (12) months from the date of delivery unless specified by mfg warranty. Defective products will be repaired or replaced with proof of purchase. All used products are sold AS IS with NO WARRANTY and may not be returned.

PRINT NAME

TITLE

SIGNATURE

DATE

DESIGNER:

Pat Brown
brewpa@honoroffice.com
816.506.1769

DATE:

8/16/2023

PROJECT:

REQ-00159299.cmidrv

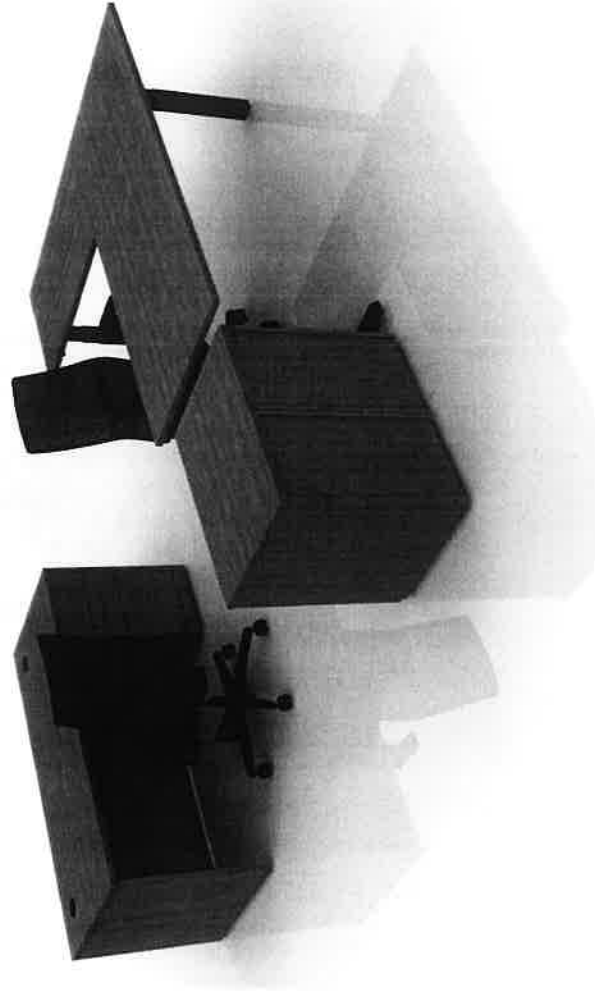
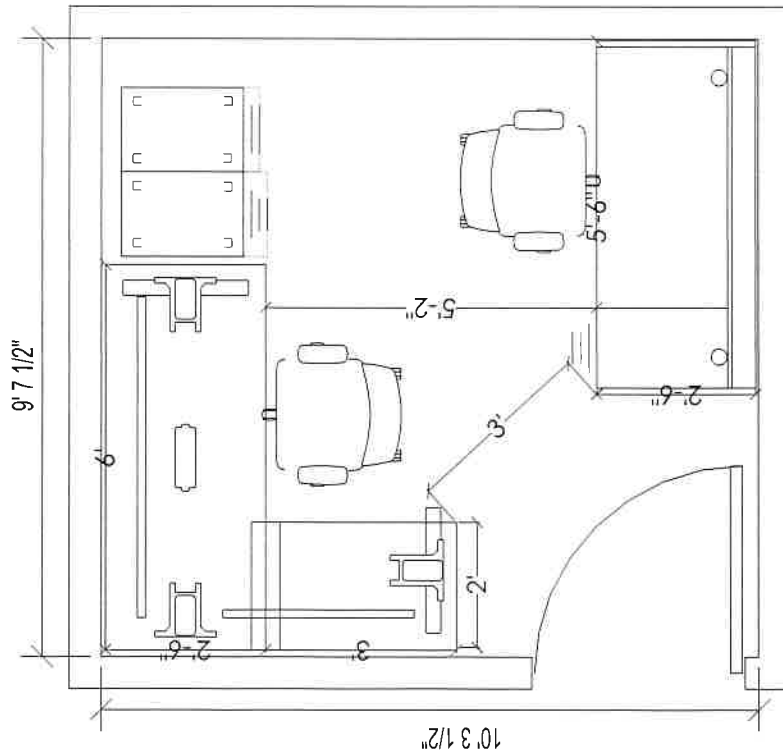
All Markes Office Equipment

Yulan Nebraska City Office

NOTE: The customer is ultimately responsible for the accuracy and correctness of component counts and measurements. The customer is also responsible for the space planning and all design work of the project. The customer hereby **acknowledges, accepts, and confirms all site conditions, dimensions, and suitability of products and applications** consistent with published guidelines and applicable codes. Liability of The HON Company shall be limited to the amount charged for the Specification Services rendered and in no event shall The HON Company be responsible for any consequential or incidental damages.

DRAWING: NOT TO SCALE

Brandy & Mike Office



Make your space work.

DESIGNER:

Pat Brown
brownpa@hniworkplacefurnishi
816.506.1769

DATE:

8/16/2023

PROJECT:

REQ-00158299.contrw

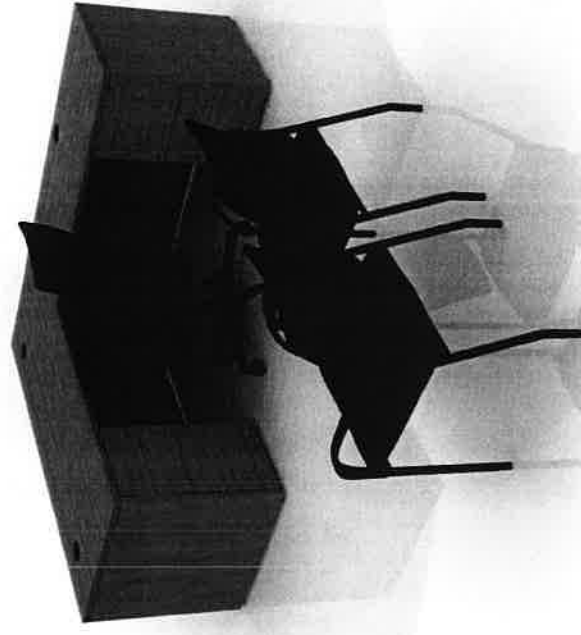
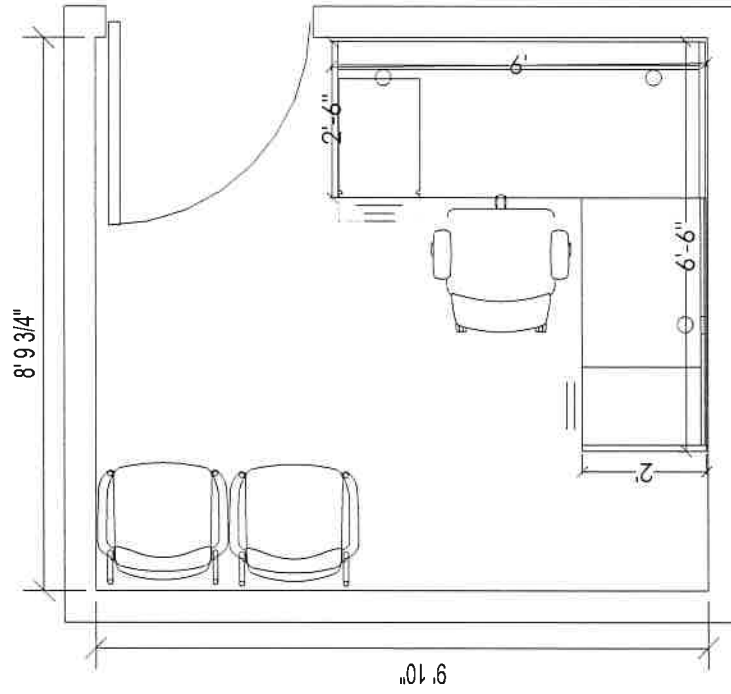
All Markes Office Equipment

Yulan Nebraska City Office

NOTE: The customer is ultimately responsible for the accuracy and correctness of component counts and measurements. The customer is also responsible for the accuracy of the site conditions, including site planning and all design work of projects. Customer shall verify and confirm all site conditions, dimensions, and suitability of products and applications consistent with published guidelines and applicable codes. Liability of The HON Company shall be limited to the amount charged for the Specification. Services rendered and in no event shall The HON Company be responsible for any consequential or incidental damages.

DRAWING: NOT TO SCALE

CJ's Office



Make your space work.

DESIGNER:

Pat Brown
brownpa@hniworkplaceturnishi
816.506.1769

DATE:

8/16/2023

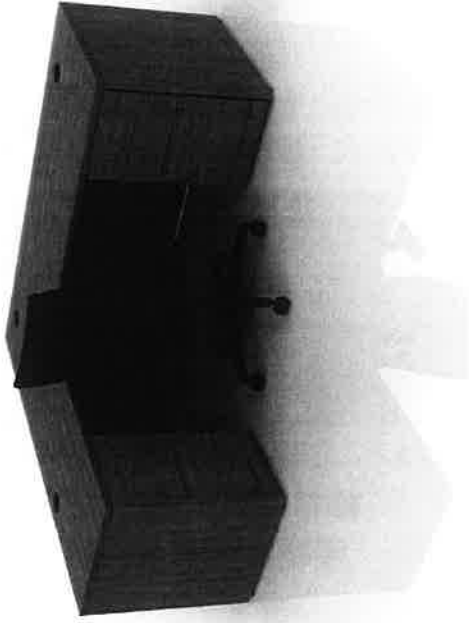
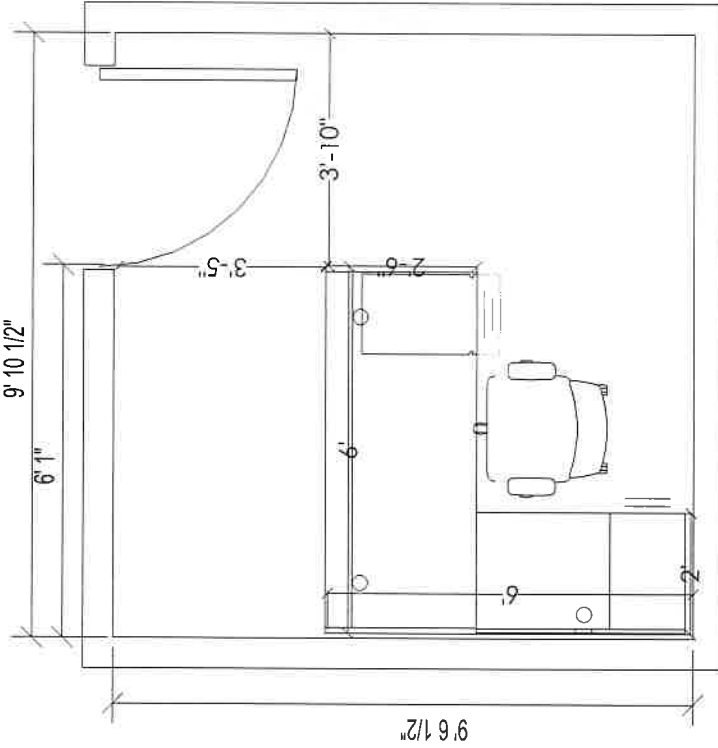
PROJECT:

REQ-40159299.lndrw
All Markes Office Equipment

Yulan Nebraska City Office

NOTE: The customer is ultimately responsible for the accuracy and correctness of component counts and measurements. The customer is also responsible for the space planning and all design work of projects. Customer shall verify and confirm all site conditions, site access, availability of products and applications consistent with published guidelines and applicable codes. Liability of The HON Company shall be limited to the amount charged for the Specification Services rendered and in no event shall The HON Company be responsible for any consequential or incidental damages.

DRAWING: NOT TO SCALE



Make your space work.

DESIGNER:

Pat Brown
brownpa@hmiworkplaceturnishi
816.506.1769

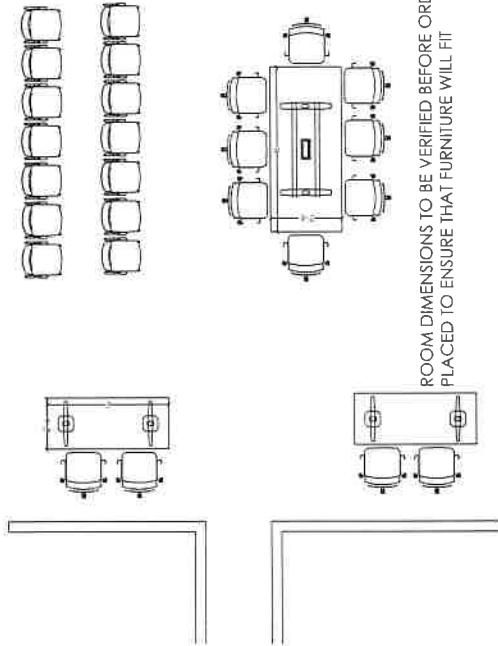
DATE:

8/16/2023

PROJECT:

REQ-00159299.cndrw
All Marks Office Equipment

Yulan Nebraska City Office



ROOM DIMENSIONS TO BE VERIFIED BEFORE ORDER IS
PLACED TO ENSURE THAT FURNITURE WILL FIT



NOTE: The customer is ultimately responsible for the accuracy and correctness of component counts and measurements. The customer is also responsible for the space planning and all design work of projects. Customer shall verify and confirm all site conditions, dimensions, and suitability of products and applications consistent with published guidelines and applicable codes. Liability of The HON Company shall be limited to the amount charged for the Specification Services rendered and in no event shall The HON Company be responsible for any consequential or incidental damages.

DRAWING: NOT TO SCALE

Chramosta Construction LLC

1090 33 Rd Minden, Nebraska 68959

308-830-2400 Cell

Job for

Att. Matt Thompson

Company Quote

Address

Date

City, State ZIP

Quote

Phone

Fax

Quantity		Description	Price Per Unit	Amount
		Quote		
		4' X 12' Conference Table		
	1	Wood Oak - \$780.00 Cherry -\$890.00 Maple- \$1,030.00		
		Aluminum Angle	\$ 75.00	\$ 75.00
	4	Charging Station	\$ 60.00	\$ 240.00
	1	Finish	\$ 100.00	\$ 100.00
	1	Fasteners	\$ 50.00	\$ 50.00
	1	Labor	\$ 1,800.00	\$ 1,800.00
		Total		
		Oak		\$ 3,044.00
		Cherry		\$ 3,155.00
		Maple		\$ 3,295.00
		Included:		
		engraving in Middle		



City of Yutan Board and Commission Expression of Interest Form

Instructions:

1. Please print legibly in black ink or type, if possible.
2. Please do not write on the back of this form; attach another sheet of paper if needed.
3. Return the completed form to the Yutan City Office by mail (P.O. Box 215, Yutan, NE 68073), by email (cityclerk@cityofyutan.com), or in person (112 Vine Street).

Please note that all information provided by you on this form is subject to Nebraska Open Public Record Statutes, meaning it can be requested by members of the public and can be discussed in public meetings.

Please indicate which of the following boards and commissions meet your interest:

- | | |
|----------------------------------------------|-----------------------------------------------------------------------|
| <input type="checkbox"/> Board of Adjustment | <input type="checkbox"/> Planning Commission |
| <input type="checkbox"/> Library Board | <input checked="" type="checkbox"/> Community Redevelopment Authority |

Name: Lindsay Nelson

Home Address: 603 5th St Box 23

Email Address: Lanelson177@yahoo.com

Phone Number: 402-699-0735

Total Number of Years You Have Lived in Yutan: 14 years

Occupation: Self employed. Employer: _____

Highest Level of Education Completed: Bachelors Degree

Prior Appointed or Elected Offices Held (if any): Planning Committee.

Present/Past Community Volunteer Activities: _____

Reasons for Your Desire to Serve on this Board/Commission (specific interests, experience, and/or qualifications that would make you an effective board/commission member): _____

to serve the community

For City Use Only:

Appointed to: _____ Date: _____



City of Yutan Board and Commission Expression of Interest Form

Instructions:

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Please indicate which of the following boards and commissions meet your interest:

- | | |
|----------------------------------------------|-----------------------------------------------------------------------|
| <input type="checkbox"/> Board of Adjustment | <input type="checkbox"/> Planning Commission |
| <input type="checkbox"/> Library Board | <input checked="" type="checkbox"/> Community Redevelopment Authority |

Name: Gabriel Bolter

Home Address: 16 Pine Crest Dr

Email Address: gbolter35@gmail.com

Phone Number: (402) 301-0975

Total Number of Years You Have Lived in Yutan: 3

Occupation: Driver Employer: Arctic Glacier

Highest Level of Education Completed: Bachelors Degree

Prior Appointed or Elected Offices Held (if any): NA

Present/Past Community Volunteer Activities: NA

Reasons for Your Desire to Serve on this Board/Commission (specific interests, experience, and/or qualifications that would make you an effective board/commission member):

To help the community

For City Use Only:

Appointed to: _____ Date: _____

Memorandum

To: Mayor and City Council
From: CJ Heaton, City Administrator
Date: 9/8/23
Re: ROW Mowing Along Railroads

As you are all aware we have been working to limit staff time spent maintaining property that does not belong to the city. I have been working for weeks with little response from the Union Pacific railroad company on who is ultimately responsible for their ROW and leased ground. Staff have received some complaints about the state of those properties. In the past city staff had taken care of them as part of their responsibilities. It is my understanding that in the past the railroad paid for our services, but that a demand for higher payments was turned down, and all payments stopped.

FISCAL IMPACT:

N/A

STAFF RECOMMENDATION:

Seeking guidance from the council on the maintenance of ROW along the railroad.

Memorandum

To: Mayor and City Council
From: CJ Heaton, City Administrator
Date: 9/12/23
Re: Concealed Carry Memo

Recent changes to the concealed carry law will impact how the city regulates the use of concealed carry at our buildings and facilities. Mayor Kelly wanted to have a discussion about the attached memo from the City Attorney. This memo was also sent to each of you a few weeks ago when it was received.

We need to have a discussion on what steps the council would like to take on this. At the very least city hall, due to the police station, needs to be posted that concealed carry is not allowed in the building. The baseball and softball fields would be off-limits when being used by the school for a school event.

FISCAL IMPACT:

STAFF RECOMMENDATION:

Seeking guidance from the council on possible resolutions or signage they would like to see in place.

Memorandum

To: Clerks, Boards, Councils and Political Subdivisions

From: Bromm, Lindahl, Freeman-Caddy & Lausterer Law Offices

Re: Nebraska Constitutional Carry (LB77) Provisions **Effective September 10, 2023**

On January 5, 2023, Senator Tom Brewer of Legislative District 43 introduced LB77 with the stated purpose of “Amending sections 14-102, 15-255, 16-227, 17-556, 18-1703, 69-2429, 69-2435, 69-2439, 69-2440, 69-2441, 69-2442, 69-2443, and 69-2445, Reissue Revised Statutes of Nebraska, and sections 28-101, 28-1201, 28-1202, 28-1351, and 69-2436, Revised Statutes Cumulative Supplement, 2022; to prohibit regulation of weapons by cities, villages, and counties; to provide for the carrying of a concealed handgun without a permit; to change provisions relating to other concealed weapons; to provide for requirements, limits, and offenses relating to carrying a concealed handgun; to provide an affirmative defense; to change provisions of the Concealed Handgun Permit Act; to provide penalties; to change, provide, and eliminate definitions; to harmonize provisions; and to repeal the original sections.” The provisions of this law will go into effect on September 10th, 2023.

Once this law is in effect, Nebraska citizens who are 21 years of age and older (18 if in the military or a law enforcement officer), who are not prohibited persons (People convicted of a felony, are fugitives of justice, currently on probation, etc. *Full definition of prohibited person enumerated in Neb. Rev. Stat. § 28-1206*) will be able to carry a concealed weapon without a concealed carry permit. Prior to the passing of this bill, a person wanting to carry a concealed handgun in Nebraska was required to either have a permit from a reciprocity state or receive a permit from the Nebraska State Patrol after submitting the proper applications and completing an approved handgun training course.

What places are concealed handguns prohibited outright?

- (1) Police, sheriff, or Nebraska State Patrol stations or offices.
- (2) Detention facilities, prisons, or jails.
- (3) Courtrooms or buildings containing courtrooms.
- (4) Polling places during elections.
- (5) Meetings of governing bodies of counties, public school districts, municipalities, or other political subdivisions.
- (6) Meetings of the Nebraska Legislature or its committees.
- (7) Financial institutions (Unless they are security personnel authorized under § 28-1202.01(4)(a)).
- (8) Professional or semiprofessional athletic events.
- (9) Buildings, grounds, vehicles, or sponsored activities or athletic events of educational institutions (elementary, vocational, secondary, postsecondary, community colleges, and universities).
- (10) Places of worship (Unless they are security personnel authorized under § 28-1202.01(4)(b)(i)-(iii)).
- (11) Hospitals, emergency rooms, or trauma centers.

(12) Political rallies or fundraisers.

(13) Establishments deriving over half their income from alcohol sales under the Nebraska Liquor Control Act.

(14) Places where state or federal law prohibits firearm possession or carrying.

(15) Any other places or premises where state law prohibits handguns.

Can a public or private business or individual regulate the admission of persons with a concealed weapon?

Yes, “a person shall not carry a concealed handgun into or onto any place or premises where the person, persons, entity, or entities in control of the place or premises or employer in control of the place or premises has prohibited the carrying of concealed handguns into or onto the place or premises.” The exception is qualified law enforcement officers or qualified retired law enforcement officers carrying a concealed handgun.

But, a person shall not be found in violation of this statute unless "The person, persons, entity, or entities in control of the place or premises or employer in control of the place or premises has posted conspicuous notice that carrying a concealed handgun is prohibited in or on the place or premises or has made a request, directly or through an authorized representative or management personnel, that the person remove the concealed handgun from the place or premises.”

Owners or those in control of a premises should post in a conspicuous place that carrying a concealed handgun is prohibited in or on the place or premises. If an entity, the same should have the owners, board, or council vote on this policy and retain a record of the vote. (Resolutions or Ordinances would be best for municipalities).

Additional Considerations:

A business owner can prohibit employees and others from carrying concealed handguns in vehicles owned by the employer. This can include your municipality, if you adopt the restriction.

A person who is consuming alcohol or a controlled substance in one’s system is prohibited from carrying a concealed weapon, unless the same was taken as a prescription.

Anyone carrying shall also be required to carry their own identification documents and shall display the ID to peace officers or emergency personnel if requested, and is obligated to tell peace officers or emergency personnel, if contacted, of the presence of the concealed handgun.

How does this apply to your Village or City?

A local city, county and village will not have the power to regulate the ownership, possession, storage, transport, sale or transfer of firearms or other weapons unless the state permits it, nor can it require registration of the same, *however*, cities of the second class and village *retain the power to regulate, punish and prevent the discharge* of firearms in the streets, lots, grounds, alleys or about or in the vicinity of any buildings. If the municipality has an Ordinance or regulation pertaining to discharge, that appears to be within its authority. If you have an ordinance outlawing the discharge of weapons in certain locations or in your corporate limits, that appears to have not been changed. However, you will not be able to regulate

possession or ownership of a concealed handgun unless the state law allows the village or city to do that.

Additionally, for any property under the control of the municipality – park, pool or other public areas, it appears that “entities in control” of the place may deny access, but it should be posted conspicuously. We would suggest that a resolution or ordinance be adopted by the municipality to specifically determine the policy so that signage can be posted in public areas other than your meetings, which is strictly accounted for already. This might also include the village or city offices and the meeting rooms – the law only prohibits bringing to “meetings” without explicit signage or prohibition to bring concealed handguns to the place outside of a meeting time.

Be aware that open carry can be regulated, the new law does not change open carry restrictions you might have. If you wish to restrict open carrying of weapons in the places you are restricting concealed carry, we’d suggest you include both in your ordinance or resolution.

If you have restrictions of concealed carry of handguns on your books, please consider an amendment to the ordinance. The ordinance may only need to be modified a little to address the new law – again – this new law deals with concealed handguns (barrel less than than 16 inches or any firearm designed to be held and fired by the use of a single hand).

Give us a call or email one of us to look at your regulations or any modifications you wish to make.

Yutan Public Library Board Minutes

September 11, 2023

Members Present: Mary Kay Arp, Lynn Hapke, Vicki Wolkins, Mary Jo Robinson and Elizabeth Bullington
Members Present Virtual: N/A
Members Absent: N/A
Library Employees Present: Laurie Van Ackeren
Library Employees Absent: N/A

1. Call to Order
 - i. The meeting was called to order by Lynn Hapke at 06:39 pm. Open Meeting Act was posted on the west wall.
 - ii. Roll Call: Mary Kay Arp, Mary Jo Robinson, Lynn Hapke, Vicki Wolkins, Elizabeth Bullington. Also present, Laurie Van Ackeren, Director.
2. Visitors – None
3. Review and Approval of Past Meeting's Minutes
 - i. Motioned by Mary Jo Robinson
 - ii. Second by Vicki Wolkins
 - iii. All YEA
4. Directors Report August 2023
 - i. Statistics
 - a. Revenue Total: \$20.50
 - b. Circulation Statistics: 704
 - c. Member Amount Saved: \$8,545.43
 - d. Over Drive Checkouts: 247
 - e. Patron Visits: 639
 - f. Home Deliveries: 0
 - g. Events:
 - a. Adult DIY Craft Night: 5
 - b. Toddler Time: Average 12
 - c. Coffee Time: Average 14
 - d. Adult Book Club: 8
 - e. Origami for Kids: 1
 - f. Glass Etching for Adults: 4
 - ii. Review of Library Expenses P&L Budget 2023
 - a. Motion to forgive all fines \$5.00 and less for patrons from 2018 and older
 - a. Motioned by Mary Kay Arp
 - b. Seconded by Mary Jo Robinson
 - c. All YEA
 - iii. Review of Library Budget
 - iv. Review of Library Maintenance
 - v. Saunders County Libraries Director's Meeting Statistics
 - vi. Review of New Library Card Policy
 - a. Motioned for approval by Vicki Wolkins
 - b. Second by Mary Kay Arp
 - c. All YEA
 - vii. Pumpkins in the Park: Saturday, October 28th 04:00 pm to 06:00 pm
 - a. Library will be handing out craft kits
 - viii. Dungeons and Dragons Postponed
 - ix. Lego Club will begin again in the next couple of months on 2nd and 4th Thursdays 05:00 pm to 06:00 pm.
 - x. Wichita Conference \$500 Grant September 19th through 22nd
- s. Old Business
 - i. Technology Grant
 - a. ECS Technology Solutions indicated that the money is pending.

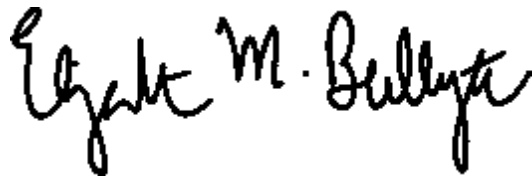
Yutan Public Library Board Minutes

September 11, 2023

6. Adjournment

- i. Motion to Adjourn at 08:15 pm
 - a. Motioned by Mary Kay Arp
 - b. Second by Mary Jo Robinson
 - c. All YEA

The next Library Board meeting will be October 10, 2023 at 06:30 PM



Board Secretary/Date: Elizabeth M. Bullington, 09.11.2023

CITY OF YUTAN MAINTENANCE DEPARTMENT
MONTHLY REPORT FOR AUGUST 2023

WATER DEPARTMENT

1. MONTHLY TESTS: Coliform and other bacteria tested negative
2. LOCATES: performed as needed
3. Water tower cleaning was performed by Fin Folk Tower Services through McGuire Iron. Report generated by McGuire Iron next month.

SEWER DEPARTMENT

1. Lagoons 1 and 2 are nearly empty, lagoon 3 is ready to discharge after Sept 30th (recreational period).
2. Eriksen has started bypass pumping at lift station and it is all in their hands now.
3. Pivot is done for the year and will be winterized.

STREET DEPARTMENT

1. Victor Ave is poured back, barricades will be Thursday/Friday of this week.
2. We will be focusing on potholes coming up before winter.
3. New street signs in so we will be replacing some street signs in the coming months.

MISC.

1. Ballfields, park and soccer fields have been fertilized and we will spray middle of next month.
2. I have included 3 weeks worth of my daily activities for your information.
3. Tim has passed his wastewater lagoon training and we are waiting for results on his Grade 4 water exam.
4. I have completed FEMA courses required for receiving \$10,000 reimbursement for water grant.
5. I am still in the process of evaluating equipment and submitting an excel spreadsheet.

18 September 2023

L. Woster

8-24-23

6:30 - 7:00

check well-day prep

7:00 - 9:00

@ Tower for setup of tower cleaning -

9:00 - Noon

2 cross country / phone calls from
Kody Karloff / Brian (Eriksen) / HOA Alaron / Tim
Text w/ CJ / Brian (Eriksen) / Kody

Noon - 12:15

Sprinklers @ Hayes

12:15 - 1:00

start pivot - inspect lagoons

1:00 - 1:15

check on Fin Folk diver in tower

↳ done w/ recording

1:15 - 1:30

office - talk w/ CJ / Brandi - debrief

1:30 - 2:00

shut down pivot - Jeff Subbeast coming
in the morning

2:00 - 2:45

office - submit ECL to state

check dig tickets, emails, bid for
street repairs

2:45 - 3:00

clean up @ shop - debrief w/ Tim

3:15 - 3:30

phone call w/ Cole from dive team
on tower.

↳ liner has tears - 3/4 years

↳ 3"-5" of sediment - normal

↳ everything looks good.

8-25-23

- 700-800 check wells - water plants
run through town
- 800-820 met w/ Brian (Eriksen) and CAT
mechanic working on skid.
- 820-830 check lagoon & pivot
- 830-900 @ office - dig tickets - meet w/ CS
- 900-920 lagoon to start engine for Jeff Subbert
- 920-950 mow
- 950-1015 start motor/pivot - set to 1" of water
- 1015-1045 mow
- 1045-1245 1st/Pepler St. meeting
- 1245-1:00 Lunch
- 1:00-3:00 mow
- 3:00-3:15 office
- 3:15-3:30 check pivot - debrief

8-27/8-

8:30 - 10:30 - stop/reverse pivot

4:30 - 7:00 - stop pivot - study FEMA

8-28-23

- 700 - 815 - weekly plan - check turn
- 815 - 915 - office - weekly mtg w/ EJ
- 915 - 930 - met w/ Eriksen / ESGI @ latt station
- 930 - 130 - mow Hayes - prep for softball game
- 130 - 200 - run to Frontier Coop for chemicals
- 200 - 215 - gas
- 215 - 235 - flush hydrant - 5th & Replar
- 235 - 245 - office - receipts
- 245 - 300 - debrist

lack of resources - manpower / equipment
constant & micro-managing
∅ promotion raise

↓
tractor
loader
trailer

8-29-23 - sick day

8-30-23

- 700 - 830 - water plants - check wells
 - ran to office - checked town
- 830 - 845 - find D. Cutwood pits on property
- 845 - 900 - mu on meter @ weight room
- 900 - 930 - lift station progress - lagoon check
- 930 - 1145 - take water sample - run it to Lincoln
- 1145 - 1245 - get sprayer ready for tomorrow
- 1245 - 215 - office work ordered signs
- 215 - 245 - work @ tree pile
- 245 - 300 - debrief

8-31-23

700 - 915

spray lagoon

915 - 1145

read water meters

1145 - 1245

mow Hayes 2 & 3

1245 - 100

drag Hayes 1

100 - 245

push up tree pile

245 - 300

debrief

9-1-23

- 700 - 800 - check wells - day prep
- 800 - 830 - office
- 830 - 845 - unload bball equip
- 845 - 910 - open lagoon 2-23
- 910 - 1015 - work on Hayes ballfields
- 1015 - 1030 - office
- 1030 - 115 - work on burn pile
- 115 - 230 - get skid & fix E/w alley on 3rd
- 230 - 245 - grease skid
- 245 - 300 - debrief

9-5-23

- 645-715 - prep for week - time cards
- 715-730 - cut down baskets
- 730-800 - lagoons - open 1-72
- 800-900 - office - weekly mtg w/ CJ
- 900-945 - drag Hayes - prep ball fields
- 945-1215 - mow all of Hayes
- 1215-1200 - office
- 1230-100 - prep to auger hole.
- 100-115 - check lagoon lift station
- 115-215 - meet w/ JC & Mike about BB poles

9-6-23

700 - 800

checked wells - lagoon - lift

800 - 845

water samples

845 - 915

plu grill - look at splash pad
bathroom lights

915 - 945

office

945 - 1100

Item agri-lime delivery

1100 - 230

take water samples / deliver to Linda
also get fertilizer from Omaha

230 - 245

turn in receipts

245 - 300

debrief

9-11-23

- 630 - 700 - weekly prep
- 700 - 800 - check wells - tower - lift - lagoon
- 800 - 830 - work on skid - pins
- 830 - 100 - spray - decant/unload sprayer
- 100 - 130 - worked on Hayes / checked on street project / Victor Ave
- 130 - 230 - office
- 230 - 300 - debriefs

9-12 } Fall Water Conference
9-13 }
9-14 }

Tim / 9-12: Check wells - lift - lagoon

- Field master of Smith drug Hayes 1 & 2.
- Bag mow Hayes 1 & 2
- unlock softball shed for AD/Jeff
- attempt locate curbside behind Istan field
- Trash Istan - Park - Hayes

9-15-23

- 700 - 800 - check walls - lift - lagoon
- 800 - 815 - unload fertilizer
- 815 - 830 - office / turn in receipts / parade route
- 830 - 1045 - put up barricades / block street / pla
- 1045 - 1145 - Fertilize Hayes ballfields / soccer
- 1145 - 1215 - Lunch
- 1215 - 130 - Fertilize Itan & Splash & Park
- 130 - 300 - office catch-up.
- 300 - 315 - debrief

Emergency Management Institute



FEMA

This Certificate of Achievement is to acknowledge that

GREGORY L. WOSTER

has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of the Independent Study course:

**IS-700.B:
AN INTRODUCTION TO THE NATIONAL INCIDENT MANAGEMENT
SYSTEM**

Issued this 16th Day of September, 2023

A handwritten signature in black ink, appearing to read "J.D. Stern", with a horizontal line extending to the right.

Jeffrey D. Stern, Ph.D.
Superintendent
Emergency Management Institute
Federal Emergency Management Agency

0.40 IACET CEU



Emergency Management Institute



FEMA

This Certificate of Achievement is to acknowledge that

GREGORY L. WOSTER

has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of the Independent Study course:

IS-200.C:

**BASIC INCIDENT COMMAND SYSTEM FOR INITIAL RESPONSE ICS-
200**

Issued this 18th Day of August, 2023

A handwritten signature in black ink, appearing to read "JDS", with a horizontal line extending to the right.

Jeffrey D. Stern, Ph.D.
Superintendent
Emergency Management Institute
Federal Emergency Management Agency

0.40 IACET CEU



Emergency Management Institute



FEMA

This Certificate of Achievement is to acknowledge that

GREGORY L. WOSTER

has reaffirmed a dedication to serve in times of crisis through continued professional development and completion of the Independent Study course:

IS-100.C:

INTRODUCTION TO INCIDENT COMMAND SYSTEM, ICS-100

Issued this 05th Day of August, 2023



0.20 IACET CEU

A handwritten signature in black ink, appearing to read "JD Stern", with a horizontal line extending to the right.

Jeffrey D. Stern, Ph.D.
Superintendent
Emergency Management Institute
Federal Emergency Management Agency

The City of Yutan Police Department

P.O. Box 215, 112 Vine Street

Yutan, Nebraska 68073

*(402) 625-2468 * (402) 625-2112 (fax)*

August 2023 Activity September 2023 Meeting

Calls for Service:	19
Miles Driven	
Stops	10
Warning Tickets	9
Traffic Citations Issued	1
Driver License Pick up	0
Traffic Arrest (DUI etc.)	0
Alcohol Citation	0
Drug Citations	0
Criminal Citation	1
Warrant Attempts	1
Misdemeanor Arrest	1
Felony Arrest	0
Motor Vehicle Accident	0
Investigations	2
HHS Intakes	0
Assist another agency	4
Fire Department Assist	0
Business Checks	26
Citizens assist.	4
City Ordinance Violations (and follow up)	0
Red Tags Issued	0
Abatement Notice	0
Nuisance Letters	0
Dog Letters	
Towed Vehicles	0
Animal Neglect/Welfare	0
Parking Citations	0
Open Doors	0
Parking Warnings	0
Vehicle Searches	2
Alarm Calls	0
UTV/ATV Inspections	0
Tow Notice	0

Memorandum

To: Mayor and City Council
From: CJ Heaton, City Administrator
Date: 9/8/23
Re: City Administrator Report

Brandy and I will be attending the League Conference in Lincoln at the end of the month. I will be there Wednesday through Friday, and Brandy on Thursday and Friday. Payments can be made online or in the drop box.

I will be at a planning and development training in Norfolk on the 21st

Staff will be working on creating a job description for the new position and begin advertising after October 1st.

The planning commission is working on changes to the zoning and subdivision regulations

The park board had their first meeting at the end of August. We have an enthusiastic group that I feel will bring a lot to the table. I hope to see some acting items at their next meeting at the end of September with some suggestions for the council at the October meeting.

The Yutan Sports Courts are coming along. Coatings are being completed now, the hoops were installed last week. The Park Board is working on a possible grand opening event.

Brandy and Tim are working on putting together a fall community event, Pumpkins in the Park will be the Saturday before Halloween. As in years past this will be a fun event for kids and families, Brandy is working on lining up a few bounce houses and face painting, also hayrack rides and pumpkins for the kids.